GIVING HOPE Board of Trustees Meeting Minutes

Scottish Charity Number: SC054437

Date: 28/7/26

Time: 5.00pm

Venue: Zoom

Present

- James Smith – Board Member
- Fiona MacArthur – Board Member
- Anne McTaggart - Board Member
- Neil Smith - Board Member
- Jackie Tolland (CEO)

Apologies

- Maxine Popadopalus
- Chelsea Docherty

1. Welcome

The meeting was opened by Jackie Tolland who welcomed everyone to the Board Meeting.

The meeting was confirmed as quorate.

2. Declarations of Interest

No declarations of interest were received.

3. Annual Review and Financial Update

The Board considered the draft Annual Review and Financial Update prepared for the first reporting period.

It was agreed that these documents accurately reflected the work undertaken during the charity's first year and were approved for presentation to the Annual General Meeting.

Decision: Approved unanimously.

4. Approval of Treasurer and Chair

The Board confirmed the appointment of Elaine Sibbald as Treasurer, subject to completion of the trustee appointment process.

The Board also thanked Neil Smith for all of his support in year 1.

The Board welcomed Elaine's financial experience and recognised the value this would bring to the charity.

Board approved Anne McTaggart as Chair, subject to completion of the trustee appointment process. Board thanked Anne for her commitment and expertise to the charity.

Decision: Approved unanimously to move to appointment at AGM.

5. Governance Update

The Board noted:

- Recruitment of new trustees.
- Development of governance procedures.
- Trustee induction arrangements.
- Development of organisational policies.
- Continued development of the Strategic Plan and Business Plan.

6. AGM Arrangements

The Board approved the agenda and supporting papers for the Annual General Meeting.

7. Any Other Business

The CEO provided an update on:

- Current funding applications.
- Programme development.
- Community partnerships.
- Launch event planning.
- Recruitment of Programme Lead.
- Website development.
- Volunteer recruitment.
- Fundraising activity.

8. Date of Next Meeting

To be agreed following the AGM. The meeting closed at 6.00pm