BISHOPBRIGGS OUTDOOR SPACES

TRUSTEES' ANNUAL REPORT

For the year ended 31 January 2026

Scottish charity number	SC052286
Legal form	Scottish Charitable Incorporated Organisation (SCIO)
Principal address	C/O EDVA, Unit 5, 18 Townhead, Kirkintilloch, G66 1NL

Document status

FINAL ISSUE

1. Reference and administrative details

Detail	Information
Registered name	Bishopbriggs Outdoor Spaces (SCIO)
Other names used	BOS; Bishopbriggs Outdoor Space & Park Improvements
Scottish charity number	SC052286
Constitutional form	Scottish Charitable Incorporated Organisation (SCIO)
Date registered	27 January 2023
Principal address	C/O EDVA, Unit 5, 18 Townhead, Kirkintilloch, G66 1NL
Main operating location	East Dunbartonshire
Financial year	01 February 2025 – 31 January 2026
Independent examiner / auditor	Marlene Hiblock

Charity trustees

The following individuals served as charity trustees during the reporting period and/or were trustees on the date this report was approved:

Insert the full names of all trustees in office at the approval date, plus anyone else who served during the financial year, including appointment or resignation dates where relevant.

Trustee name	Office held	Appointed	Ceased
Wilma Scott	Treasurer	2023	N/A
Janet MClintoch	Chair	2023	N/A
Craig Muirhead	Secretary/Vice Chair	2023	N/A
[Name]	[Role]	[Date]	[Date / N/A]

2. Structure, governance and management

Governing document

The charity is constituted as a Scottish Charitable Incorporated Organisation and is governed by its constitution. The constitution sets out the charity's purposes, powers, membership arrangements and the responsibilities of its trustees.

The current constitution was adopted in 2023 and no amendments were made during the year.

Trustee recruitment and appointment

Trustees are appointed in accordance with the charity's constitution. In recruiting new trustees, the board considers the skills, experience and community knowledge required to support effective governance and delivery of the charity's purposes.

Appointment is approved by the trustee board and recorded in the charity's minutes and trustee register. Trustees hold office for the term set out in the constitution, subject to resignation, removal or reappointment in accordance with its provisions. New trustees receive an induction covering the charity's purposes, governing document, trustee duties, financial controls, current activities, key risks and OSCR guidance. No external body has the right to appoint trustees, unless otherwise provided for in the constitution.

Governance and risk management

The trustees are responsible for the strategic direction, governance and financial oversight of the charity. They review the charity's activities, finances and key risks and seek to ensure that appropriate controls are maintained.

During the year, the trustees held regular correspondence and met three times to review the charity's activities, finances, governance matters and future priorities. Meetings were held by a combination of in person and online, with attendance and apologies recorded in the charity's group record. The trustees retained overall responsibility for decision-making, with day-to-day or specific responsibilities delegated where appropriate to office holders, including the Chair, Treasurer and Secretary/Vice Chair. The Treasurer provided financial updates regarding grants we could apply for and had we been successful, would have supported oversight of income, expenditure and reserves, while the Secretary/Vice Chair supported administration, records and trustee reporting.

The principal risks reviewed during the year included the charity's financial position and opportunities to seek funding. Provisions were agreed around the need to maintain appropriate financial controls, delivery risks relating to projects and community activity, volunteer and public safety, compliance with OSCR and constitutional requirements, and the charity's reliance on trustee and volunteer capacity. The trustees consider these risks as part of their regular governance discussions and manage them through taking note of actions, trustee oversight and review of planned activity.

3. Charitable purposes and activities

Our charitable purposes

Bishopbriggs Outdoor Spaces was established to:

- Provide improved outdoor spaces for residents of Bishopbriggs and Auchinairn through recreational facilities and activities that improve conditions of life for the whole community.
- Advance environmental protection or improvement through the protection and enhancement of greenspaces in Bishopbriggs and Auchinairn.
- Facilitate the creation and improvement of paths and other travel routes, enabling the community to travel safely to outdoor spaces and supporting health and wellbeing.

Who we help

The charity operates for the benefit of the whole community in Bishopbriggs and Auchinairn. Its intended beneficiaries include residents, community groups and people who use local greenspaces, paths and recreational facilities.

Activities during the year

During the year, Bishopbriggs Outdoor Spaces focused on building community support, identifying local outdoor-space priorities and progressing opportunities to improve parks, paths and greenspaces in Bishopbriggs and Auchinairn. The trustees used community feedback, social media engagement, local knowledge and discussion with stakeholders to understand where improvements were most needed and where the charity could add value.

Activity during the year included reviewing potential outdoor-space and park improvement opportunities, gathering community views on local greenspaces, considering environmental enhancement opportunities such as planting, clean-up and biodiversity activity, and identifying path and access issues affecting safe and inclusive use of outdoor spaces. The charity also continued to explore partnership opportunities with East Dunbartonshire Council, community organisations, funders and local residents where improvements required wider support or permission.

The charity did not make grants or provide financial support to third parties during the year. Its work was focused on developing, coordinating and supporting activity that furthers its own charitable purposes.

From the charity's community Facebook activity, BOS continued to act as a focal point for residents who want cleaner, safer and better-used outdoor spaces. Posts, comments and photographs helped identify local concerns, share progress, promote community involvement and demonstrate public support for improvements. The trustees used this information to shape priorities and to support discussions with partners and potential funders.

4. Achievements, outcomes and impact

The trustees have considered the charity's outputs, outcomes and wider impact during the year.

Area	Evidence to report	What changed as a result
Outdoor spaces	Community feedback, trustee review and social media evidence were used to identify priority parks, greenspaces and outdoor areas where improvement may be needed. BOS progressed early-	The charity helped create a clearer community view of where outdoor spaces could be made cleaner, safer, better maintained and more usable. This provided a basis for future

	stage work around local outdoor-space priorities rather than recording major capital works as completed.	improvement proposals and partner discussions.
Environment	The trustees considered opportunities for planting, biodiversity, clean-up activity and greenspace enhancement, drawing on community comments, photographs and local knowledge to identify areas where environmental improvement could be supported.	The principal change during the year was improved visibility of environmental concerns and potential improvement opportunities.
Access	BOS identified and discussed path, route and accessibility issues affecting access to local outdoor spaces, including concerns that may require action by landowners, East Dunbartonshire Council or other partners.	The work helped clarify barriers to safer and more inclusive access and provided evidence to support future discussions about maintenance, access improvements or active-travel links. Completed access improvements remain under review with land owners who at this point continue to oppose access through their land
Community	The charity maintained community engagement through trustee activity, local discussion, resident feedback and its Facebook group. BOS also explored partnership opportunities with community organisations, East Dunbartonshire Council, funders and residents where wider support or permission was required.	The charity strengthened local participation by giving residents a focal point to raise issues, share ideas and support improvement priorities. This helped demonstrate community interest and local ownership of outdoor-space improvement.
Wellbeing	By focusing on parks, paths and greenspaces, BOS supported the conditions for more local recreation, walking, outdoor play and informal community use of open spaces. Specific events or activities should be added where dates and participation can be evidenced.	The charity's work contributed to community wellbeing by promoting the value of accessible, attractive and well-used outdoor spaces.

5. Financial review

The financial review must agree with the approved accounts for the year ended 31 January 2025.

Financial measure	£
Total income	0
Total expenditure	0
Net income / (expenditure)	0
Unrestricted funds at year end	1
Restricted funds at year end	0
Total funds at year end	1

Financial position

No income was received this year. The bank account was opened in 2023 with a deposit of £1 only. No additional money has been deposited or received by the Charity since it was founded.

Reserves policy

The trustees recognise the importance of maintaining an appropriate level of unrestricted reserves to manage financial risk, meet commitments and support continuity of the charity's activities, however we remain in a holding position awaiting a strategic plan coming from East Dunbartonshire council which will allow the group to complement the strategic aims and to then apply and secure funding through grants or fundraising. No costs are currently being incurred and so the group does not hold a reserve fund at this time.

Deficit and going concern

N/A

Donated services and facilities

N/A

6. Volunteers and partnerships

The trustees acknowledge that if any contribution was made by volunteers, community members, supporters, funders and partner organisations to the charity's work that this would be recorded. At this point the group has not received any external support.

7. Plans for the next reporting period

In the next reporting period, the trustees intend to focus on practical, achievable priorities that support the charity's purposes and reflect the resources currently available. The charity will seek to work constructively with East Dunbartonshire Council, residents, community organisations and potential funders to identify where BOS can make the greatest contribution.

- Priority 1: Engage with East Dunbartonshire Council and relevant partners to understand emerging strategic plans for parks, open spaces, paths and active travel, and identify where BOS activity can complement those plans.

- Priority 2: Develop a clearer evidence base of community priorities by recording resident feedback, photographs, site issues and improvement ideas relating to local parks, greenspaces and access routes.
- Priority 3: Identify one or two realistic project opportunities that can be progressed subject to trustee capacity, permissions, funding and community support.
- Priority 4: Explore suitable grant funding, fundraising and partnership opportunities to support future environmental improvement, planting, biodiversity, access or greenspace enhancement activity.
- Priority 5: Maintain sound governance, including trustee oversight, and reporting.

8. Trustees' responsibilities and approval

The trustees are responsible for preparing the Trustees' Annual Report and the charity's accounts in accordance with applicable Scottish charity law and the charity's governing document. The trustees are also responsible for maintaining proper accounting records, safeguarding the charity's assets and taking reasonable steps to prevent and detect fraud and other irregularities.

Approval statement

This Trustees' Annual Report was approved by the charity trustees and authorised for issue on the date shown below.

Signed	
Name	Craig Muirhead
Position	Trustee
Date	03/10/2026

Completion checklist before approval

- ☐ All trustee names and appointment or resignation dates are complete and accurate.
- ☐ The reporting period and approval date are correct.
- ☐ Activities and achievements describe what actually happened during the year.
- ☐ All financial figures reconcile exactly to the approved accounts.
- ☐ The reserves, deficit, going-concern and donated-services disclosures are complete.
- ☐ The report has been approved by the trustees and signed on their behalf.
- ☐ The annual return, report and accounts are submitted through OSCR Online by the applicable deadline.

Basis of preparation

This draft uses publicly available charity information from the Scottish Charity Register and follows the categories required by OSCR for a Trustees' Annual Report. It must be completed and checked against the charity's constitution, trustee register, minutes, activity records and approved accounts before submission.