

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	06	04	2023		31	12	2023

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Ardrossan Community Association SCIO

SC052462

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chair		
2		Vice Chair		
3		Treasurer		
4		Letting Secretary		
5		Secretary		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

2 Tier SCIO constitution

Trustee recruitment and appointment

Election, retiral, re-election

58. At each AGM, the membership may elect any member (unless he/ she is debarred from membership under clause 55) to be a charity trustee.

59. The board may at any time appoint any member (unless he/she is debarred from membership under clause 55) to be a charity trustee.

60. At each AGM, all of the charity trustees must retire from office – but may then be re-elected under clause 58.

61. A charity trustee retiring at an AGM will be deemed to have been re-elected unless: -

61.1 he/ she advises the board prior to the conclusion of the AGM that he / she does not wish to be re-appointed as a charity trustee; or

61.2 a resolution for the re-election of that charity trustee was put to the AGM and was not carried

Objectives and activities

Charitable purposes

4. The organisation's purposes are:

4.1 To promote the benefit of the inhabitants of Ardrossan as delineated in on the attached map, without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare, for recreation and for leisure time occupation so that the conditions of life of the aforementioned inhabitants may be improved.

4.2 To provide support the inhabitants of Ardrossan as delineated in on the attached map. The prevention or relief of poverty.

4.3 To foster a community spirit for the achievement of the above objectives.

The Association shall be non-party in politics and non-sectarian in religion. The Association will be actively encouraged to affiliate to the North Ayrshire Federation of Community Associations which will bring automatic membership of the Ayrshire Federation of Community Associations.

Summary of the main activities in relation to these objects

Reduced cost of café purchases to support cost of living crisis for the community

Keeping centre open longer for more people to use, also opened café, held low cost meal and movie event

Community shop open longer for more convenience of more people

Held gala which involved local people

Community pantomime and firework display, held a Christmas toy drive and held a community Christmas dinner

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Increase in support to local families, due to opening hours of centre and shop

Supported local football team

Provided breakfast club facilities for local children

Increase in weddings and funerals using the centre

Providing space for local support organisations like Money Matters and a local housing advice organisation

Hosted school leaver parties for the local primary school

Provide trip for local families for the first time to Blackpool for 5 days and provided packed lunches.

Working towards possible Community Asset Transfer for the centre

Biggest achievement for the Association has been to gain charity status.

Financial review

Brief statement of the charity's policy on reserves

Currently working on reserve policy

Details of any deficit

N/A

Donated facilities and services (if any)

N/A

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Other optional information

This is the first year operating as a charity, the constituted group donated their assets to the SCIO, there are no comparison figures for this year.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)		VICE CHAIRPERSON
Date	3/9/24	

Ardrossan Community Association SCIO

SC052462



Receipts and payments accounts						
For the period from	Financial year ends			to	Financial year ends	
	Day	Month	Year		Day	Month
	06	04	2023		31	12
			2023			

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	265,416				265,416	
Legacies					-	
Grants		49,446			49,446	
Receipts from fundraising activities					-	
Gross trading receipts	68,352				68,352	
Income from investments other than land and buildings					#VALUE!	
Rents from land & buildings	7,639				7,639	
Gross receipts from other charitable activities	53,811				53,811	
					-	
A1 Sub total	395,218	49,446	-	-	444,664	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	395,218	49,446	-	-	444,664	-
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments	52,739				52,739	
Investment management costs					-	
Payments relating directly to charitable activities	98,130	49,446			147,576	
Grants and donations	830				830	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	151,699	49,446	-	-	201,145	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	151,699	49,446	-	-	201,145	-
Net receipts / (payments)	243,519	-	-	-	243,519	-
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	243,519	-	-	-	243,519	-

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year					-	
	Surplus / (deficit) shown on receipts and payments account	243,519				243,519	
						-	
						-	
	Cash and bank balances at end of year	243,519	-	-	-	243,519	-
(Agree balances with receipts and payments account(s))							
B2 Investments	Details						
B3 Other assets	Details						
B4 Liabilities	Details						
B5 Contingent liabilities	Details						
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name		Date of approval		
					2/9/24		

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

C2 Grants

Type of activity or project supported	Individual / Institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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		Independent examiner's report on the accounts v2					
Report to the trustees/members of	Charity name	Ardrossan Community Association SCIO					
	Registered charity number	SC052462					
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	06	04	2023	to	31	12	2023
Set out on pages							(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p>						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 						
Signed:	[Redacted Signature]			Date:	3/09/2024		
Name:	[Redacted Name]						
Relevant professional qualification(s) or body (if any):	A.C.I.E						
Address:	27 Vernon Street						
	Saltcoats						
	KA21 5HE						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

There are no comparison figures for this charity due to only gaining charity status on 6th April 2023, the assets from the group have been given to the SCIO as a donation.

These accounts are also not a full year due to when they gained charity status.