

APPENDIX 3



Independent examiner's report on the accounts <span style="float: right;">v2</span>							
<b>Report to the trustees/members of</b>	Charity name <span style="background-color: black; color: black;">[REDACTED]</span>						
<b>Registered charity number</b>	SC 034034						
<b>On the accounts of the charity for the period</b>	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2024		31	03	2025
<b>Set out on pages</b>	<small>(remember to include the page numbers of additional sheets)</small>						
<b>Respective responsibilities of trustees and examiner</b>	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
<b>Basis of independent examiner's statement</b>	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
<b>Independent examiner's statement</b>	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]						
	<ol style="list-style-type: none"> <li>1. which gives me reasonable cause to believe that in any material respect the requirements:                             <ul style="list-style-type: none"> <li>• to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>• to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> </li> </ol> have not been met, or						
	<ol style="list-style-type: none"> <li>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol>						
<b>Signed**:</b>	[REDACTED]			<b>Date:</b>	19/5/25		
<b>Name:</b>	[REDACTED]						
<b>Relevant professional qualification(s) or body (if any):</b>	C.S.M.A.						
<b>Address:</b>	[REDACTED]						

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.  
 \*\*OSCR will accept digital or typed signatures.

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2024		31	03	2025

## Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations					4458 -	12631
Legacies					-	
Grants					142746 -	139171
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					4879 -	3993
Rents from land & buildings					-	
Gross receipts from other charitable activities					33895 -	24893
					-	
<b>A1 Sub total</b>	-	-	-	-	185978 -	180688 -
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	185978 -	180688 -
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					160572 -	144583
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	-	-	-	-	160572 -	144583 -
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	160572 -	144583 -
<b>Net receipts / (payments)</b>	-	-	-	-	-	-
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	-	-	-	-	25406 -	36105 -

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	199,473	3,245	-	-	202,718	166,613
	Surplus / (deficit) shown on receipts and payments account	26,406				26,406	36,105
	Cash and bank balances at end of year	224,879	3,245	-	-	228,124	202,718

(Agree balances with receipts and payments account(s))

B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
Total			-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
Total			-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
Total			-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
Total			-	-

Signed by one or two trustees on behalf of all the trustees

Signature\* [Redacted Signature] Print Name [Redacted Name] Date of approval [Redacted Date]

\* Please note - OSCR will accept digital or typed signatures

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	April	2024	To	31	March	2025

**Reference and administration details**

Charity name	Lynton Day Centre
Other names charity is known by	
Registered charity number	SC034034
Charity's principal address	██████████
	██████████
	██████████
	Postcode ██████████

**Names of the charity trustees on date of approval of Trustees' Annual Report**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	██████████	Chairman		
2	██████████	Treasurer		
3	██████████	Secretary		
4	██████████	Trustee		
5	██████████	Trustee		
6	██████████	Trustee		
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

Lynton Day Centre constitution through a SCIO

Trustee recruitment and appointment

We continue to recruit Trustees as appropriate from our team of Volunteers. They are invited to join the Board of Trustees on the basis of the expertise and support that they can bring to the successful running of Lynton Day Centre

## Objectives and activities

Charitable purposes

The organisation's purposes are to promote the welfare and relieve the isolation of older people by:

- 4.1 promoting and running services for older people
- 4.2 making representations on behalf of those attending LDC
- 4.3 providing information to, for and on behalf of older people
- 4.4 encouraging and providing training for those associated with LDC
- 4.5 bringing together representatives of statutory bodies, voluntary organisations and individuals with an interest in the welfare of older people
- 4.6 to do all other such things as are charitable in law for the attainment of these objects, as the Management Committee

Summary of the main activities in relation to these objects

Operation of a Day Centre to provide companionship for the elderly and provide company and stimulation physically and mentally in a friendly environment.  
To provide outreach services into the Community by providing company, shopping needs, visits for appointments and delivery of meals to Clients homes

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

We have continued with our outreach service to provide support to people in their own homes.

We have an established Dementia Friendship group which meets each Wednesday morning

We have continued to deliver a service of support to our Clients from Monday to Friday, for both those coming to visit the Day Centre and those who are unable or choose not to, by providing a hot 3 course home cooked lunch in a welcoming and friendly environment.

We are also providing for those who need carer respite and meal provision at their own homes.

We prepare our food from fresh ingredients serving a three course hot lunch from Monday to Friday cooked in our own kitchen.

Our support throughout the year has enabled our Clients to remain independent for longer than would otherwise be the case.

We have operated a 9 seater mini bus for the last 2 years with a wheelchair tail lift to assist in pick up and delivery of our clients enabling us to collect Clients from a wider area This has allowed us to continue to operate at full capacity. This gives us greater flexibility and we can also take Clients on local trips.

### Financial review

#### Brief statement of the charity's policy on reserves

The Trustees have chosen to retain a fund of £120K to enable the Charity to operate for a period should the main fund provider which is East Lothian Council be unable to continue to offer support.

We have recently started a fund to allow us to replace our Day Centre bus which to replace would cost £85K in due course

We shall retain reserves as are thought fit to allow for financial stress to Lynton Day Centre as we are operating on a 6 year no cost increase contract with East Lothian Council

#### Details of any deficit

None

#### Donated facilities and services (if any)

Lynton Day Centre is able to operate in the caring and professional manner in which it does due to excellent staff but also due to a large group of around 30 volunteers. It is thanks to them that we have been able to provide the excellent care that we have maintained throughout this last year.

They provide support serving lunches, general duties and interaction with the clients. They also provide support to staff for external activities and

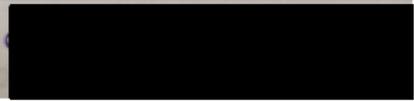
## APPENDIX 1

## Other optional information

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>		
<b>Position (e.g. Chair)</b>	CHAIRMAN	
<b>Date</b>	1 July 2025	

