

TRUSTEES' ANNUAL REPORT and RECEIPTS & PAYMENTS ACCOUNTS  
For the year from 1 September 2022 to 31 August 2023

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Scottish Charity: SC008669

Trustees' Annual Report

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Receipts & Payments Accounts

1 September 2022 – 31 August 2023

**TRUSTEES' ANNUAL REPORT and RECEIPTS & PAYMENTS ACCOUNTS**  
**For the year from 1 September 2022 to 31 August 2023**

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Secretary & Treasurer: Rhonwen Copley

Bookings Secretary: Fiona Adams

Other Members: Jackie Hewitt, David Chernish, Sandra Hilton, Marion Turner, Jenny Wells Fleming, Steph Steele, Andy Wright

Other members: N/A

**Structure, Governance and Management**

Ardgay Public Hall, also known as Ardgay Community Centre, is a Scottish Charitable Incorporated Organisation and the purposes and administration arrangements are set out in our constitution. All of Ardgay Public Hall's trustees are appointed or reappointed by the members at our annual general meeting, which is held in October each year.

**Objectives and Activities**

The advancement of education, the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended

The SIO will promote, advance and further charitable purposes and in that regard the assets of the SIO have been dedicated and shall continue to be held for the purposes of physical and mental training and recreation, and social, moral and intellectual development through the medium of education and recreation facilities, lectures, classes, recreation or otherwise as may be found expedient of the inhabitants of said Parish of Kincardine and Crick, without distinction of or of political, religious or other opinions subject to the provisions of these presents

**Achievements and Performance**

The firm financial foundation for the 2022-23 fiscal year was an opening balance of £7,454 with no unpaid expenditure or income. This total encompassed both the committee's perpetual self-imposed reserve of £3,000 which it deems prudent to maintain, and £4,074 that it had ring-fenced for specific projects of predicted annual expenditure. This left a small operating balance of £208.

## TRUSTEES' ANNUAL REPORT

For the year from 1 September 2022 to 31 August 2023

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The Trustees present their annual report and financial statements for the year ended 31 August 2023, along with the independent examiner's report.

**Reference and administration details**

The charity is registered as Ardgay Public Hall and known as Ardgay Community Centre. It became a Scottish charitable Incorporated Organisation (SCIO) on 10 August 2016 and has been a registered charity since 11 January 1968 and is registered with the Office of the Scottish Charity Regulator (OSCR): number SC008669.

The principal office and operating address of the charity is:-

The following served as charity trustees during the year and up to the date of this report:-

**Other members:-** n/a

**Structure Governance and Management**

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**Achievements and Performance**

The firm financial foundation for the 2022-23 fiscal year was an opening balance of £7,454 with no unpaid expenditure or income. This total encompassed both the committee's perpetual self-imposed reserve of £3,000 which it deems prudent to maintain, and £4,074 that it had ring-fenced for specific projects or predicted annual expenditure. This left a small operating balance of £380.

## TRUSTEES' ANNUAL REPORT

For the year from 1 September 2022 to 31 August 2023

Therefore, the committee was most appreciative of the continued assistance from the Coire na Cloiche Fund, with the third £3,000 tranche of the five year annual award being received in September 2022. That month also saw the £500 grant from the Highland Council Village Hall Revenue Scheme arrive. However, it came with the warning that Highland Council anticipated having to close this fund, which has subsequently happened, with no indication of when, or even if, it will ever re-open.

The October 2022 Annual General Meeting reluctantly accepted [redacted] retirement from the committee, but all the other 2021-22 members [redacted] - the Ardgay Country Dancing Club rep, were once again re-elected.

These four were delighted to welcome [redacted] alongside [redacted] as the Tia-Chi group rep and [redacted] as the Ardgay & District Community Council rep, onto the 2022-23 committee, and happily, [redacted] was later co-opted back again in January 2023 and in July [redacted] joined the team.

In the face of the devastating general economic climate and the consequential inevitable increases in the hall's running cost, and with only £96 of restricted funds in the total balance, the new committee immediately began re-prioritising the extant projects and the monies reserved for them; only essential maintenance was undertaken this financial year.

The committee also started to plan several self-help fundraising events. These began with the Annual Christmas Fair - the first since the Covid shut-down; it was well supported by the local community and netted a very welcome £782 boost for hall funds. The spring 2023 Table Top Sale brought in another £270 whilst the two summer Community Markets and the August book fair added a further £670.

The £2,000 grant received in May from the North Highland Initiative towards the hall's electricity bills, was welcomed with no little personal stress relief by the members of the committee. Their application to this fund had been triggered by the astronomical increase in fuel costs suffered by the hall when the extant electricity contract expired in April 2023. This grant and the fuel usage reduction measures the committee put in place, plus continued self-help fundraising plans, all engender confidence in the committee that the hall will weather the country's current financial uncertainties that everyone is having to deal with at the moment.

The committee also draw encouragement from the on-going hire of the hall by its various local users, including the Outreach Post Office Service. It is seen as empirical proof that the hall is still needed as much today by the community it was built to serve, as it was in 1968.

So, the current committee is building on past actions; looking to the future and actively pursuing further carbon reduction plans, with the aspiration of achieving as close to a carbon neutral building as is possible within a fifty-five year old structure. This will include investigating the installation of additional solar panels and continuing the quest to improve the wall and roof insulation, with priority now being focused on the big, central hall area. These actions will also, of course, mitigate future running costs.

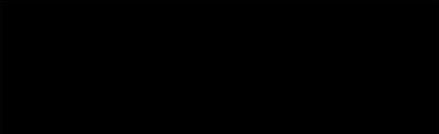
The committee is realistic about the time, effort and fund-raising that will be required of it to realise this ambition, but, with no outstanding debts, a solid base of £15,078 at the close of the 22/23 financial year and continued fiscal vigilance, it is felt that its prospects are sound.

TRUSTEES' ANNUAL REPORT  
For the year from 1 September 2022 to 31 August 2023

**Financial Review**

The financial year closed with a surplus for the year of £7624. Closing balances of an unrestricted balance of £13857 and restricted funds of £1221. The organisation responds to expenditure needs as and when they arise and frequent committee meetings ensures that reserves are always available and when necessary fundraising activity will take place.

Approved by the Trustees on 1 September 2023 and signed on their behalf by



Treasurer

**Notes of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2005. An examination involves a review of the accounting records kept by the charity and a consideration of the accounts prepared with those records. It also includes a consideration of any unusual or disclosures in the accounts and seeks explanation from the trustees concerning such matters. The procedures undertaken do not provide the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

which gives me reasonable cause to believe that in any material respect the accounts do not comply with the requirements of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and

- to keep accounting records in accordance with section 14(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations.

have not been met, or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

*Christine Ross*

5 September 2023

Christine Ross

Alba, Main Street, Gosport, KW10 3TG

## INDEPENDENT EXAMINER'S REPORT

For the year from 1 September 2022 to 31 August 2023

**Independent Examiner's Report** to the Trustees of Ardgay Public Hall, registered charity number SC008669.

I report on the accounts of the charity for the year ended 31 August 2023, set out on pages 7-9.

**Respective responsibilities of trustee and examiner**

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity Trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanation from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1 which gives me reasonable cause to believe that in any material respect the requirements :-

- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

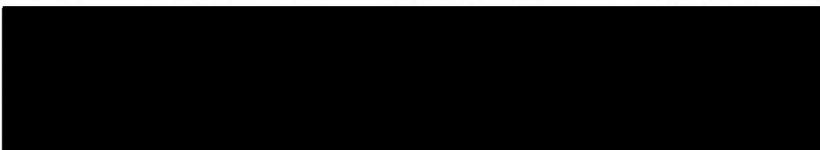
have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



5 September 2023



## STATEMENT OF RECEIPTS &amp; PAYMENTS

For the year from 1 September 2022 to 31 August 2023

			2023	2022
<b>Receipts</b>	Unrestricted	Restricted		
Donations	415		415	79
Grants:-				
Highland Council Revenue	500		500	500
Coire na Cloiche	6000		6000	3000
Beinn an Ograin			0	0
North Highland Initiative		2000	2000	
Fundraising:-	2023		2023	
FIT Payment	446		446	82
Hire of hall & equipment	5889		5889	3337
<b>Total Receipts</b>	<b>15273</b>	<b>2000</b>	<b>17273</b>	<b>6998</b>
<b>Payments</b>				
Fundraising	405		405	
Payments for charitable activities:				
Office - adverts/stationery	46		46	16
Wages & cleaning	1351		1351	859
Utilities/Wifi/Insurance	4783	875	5658	3849
Equipment & Repairs	2139		2139	4444
Hall Booking Refunds			0	30
Governance				
Independent Examination of Accounts	50		50	50
Transfers				
<b>Total Expenditure</b>	<b>8774</b>	<b>875</b>	<b>9649</b>	<b>9248</b>
<b>Surplus / (deficit) for year</b>	<b>6499</b>	<b>1125</b>	<b>7624</b>	<b>(2250)</b>

STATEMENT of BALANCES  
 For the year from 1 September 2022 to 31 August 2023

	Unrestricted	Restricted	2023	2022
<b>Bank and cash in hand</b>				
Opening balances:-	7358	96	<b>7454</b>	<b>9704</b>
Surplus /(deficit) for year	6499	1125	<b>7624</b>	<b>(2250)</b>
Closing balances:-	<b>13857</b>	<b>1221</b>	<b>15078</b>	<b>7454</b>

These accounts were approved by the Trustees on 1 September 2023 and signed on their behalf by



Treasurer

## NOTES to the ACCOUNTS

For the year from 1 September 2022 to 31 August 2023

NOTES**1 Basis of Accounting**

These accounts have been prepared on the receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

**2 Trustee Remuneration and Expenses**

No trustees received any remuneration or reimbursement of expenses in the year.

**3 Reserves**

We opened with £7358 and closed £13,857 in unrestricted reserves and opened with £96 and closed £1221 in restricted.