

APPENDIX 1

OSCR

Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2024	To	31	03	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Alyth Primary School Parent Council
SC 030602
Alyth Primary School
Albert Street
Alyth
Perthshire
Postcode PH11 8AX

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rona Phillips	Treasurer		Alyth Parent Council
2	Claire Leslie	Chair		Alyth Parent Council
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The association is a charitable, unincorporated association. The purposes and administration arrangements are set out in our constitution.

Trustee recruitment and appointment

Recruitment and appointment is carried out at the AGM for both staff members and parents of pupils are approved and seconded by AGM attendees.

Objectives and activities

Charitable purposes

The advancement of education which will be achieved by the following methods:

- a) Promoting close co-operation and communication between parents and teachers.
- b) Studying and discussing matters of mutual interest relating to the education and welfare of the pupils.
- c) Engaging in activities which support and advance the education of pupils that attend the school.

Summary of the main activities in relation to these objects

The parent council meets at least once a term and offers parents, staff and interested parties the opportunity to meet and discuss issues of interest.

The parent council is run by a committee of volunteer parents and staff members, but all meetings are open to all.

The parent council organises and supports fundraising activities with the aim of providing additional funding provision for equipment and extra-curricular activities for the benefit of the pupils.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

A donation of £2500 was received from a local Windfarm fund. This was paid to the school along with a further £2000, which was raised from various sources including a coffee morning, an Asda supermarket initiative and a grant from Perth and Kinross Council throughout the year. The money donated was put towards school trips and various equipment to support the children's education and physical wellbeing. £294 was also paid out for school website hosting fees.

Financial review

Brief statement of the charity's policy on reserves

No reserve policy is in place with annual income generally being matched by expenditure. The council is able to operate this way as it has no ongoing financial commitments for which the reserves would need to be in place.

Details of any deficit

A small deficit of £389 was noted for this financial year as more money was donated to the school due to increased costs incurred for travel for school trips. this was replenished after the end of this financial year.

Donated facilities and services (if any)

All trustees and office bearers perform their duties on a voluntary basis and receive no remuneration. Meetings are held at the school, with this facility being provided free of charge.

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) OSCR will accept digital or typed signatures		
Full name(s)	Claire Leslie	Rona Phillips
Position (e.g. Chair)	Chair	Treasurer
Date	30/06/2026	30/06/2026

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2024		31	03	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	2650				2650 -	2500
Legacies					-	
Grants	705				705 -	449
Receipts from fundraising activities	1035				1035 -	18
Gross trading receipts					-	
Income from investments other than land and buildings	15				15 -	24
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	4405 -	-	-	-	4405 -	2991 -
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	4405 -	-	-	-	4405 -	2991 -
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	294				294 -	276
Grants and donations	4500				4500 -	2500
Governance costs:						
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	4794 -	-	-	-	4794 -	2776 -
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	4794 -	-	-	-	4794 -	2776 -
Net receipts / (payments)	-389 -	-	-	-	-389 -	216 -
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	-389 -	-	-	-	-389 -	216 -

Categories

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

Details		Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total		

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total		

Signature*

Print Name _____

Date of approval

Elvise Leshie
Phillips

Claire Leslie
Rona Phillips

30/6/26
30/6/26

*** Please note - OSCR will accept digital or typed signatures**

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Fundraising for the school for the advancement of education

Type of activity or project supported

Individual / institution

Number of grants made

£

[illegible]

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

X

Authority under which paid

3

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

x

Number of trustees

£

		trustees	

Nature of relationship

Nature of transaction

Transaction
amount (£)

**Balance
outstanding at
period end (£)**

[illegible]

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Wester Derry Windmill	2500				2500 -	2500
Wineateys for prizes	50				50 -	
Trinity One for hall costs	100				100 -	
Total	2500 -	-	-	-	2650 -	2500 -

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
PERIT KINTROSS COUNCIL	450		450 -	449
PRC Funding	255		255 -	
Total	705 -	-	-	449 -

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Coffee Morning	805				805 -	10
Summer Market	100				100 -	
Asda Cashpots	132				132 -	
Total	1035 -	-	-	-	1035 -	18 -

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Website hosting fees	294				294 -	270
Total	294 -	-	-	-	294 -	276 -

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	2650				2650 -	2500
Legacies					-	
Grants	705				705 -	449
Receipts from fundraising activities	1035				1035 -	18
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	15				15 -	24
Sub total	4405	-	-	-	4405	2991
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	4405	-	-	-	4405	2991
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	294				294 -	276
Grants and donations	4500				4500 -	2500
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	4794	-	-	-	4794	2776
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	4794	-	-	-	4794	2776
Net receipts / (payments)	-389	-	-	-	-389	216
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-389	-	-	-	-389	216

Nature and purpose of funds

Fundraising for the school for the advancement of education.

Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-
Nature and purpose of funds						

Alyth Primary and Nursery School Parent Council
Income and Expenditure Account
for the year ended 31st March 2025

	<u>2025</u>	<u>2024</u>
Opening Balances at 1st April 2024		
Cash in bank	£ 1,428.17	£ 1,212.42
Cash in hand	£ 74.00	£ 74.00
	<u>£ 1,502.17</u>	<u>£ 1,286.42</u>
Income		
Donations	£ 2,650.00	£ 2,500.00
Fund Raising	£ 1,034.86	£ 18.41
Grants	£ 705.10	£ 449.00
Interest	£ 15.12	£ 24.34
	<u>£ 4,405.08</u>	<u>£ 2,991.75</u>
Expenditure		
Donations to School	£ 4,500.00	£ 2,500.00
Fund Raising Expenses	£ -	£ -
School Website Hosting	£ 294.00	£ 276.00
Childrens Sports Shirts	£ -	£ -
P7 Leavers Gifts	£ -	£ -
Misc Expenses	£ -	£ -
	<u>£ 4,794.00</u>	<u>£ 2,776.00</u>
Net Surplus/Deficit for Year	-£ 388.92	£ 215.75
Closing Balance at 31st March 2025	<u>£ 1,113.25</u>	<u>£ 1,502.17</u>
Represented by		
Cash in bank	£ 1,039.25	£ 1,428.17
Cash in hand	£ 74.00	£ 74.00
	<u>£ 1,113.25</u>	<u>£ 1,502.17</u>

Checked and found to be correct to receipts and other information provided.

Signature



Date

19/08/2026