

Last update 27 March 2026



Association des Parents Francophones

Trustees' Annual Report

Period From July 2024 to June 2025

OSCR

Scottish Charity Regulator

www.oscr.org.uk

**Registered
Charity
SC045617**

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1. Charity contact information

Association des Parents Francophones de Glasgow

Scottish Charity Number: SC045617

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Website <http://www.ecolebuissonniere.org.uk/>

Facebook <https://www.facebook.com/EcoleBuissonniereGlasgow/>

2. Charity Trustees

The charity trustees for the period between 1st July 2024 until 30 June 2025 were:

1. Gérard Giraud	President / Chair
2. Luc Rolland	Vice-President
3. Michael Haguinet	Treasurer
4. Nicolas Jego	Secretary
5. Veronique Miller	Academic Lead
6. Clotilde Raydon	Event manager
7. Lucie Charbonnier	Marketing and event (from May 2024)
8. Jennifer Lunet	Marketing and event (from May 2024)

3. Objectives and activities

Our Association “Association des Parents Francophones” also known as “École Buissonnière de Glasgow “ is a non-profit organization which aims at promoting the advancement of French education for children having a connection with the French language and who enrolled in the Scottish education system.

The Association provides weekly courses taught by qualified teachers to accompany the child into reading and writing independently in French. Children attending our courses should reach a language proficiency in French comparable to that of their proficiency in English for their age level.

Our classes run on Saturday mornings (30 weekends per year) for 2 hours and 30 minutes.

From 3 years old, children discover new games, listen to stories and express themselves in a French environment.

From the Primary 1 level, we educate children to write and read letters and sounds specific to French and thus develop their learning ability,

in a well-defined environment between children speaking French and a French teacher.

At the end of Primary 7 level, children have developed a very good understanding of written French and can become independent reader in French and are also able to write a short text independently and confidently.

For children starting high School, we developed a program preparing them to sit a Diploma in French Language Studies (DELF).

4. Structure, governance and management

4.1 Type of governing document

Our association is governed by its « Articles of Association des Parents Francophones de Glasgow ». This document has been submitted to and accepted by OSCR.

4.2 Trustee recruitment and appointment

The affairs of the Association shall managed by a board of at least 3 people: a president, a secretary and a treasurer.

Board members will be appointed at the Annual General Meeting. They shall be elected for a term of one year. Any retiring member shall be eligible for reappointment.

In case of a vacancy for any reason in between two general meetings, the Board will provide a temporary replacement, and the General Assembly at its next meeting, proceed to the final election.

The Board members will be elected or confirmed by the members present at the AGM.

5. Achievements and performance

5.1 Teaching

Our academic activities took place between September 2024 until June 2025 over 30 sessions at Notre Dame Primary School (Glasgow).

This year we presented 8 candidates to the “Diplôme d’Études en Langue Française” (DELFL) diploma at level B1. The Exams took place in June 2025. All our students passed the DELFL exam with flying colours. DELFL diplomas are official diplomas issued by the French Ministry of National Education, Youth and Sports to certify the French language skills of foreign candidates and French people from a non-French-speaking country. DELFL exams assess 4 skills: oral comprehension and production, written comprehension and production.

Our association is a member of FLAM, an organisation supporting the teaching of French as a native language

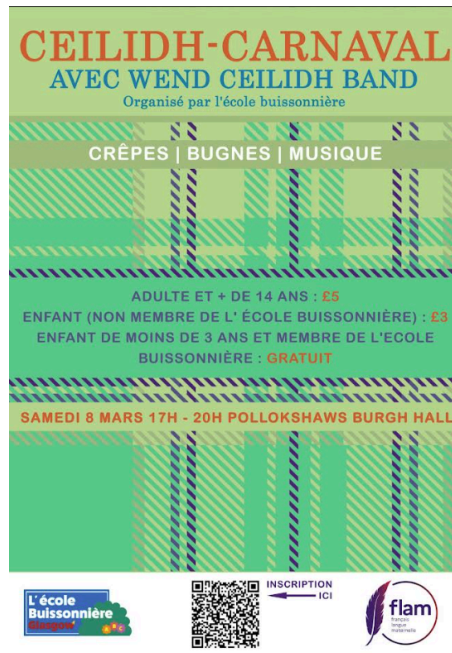
<https://www.associations-flam.fr/>

As part of our FLAM membership we keep benefiting from access to the Savio online platform. <https://savio.fr/originalite-de-savio/>

This tool offers interactive challenges in reading, grammar, conjugation, spelling and vocabulary. We keep encouraging parents and children to make use of this innovative tool as a supplement to the teaching provided.

5.2 Events

Beyond our French teaching activities we held several cultural events. The “Arbre de Noel” celebration was held on the 1st Decembre 2024 at Pollokshaws Burgh Hall. We also organised a Ceilidh-Carnaval on the 8 March 2025 at Pollokshaws Burgh Hall with the WEND Ceilidh Band.



We also organised a Kiltwalk on 27 April 2025 to support the various projects, French workshops and other activities of L'École Buissonnière. Donations of £780 were collected.



We are proud of supporting the Erskine foundation for Veterans (<https://www.erskine.org.uk/>). We organised a fundraiser in November 2024 during which time our students prepared and sold paper flowers

known as “bleuets”, allowing us to make a donation of £82 to the Erskin foundation.

5.3 AGM

Our annual general meeting took place on 31 Mai 2025.

The committee reported on the accounts for the year 2024-2025 and presented the financial forecast for the year 2025-2026 along with different projections and scenarios based on an average 100 children.

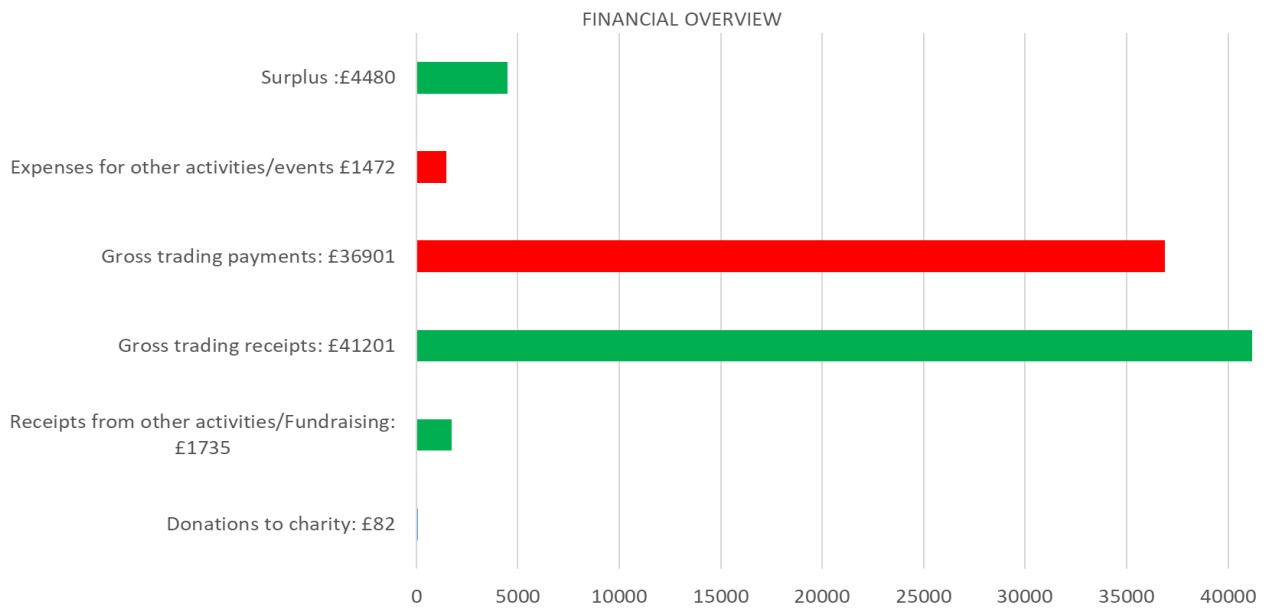
Following the roadmap presented at the previous AGM (2024), it was voted to increase the member contribution for the year 2025-2026 to £15 per course, allowing to preserve the number of classes as well as the teaching management function of Véronique Miller. It was also voted to increase the teacher’s pay by 6%.

Veronique Miller presented a review of each class individually.

Concerning the members of the Committee, after several years of great support Clotilde Raydon decided to leave the Committee but remains involved in many aspect of the organisation. Jean-Christophe Le Bayon was elected as IT manager. The other members of the Committee were re-conducted for another year.

6. Financial review

6.1 The Figures



6.2 Statement of the charity's policy on reserves

The main source of revenues are payments received from parents.

Our policy on reserve is to maintain a minimum of £6,000 in our bank balance at the end of each accounting period (i.e. 30th of June of each year). This way, sufficient funds are available for initial spending on classes' rental and teacher remunerations before we start receiving payments from parents' contribution.

6.3 Details of any Surplus or Deficit

During the school year from July 2024 until June 2025, our association made a surplus of £4,481.

The surplus is the result of a well-managed annual fees increase for the weekly lessons. After a number of years where we maintained the school fees at a low level to support the cost of living increase (Covid impact), we agreed during the May 2024 AGM to increase slightly our fees (by £2 per weekly classes) in order to balance the books.

We had exhausted a grant received a few years ago as a Covid support by the French government (AEFE) of £5,232 and it was imperative to return to a surplus position for the weekly running of the school. This grant allowed us to stabilise our financial situation before making the necessary adjustment.

The surplus of £4,481 is indeed the result of these annual fees adjustments which have been accepted by the majority of present members at the 2024 AGM vote.

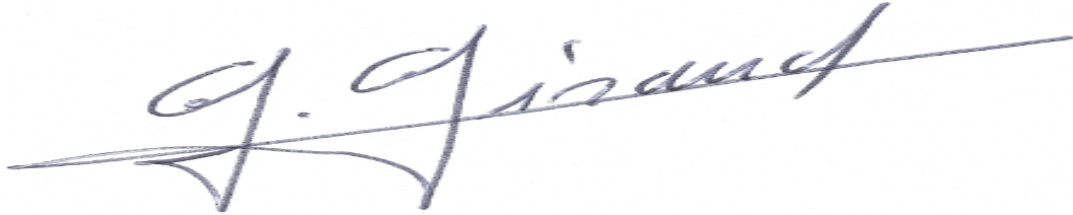
In addition, at the 2025 AGM, a further increase (by £1 per weekly classes) has been proposed and accepted by the majority of present members in order to increase accordingly the teachers' remuneration. The early estimation for the year 2025-2026 indicates that the school will make another surplus following a welcome increase of students joining our school at the start of the new academic year.

7. Future plans

The Association is looking forward to maintaining its range of teaching and cultural activities in the years to come.

8. Declaration

Signed on behalf of the charity trustees:

A handwritten signature in blue ink, appearing to read 'G. Giraud', written over a horizontal line.

Print name

Gerard Giraud

Designation

President

Date

27 March 2026