

**BO'NESS CHILDREN'S FAIR FESTIVAL**

**EXECUTIVE COMMITTEE**

**ANNUAL REPORT OF THE COMMITTEE**

**FOR THE YEAR ENDED 31<sup>st</sup> AUGUST 2025**

**Charity No.: SC031990**

**Bo'ness Children's Fair Festival Executive Committee**

**Scottish Charity Number: SC031990**



Executive Committee (Trustees)



Independent Examiner



Bankers

Bank of Scotland  
Bo'ness

Principal Address

26 Kinglass Avenue  
Bo'ness  
EH51 9QA

## **Bo'ness Children's Fair Festival Executive Committee**

### **Report of the Committee**


#### **For the Year Ended 31<sup>st</sup> August 2025**

The committee have pleasure in submitting their Report for the year ended 31<sup>st</sup> August 2025.

RULES	The committee is administered under the rules adopted on 18 <sup>th</sup> July 2001
OBJECT	The object of the committee is to determine the overall policy for and undertake the management of the Bo'ness Children's Fair Festival on behalf of the townspeople of Bo'ness
ACCOUNTS	There was an excess of receipts over payments for the year of £3,500 which has been added to reserves. (2024 excess of Receipts over payments - £20,247)
INVESTMENT POLICY	Investments are held in accordance with the committee's powers. This is reviewed regularly.
RISK	The committee have examined the major business and operational risks which the committee faces and has established systems to enable regular reports to be produced so that the necessary steps can be taken to lessen the risks
RESERVES	The reserves of the committee are represented by cash deposits
STATEMENT OF COMMITTEE'S RESPONSIBILITIES	<p>Legislation requires the committee to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the committee and of the results of the committee for that period. In preparing those Financial Statements, the committee is required to:</p> <ul style="list-style-type: none"><li>• Select suitable accounting policies and then apply them consistently.</li><li>• Make judgements and estimates that are reasonable and prudent.</li></ul>

- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements.
- Prepare the Financial Statements on a going concern basis unless it is inappropriate to presume that the committee will continue.

The committee are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the association and to enable them to ensure that the Financial Statements comply with appropriate legislation. They are also responsible for safeguarding the assets of the committee and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The committee confirms that the Financial Statements  
 requirements.

Chairman

Date: 29th October 2025

**Bo'ness Children's Fair Festival Executive Committee**

**Receipts and Payments**

**For the Year to 31<sup>st</sup> August 2025**

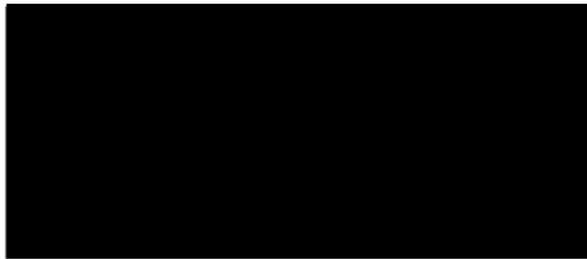
<b><u>Receipts</u></b>	<b><u>2025</u></b>	<b><u>2024</u></b>
	£	£
Grant Funding – Falkirk Council	0	14,175
Donations	26,099	25,257
Lottery	12,739	10,805
Street Collections	20,051	18,980
Park Collection and Stand Fees	2,307	2,172
Programme Income	8,583	9,463
Entertainments and Appeals Events	24,977	37,698
Stall Fees	3,107	3,565
Miscellaneous Income	580	0
Bank Interest	<u>1,032</u>	<u>1,146</u>
<b><u>Total Receipts for Year</u></b>	<b>99,475</b>	<b>123,261</b>
<b><u>Payments</u></b>		
Staging	18,936	20,156
Bands and Entertainment	12,285	13,685
Catering & Reception	1,986	3,592
Hire of Equipment	20,518	16,467
Hire of Halls	1,382	0
Security and First Aid	7,528	8,190
Insurance	3,814	3,874
Electricity	0	157
Queen, Chief Lady and School	0	1,227
Children's Medals & Gifts	797	130
Prize Money and Gratuities	700	650
Programme Printing Costs	5,286	5,241
Stationery & Postage	0	236
Street Collection Expenses	943	708
Fundraising Costs	14,241	11,394
Equipment Purchased	5,572	16,320
Licences	335	355
Repairs and Maintenance	190	20
Sundry Expenses	<u>1,462</u>	<u>612</u>
	<b><u>95,975</u></b>	<b><u>103,014</u></b>
<b><u>Excess of receipts over payments</u></b>	<b><u>3,500</u></b>	<b><u>20,247</u></b>

**Bo'ness Children's Fair Festival Executive Committee**  
**Balances as at 31st August 2025**

	2025	2024
	£	£
Cash and Bank Balances at 31 <sup>st</sup> August 2024	75,246	54,999
Excess of Receipts over Payments	<u>3,500</u>	<u>20,247</u>
Cash and Bank Balances at 31 <sup>st</sup> August 2025	<u>78,746</u>	<u>75,246</u>

**Monetary Assets**

Bank Current Accounts		
Bank of Scotland Treasurers	32,266	29,688
BOS 32 Day Notice	<u>46,380</u>	<u>45,348</u>
	78,646	75,036
Cash on Hand	<u>100</u>	<u>210</u>
	<u>78,746</u>	<u>75,246</u>



Date: 29th October 2025

**Bo'ness Children's Fair Festival Executive Committee**

**Notes to the Accounts**

**For the Year Ended 31<sup>st</sup> August 2024**

**Accounting Policies**

1. The accounts have been prepared in accordance with the Charities Accounts (Scotland) Regulations 2006 and Statement of Recommended Practice – Accounting and Reporting by Charities.
2. The Accounts have been prepared on the receipts and payments basis.



**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF BO'NESS CHILDREN'S FAIR FESTIVAL**

I report on the accounts of the charity for the year ended 31<sup>st</sup> August 2025 which are set out on pages 4 and 5.

**Respective responsibilities of committee and examiners**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

