

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	05	2025	To	30	04	2026

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Beeline Community Transport and Wellbeing Hub
previously Hopeman Community Minibus
SC 046512
Suite 1, 141 High St
Elgin
Moray
Postcode IV30 1DS

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lindsay Nelson	Chair		AGM
2	Daren Nelson	Secretary		AGM
3	Robert Atkins	Treasurer		AGM
4	James Patterson			AGM
5	Richard Cavaye			AGM
6	Carole Thomson	Booking Line		AGM
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APPENDIX 1

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	Constitution as amended in April 2023 (approved by OSCR).
Trustee recruitment and appointment	Our Constitution requires a minimum of 3 Trustees. We are currently operating with 6 and this is the number we try and maintain. Trustees are sought at the AGM, via word of mouth or via volunteer requests we raise with tsiMoray. As per our Constitution, all Trustees stand down at each AGM and then if they wish are revoted for by the Membership.

Objectives and activities

Charitable purposes	Beeline Community Transport & Wellbeing Hub's purposes are: 1. Advancement of citizenship and communities' development. 2. Advancement of communities' participation in sport. 3. Advancement of access to recreational facilities. 4. Advancement of education and health and wellbeing within the community. 5. Prevention, relief of poverty. 6. Relief of those in need by reason of age, ill health, disability, financial hardship or other disadvantage. 7. To connect communities to each other. 8. To promote social inclusion.
Summary of the main activities in relation to these objects	Our main focus during the Reporting Year continued to be to target loneliness and social isolation particularly among the elderly. We continue to support 2 local village Social Hub activities on a Monday, BALL (Be Active Life Long) Groups on a Tuesday and Thursday, and a shopping/coffee trip on a Friday. Additions this year have been support for a weekly session at a gymnasium in Elgin and an increase in social outings to the likes of local garden centres and other businesses, local coffee morning events, and a series of winter talks at Roseisle Hall. In addition, we still get people to appointments at our local GP Surgery and hospital, but also now support health referrals at a local Leisure Centre and vaccination centre visits. Local youth groups continued to make use of the minibus in support of sport and health and wellbeing activities.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

We continue to be a totally volunteer led and staffed organization. We strive hard to keep abreast of and in line with all appropriate legislation and provide training for our volunteers to ensure this.

Our main focus was to secure the replacement of our 10-year old diesel minibus. The hope had been to buy a brand-new replacement; however we could not secure sufficient funding to achieve this. As a result we approached 2 funders (The Gordon & Ena Baxter Foundation, and the Moray Local Action Group) who had offered £10000 each in funding, proposing the purchase of a good quality second-hand minibus. A 30-month-old minibus was identified with it having done only 11000 miles. Achieving a £7000 trade -in on our existing minibus and injecting £7633 of our own funding (which included the cost of applying our branding, extending the original warranty by 12M, and buying a reversing camera), we received this vehicle on 22/01/2026.

Another focus of our year was to concentrate on living up to the 'Wellbeing Hub' element of our Charity name, particularly with respect to accessibility. We identified 2 main areas we could focus on. The first of these was the fact that our diesel minibus does not support the carriage of a wheelchair.

Through the Community Transport Association we had been made aware of the Scottish Government's Plugged-in Communities Grant Fund being managed by the Energy Saving Trust. While we were not looking to replace a community transport vehicle with a zero-emission alternate, we were looking to operate a second minibus that would be zero-emission and have a rear-lift adaptation to take up to 2 wheelchairs users. Hence we submitted a bid for funding for a Ford E-Transit 425 Trend minibus that could be configured as driver plus 12 passengers, driver plus 8 passengers and a wheelchair user, or driver plus 4 passengers and 2 wheelchair users. An added bonus with this minibus is that it has a fold out step mounted at the side door which makes boarding the vehicle much easier for our aged clientele. We were successful in this bid and received £84059 in funding to cover the cost the minibus including all the necessary adaptations. We were able to cover the £600 delivery cost and £168 cost of applying our branding from our existing funds.

The second area identified was that even operating already with a wheelchair accessible electric vehicle, wheelchair users were not able to fully enjoy some of the beautiful coastline and other areas we are lucky to enjoy locally. Hence we decided to try to secure funding for a Beach Accessible Wheelchair. We made a submission to the Scottish Government Joint Transition Participatory Budgeting Fund Year 4 for funding to cover both the Beach Accessible Wheelchair and the cost of a metal storage box where it could be kept when not in use. We were well voted for by local people and consequently received £4655.09 in funding. Having now been purchased, the Beach Accessible Wheelchair will be available from May 2026.

More recently we have received £10000 of funding from the Moray Communities Mental Health and Wellbeing Fund (Year 5 funding) to cover the cost of the majority of our core activities for the next Financial Year.

Our gross receipts from other charitable activities are from what we charge local community groups for the use of the minibus. We cover fuel costs in such usage and our charge tariffs are designed to generate a profit of approximately 20% to offset the operating costs of our vehicles. For the FY24/25 we increased our tariffs by approximately 25%. Despite increased annual costs going forward, it is not anticipated these tariffs will need to be increased for FY26/27.

APPENDIX 1

Financial review

Brief statement of the charity's policy on reserves

The aim is to have a Reserve that would cover at least 3 to 6 months of the Charity's fixed costs. For the coming FY ending 30th April 2027, the annual fixed costs are estimated to be £8184. Predicted annual fixed costs are significantly higher than the £5184 estimated for the FY covered by this report. The fact we are now operating 3 vehicles is the reason for this.

At the last Board Meeting on 18th March 2026 the Reserve was £4577.

Details of any deficit

N/A

Donated facilities and services (if any)

Board and Member Meetings are held in Hopeman Memorial Hall at reduced cost; the Board would like to extend it's thanks to Hopeman Community Association for the use of this facility.

Our vehicles are kept at Hopeman Bowling Club and we would like to thank them for this nil cost provision.

Our electric vehicle is charged on our charger that Tulloch of Cummingston agreed to install in their yard in early May 2025. In addition, Tullochs have generously agreed to offer us a charging cost per kW significantly below the 70p that is charged at local public charging facilities.

The Board would also like to thank our Independent Examiner who made no charge for the report on our accounts.

Other optional information

The Trustees would like to recognise the generosity of 2 local individuals who made sizeable donations to the Charity. Roseisle Hall, Hopeman BALL Group, the Robertson Trust, CAe UK plc and Subsea 7 also made donations to or undertook fundraising for the Charity. Our users continue to be generous in the use of the donation boxes within our vehicles, with these donations amounting to approximately £205 per month.

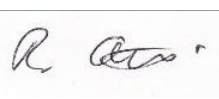
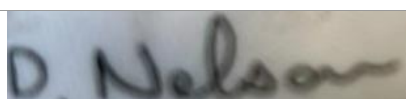
The Trustees would like to thank all of our volunteers for the time they give and their unwavering support of our aims. An annual get together to thank our volunteers, funded by the Charity (£193), is the least we can do to show our gratitude.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Daren Nelson

Robert Atkins

Position (e.g. Chair)

Secretary

Treasurer

Date

15th July 2026

15th July 2026