

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1	10	2024	To	30	9	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Let's Talk About Mouth Cancer
SC045100
15b Claypotts Road,
Broughty Ferry,
Dundee
Postcode DD5 1BU

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Niall Mc Goldrick	Convenor		
2	Stephanie Sammut	Secretary		
3	Victor R Lopes	Treasurer		
4	Barbara Boyd	Patient Champion		
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20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	Single-tier Scottish Charitable Incorporated Organisation. Constitution as submitted and accepted for registration on 8 th September 2014.
Trustee recruitment and appointment	All trustees were re-elected at the AGM.

Objectives and activities

Charitable purposes	To advance health, in furtherance of this the organisation aims: 1. to improve the prognosis of a patient diagnosed with mouth cancer through early detection; and 2. to support research into improving diagnostic tools; and 3. to raise awareness of mouth cancer amongst the general public; and 4. to share knowledge and good practice amongst healthcare professionals.
Summary of the main activities in relation to these objects	A public health campaign focusing on raising awareness of Mouth Cancer, the signs and symptoms, associated risk factors and where to seek advice. Deliver and support both community and online events to empower the public with the knowledge to facilitate self-examination and encourage early presentation to a health care professional. In addition, counselling on responsible drinking, smoking cessation and a healthy lifestyle is provided. Free and open access training events for health professionals, to improve awareness of the disease amongst them and encourage early referral. Advocacy to change public policy towards Mouth Cancer detection and prevention.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Delivering in-person teaching to final year dental students at Dundee University in Winter 2024.

- Delivering in-person training for qualified dentists in conjunction with NHS Education for Scotland in Winter 2024.
- Providing resources to volunteer Dundee dental students for raising awareness of mouth cancer amongst the young people in Winter 2024.
- Supporting volunteers conducting an awareness raising and fundraising event amongst Dundee University students in Winter 2024 through Trustee presence and provision of resources including leaflets and lip balms.
- Providing resources including lip balms leaflets for volunteers raising awareness amongst the public in Glasgow in Winter 2024.
- Supporting recruitment to a research study focused on early detection of oral cancer in Spring 2025.
- Providing resources including lip balms, leaflets, banners and advice for volunteers raising awareness amongst the public in Edinburgh in Spring 2025.
- Providing resources to volunteer Dundee dental students for raising awareness of mouth cancer amongst their peers in Summer 2025.

Financial review

Brief statement of the charity's policy on reserves

For reserves the policy is to have £1000. This amount is judged sufficient to act as a buffer for any unexpected costs associated with our events and also to allow cash flow. Most fundraising occurs during our awareness campaign events so maintaining cash flow would be difficult without such reserves.

Details of any deficit

A deficit of £1,642 arose in the year. This was due to payments relating directly to charitable activities totalling £4,890 within which were significant costs incurred in relation to raising awareness on leaflets, lip balms, hoodies and badges.

Donated facilities and services (if any)

The trustees donated large amounts of their own free time, costs of travelling, IT services/equipment and use of homes to act as space for meetings and storage of equipment.

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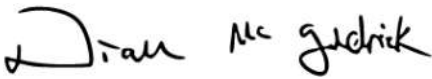
Other optional information

The restricted fund established with the legacy from Mouth Cancer Scotland held £7383.29 throughout the accounting period.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Niall Mc Goldrick	Victor Lopes
Position (e.g. Chair)	Convenor	Treasurer
Date	5 th October 2025	5 th October 2025

Let's Talk About Mouth Cancer

SC045100



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	October	2024		30	September	2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	1,870				1,870	8,492
Legacies					-	
Grants					-	
Receipts from fundraising activities	3,491				3,491	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	5,361	-	-	-	5,361	8,492
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	5,361	-	-	-	5,361	8,492
A3 Payments						
Expenses for fundraising activities	1,026				1,026	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	4,890				4,890	2,882
Grants and donations					-	9,257
Governance costs:					-	
Audit / independent examination	900				900	
Preparation of annual accounts					-	
Legal costs					-	
Other	187				187	
					-	
A3 Sub total	7,003	-	-	-	7,003	12,139
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	7,003	-	-	-	7,003	12,139
Net receipts / (payments)	(1,642)	-	-	-	(1,642)	(3,647)
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(1,642)	-	-	-	(1,642)	(3,647)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	16,739	7,383	-	-	24,122	27,769
	Surplus / (deficit) shown on receipts and payments account	(1,642)	-	-	-	(1,642)	(3,647)
						-	
						-	
	Cash and bank balances at end of year	15,097	7,383	-	-	22,480	24,122
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Television	Unrestricted	299	20	20
	Pull-up Banner Stands	Unrestricted	359	30	30
	Barbara's Laptop	Unrestricted	669	50	50
		Total	1,327	100	100

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

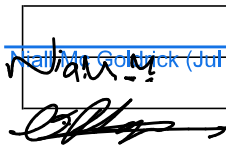
	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

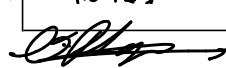
Signed by one or two trustees
on behalf of all the trustees

Signature*

Print Name

Date of
approval


Niall McGoldrick (Jul 2, 2026 16:23:12 GMT+1)


Victor R Lopes (Jul 2, 2026 19:40:02 GMT+1)

Niall McGoldrick	
Victor R Lopes	

Section C Notes to the Accounts

C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

There is only one restricted fund established to hold the surplus from Mouth Cancer Scotland. The monies here are to be directed towards research & collaborations on mouth cancer.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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Authority under which paid

C3b Trustee remuneration - details

	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

