

Charity registration number SC017598 (Scotland)

THE SWAN TRUST

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

THE SWAN TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees



(Appointed 3 November 2022)
(Appointed 3 November 2022)
(Appointed 3 November 2022)
(Appointed 3 November 2022)
(Appointed 3 November 2022)
(Appointed 3 November 2022)
(Appointed 3 November 2022)

Charity number (Scotland)

SC017598

Principal address

PO Box 2
Scalloway
Shetland
Scotland
ZE1 0WW

Independent examiner

Thyme Accounting & Tax Ltd
36 Angusfield Avenue
Aberdeen
AB15 6AQ

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THE SWAN TRUST

TRUSTEES REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objects for which the Trust was established are to advance education and in particular to:

- Acquire the hull of the Shetland Fife "Swan" (LK243) with a view to restoring and re-rigging the vessel as a working and sea-going boat using as far as is reasonably practical similar materials and techniques to those used in her original construction and design.

Having achieved this objective the charity is now pursuing the following objectives

- Ensure the continued maintenance of the vessel in her restored and re-rigged condition as aforesaid so that she may be preserved and open to the public as part of Shetland's maritime and fishing heritage for future generations.
- Encourage and facilitate interested parties and particularly young people, to sail on the vessel thereby teaching and keeping alive the techniques of sailing and working a traditional sail Fife, such as the Swan.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

THE SWAN TRUST

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Achievements and performance

2022 has been a great year. We have welcomed 390 young people aboard the Swan for 76 days of sail training activities, ranging from half day trips for primary school pupils, to two week charters taking part in the Tall Ships Races. We also offered 2 half day trips specifically aimed at family groups and increased our links with community groups, including Ability Shetland, Alzheimer's Scotland and Moving On.

The Tall Ships Races 2022 were very successful, with Swan receiving awards for Most Welcoming Ship; Best in Crew Parade; and coming 3rd in Class in Race one from Esbjerg to Harlingen, as well as our skipper, [REDACTED] being named Sail Training International's Sail Trainer of the Year. We are working with Sail Training Shetland and Shetland Tall Ships to build excitement for the Tall Ships Races returning to Shetland in 2023, and are very much looking forward to this event.

In terms of public trips, we have been in the Western isles and St Kilda, offered day trips in Shetland and Orkney, two themed Shetland weekends, and worked with local musician [REDACTED] to offer his Sessions and Sail experience in the isles for the first time. We also held a literary event aboard as part of Word Play and carried out a photoshoot with Fair Isle Knitwear.

The feedback from all trips and charters has been incredible, which is testament to our Skipper [REDACTED] and everyone who has helped her crew. We were also delighted one of our long standing volunteers, [REDACTED] received the Individual 2022 Marsh Volunteer Award from National Historic Ships. We could not care for and operate the Swan without our volunteer support and I would like to thank everyone for their time, skills and knowledge.

During the year we also received support from a number of funding sources, for which we are also very grateful, including:

- The Shetland Charitable Trust
- Shetland Islands Council Coastal Communities Fund
- Highlands and Islands Enterprise
- Zetland Educational Trust
- ASTO
- Many sponsors, including great support from Shetland's pelagic fleet, as well as other fisheries and aquaculture related businesses.

With the help of our Strategic Priorities and Community Links Officer, [REDACTED] we continue to deliver on our strategic priorities and increase our reach into the community. We have a full 2023 sailing season ahead, with a variety of youth sail training, community and public trips. We also look forward to working with current, and welcoming new, volunteers, trainees, sponsors and funders. The Swan is a community asset and we are passionate about enabling our community, especially its young folk, to experience the benefits the Swan has to offer.

THE SWAN TRUST

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Operations/maintenance

As outlined above, the Swan was back to a full sailing season in 2022, following no sailing activity in 2020 and a limited season in 2021 due to COVID restrictions. It was great to be back out on the water again, both within and out with Shetland, and deliver a variety of sailing activities.

We held a recruitment drive for new Trustees in September and received a good number of high quality applications. From this, we have appointed seven new Trustees, who bring a range of skills to the board.

The season both started and ended with crew training days in Scalloway. Following the training days at the start of October, the winter maintenance work commenced as usual with a thorough clean up above and below decks and the removal of all sails and running rigging for storage/winter maintenance in the sail loft at Hay's Dock. The Trustees agreed to have the slipping and hull painting done at the local yard of Malakoff in Scalloway.

Following a break of two years for COVID, we were pleased to reintroduce our end of season gathering to thank those who have supported us through the year. This was held in the Scalloway Boating club, where we welcomed many of our volunteers, staff, trainees, sponsors, grant funders and other supporters.

Staffing

We employed [REDACTED] as skipper, for the 2022 season, and a number of Mates throughout the season on day rates. With each trip requiring two to three volunteer crew, 40 volunteers also helped crew the Swan, and many more volunteered for duties ashore. Additional volunteers were also accommodated on delivery trips, to build their experience aboard.

[REDACTED] continued as our Strategic Priorities and Community Links Officer, which is a grant funded three year part time post, ending in July 2024.

With a very full sailing season ahead, three crew have been contracted for the 2023 season – [REDACTED] as Skipper, [REDACTED] as Mate and [REDACTED] as Bosun.

The Vevoe Trophy

The Vevoe Trophy for Swan Sail Trainee of the Year was presented to 19 year old [REDACTED] from Lerwick, at the annual end of season event. She participated in race one of the Tall Ships Races, and stood out as a great team player, who cared for her fellow trainees and was influential in Swan trainees mixing and making friends with trainees from other vessels.

Further information on the Swan Trust and its 2022/23 activities can be found on our website: www.swantrust.com.

THE SWAN TRUST

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Financial review

The charity has considered the reserves required and have taken into account their current and future liabilities.

It is normal practice for charitable organisations to maintain restricted funds to a level of three months unrestricted charitable expenditure. However, due to the seasonal nature of the Swan Trust, this is less relevant to the Trust. Therefore, trustees have created a designated minimum reserve of £15,000 to cover costs if the charity were to cease - this sum will allow for insurance cover, berthing fees, slipping, painting, and minor admin costs for a one year period. The trustees have also created a designated capital reserve of £4,000 to cover costs to maintain the vessel in good condition. This sum will allow for essential maintenance and replacement of essential equipment required to keep the vessel in good working order.

The balance held as unrestricted funds at 31 March 2023 was £160,465 of which £96,245 are regarded as free reserves, after allowing for funds in designated reserves and fixed assets. Therefore, the current level of reserves is higher than the designated minimum required by trustees under their agreed policy.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

A new SCIO has been set up to take forward the work of the Swan Trust. The new charity is The Swan Trust SCIO, registration number SC051822 and was registered on 29th June 2022.

The transfer of assets to the SCIO is now complete and the Swan Trust (SC017598) will shortly be wound up.

THE SWAN TRUST

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Structure, governance and management

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

The Trustees who served during the year and up to the date of signature of the financial statements were:

(Resigned 9 September 2022)

(Appointed 3 November 2022)

(Appointed 3 November 2022)

(Appointed 3 November 2022)

(Appointed 3 November 2022)

(Appointed 3 November 2022)

(Appointed 3 November 2022)

(Appointed 3 November 2022)

Operations Committee

was approved by the Board of Trustees.

Trustee

Dated: 14 November 2023

Trustee

Dated: 14 November 2023

THE SWAN TRUST

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SWAN TRUST

I report on the financial statements of the Charity for the year ended 31 March 2023, which are set out on pages 7 to 18.

Respective responsibilities of Trustees and examiner

The Charity's Trustees are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investments (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's Trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Thyme Accounting & Tax Ltd
36 Angusfield Avenue
Aberdeen
AB15 6AQ

Dated: 14 November 2023

THE SWAN TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

| | | Unrestricted funds 2023 | Restricted funds 2023 | Total 2023 | Unrestricted funds 2022 | Restricted funds 2022 | Total 2022 |
|---|-------|-------------------------------|-----------------------------|----------------|-------------------------------|-----------------------------|----------------|
| | Notes | £ | £ | £ | £ | £ | £ |
| Income and endowments from: | | | | | | | |
| Donations and legacies | 3 | 51,865 | 36,219 | 88,084 | 54,278 | 29,163 | 83,441 |
| Charitable activities | 4 | 72,579 | - | 72,579 | 9,562 | - | 9,562 |
| Investments | 5 | 59 | - | 59 | 18 | - | 18 |
| Other income | 6 | 1,876 | - | 1,876 | 4,532 | - | 4,532 |
| Total income | | 126,379 | 36,219 | 162,598 | 68,390 | 29,163 | 97,553 |
| Expenditure on: | | | | | | | |
| Charitable activities | 7 | 79,940 | 36,219 | 116,159 | 55,275 | 36,451 | 91,726 |
| Other | 11 | 5,827 | - | 5,827 | - | - | - |
| Total expenditure | | 85,767 | 36,219 | 121,986 | 55,275 | 36,451 | 91,726 |
| Net income for the year/ Net movement in funds | | 40,612 | - | 40,612 | 13,115 | (7,288) | 5,827 |
| Fund balances at 1 April 2022 | | 119,853 | 362,598 | 482,451 | 106,738 | 369,886 | 476,624 |
| Fund balances at 31 March 2023 | | 160,465 | 362,598 | 523,063 | 119,853 | 362,598 | 482,451 |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE SWAN TRUST

BALANCE SHEET

AS AT 31 MARCH 2023

| | Notes | 2023 £ | 2022 £ |
|---|-------|----------------|----------------|
| Fixed assets | | | |
| Tangible assets | 13 | 7,818 | 14,969 |
| Heritage assets | 14 | 400,000 | 400,000 |
| | | <u>407,818</u> | <u>414,969</u> |
| Current assets | | | |
| Stocks | 15 | 1,700 | 2,100 |
| Debtors | 16 | 20,755 | 19,998 |
| Cash at bank and in hand | | 143,326 | 77,532 |
| | | <u>165,781</u> | <u>99,630</u> |
| Creditors: amounts falling due within one year | 17 | (50,536) | (32,148) |
| Net current assets | | <u>115,245</u> | <u>67,482</u> |
| Total assets less current liabilities | | <u>523,063</u> | <u>482,451</u> |
| Income funds | | | |
| Restricted funds | 18 | 362,598 | 362,598 |
| Unrestricted funds | | | |
| Designated funds | 19 | 19,000 | 19,000 |
| General unrestricted funds | | 141,465 | 100,853 |
| | | <u>160,465</u> | <u>119,853</u> |
| | | <u>523,063</u> | <u>482,451</u> |

These financial statements were approved by the Trustees on 14 November 2023

Trustee

THE SWAN TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

The Swan is a unincorporated charity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's [governing document], the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

THE SWAN TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

| | |
|---------------------|-------------------------|
| Plant and equipment | 10% on reducing balance |
| Computers | 1 year |

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.10 Financial Instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

THE SWAN TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

| | Unrestricted funds | Restricted funds | Total | Unrestricted funds | Restricted funds | Total |
|---------------------------|--------------------|------------------|---------------|--------------------|------------------|---------------|
| | 2023 | 2023 | 2023 | 2022 | 2022 | 2022 |
| | £ | £ | £ | £ | £ | £ |
| Donations and gifts | 22,449 | - | 22,449 | 20,439 | - | 20,439 |
| Grants | 29,416 | 36,219 | 65,635 | 33,839 | 29,163 | 63,002 |
| | <u>51,865</u> | <u>36,219</u> | <u>88,084</u> | <u>54,278</u> | <u>29,163</u> | <u>83,441</u> |
| Grants receivable | | | | | | |
| ASTO | 1,116 | - | 1,116 | 1,089 | - | 1,089 |
| HES | - | - | - | 4,450 | - | 4,450 |
| Shetland Charitable Trust | 28,300 | - | 28,300 | 28,300 | - | 28,300 |
| HIE | - | 4,930 | 4,930 | - | 8,661 | 8,661 |
| NHS | - | - | - | - | 750 | 750 |
| Coastal Communities Fund | - | 31,289 | 31,289 | - | 19,752 | 19,752 |
| | <u>29,416</u> | <u>36,219</u> | <u>65,635</u> | <u>33,839</u> | <u>29,163</u> | <u>63,002</u> |

4 Charitable activities

| | Charitable Income | Charitable Income |
|------------------|-------------------|-------------------|
| | 2023 | 2022 |
| | £ | £ |
| Hires & charters | <u>72,579</u> | <u>9,562</u> |

| | Unrestricted funds | Unrestricted funds |
|---------------------|--------------------|--------------------|
| | 2023 | 2022 |
| | £ | £ |
| Interest receivable | 59 | 18 |

[illegible]

THE SWAN TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

7 Charitable activities

| | Charitable Expenditure | Charitable Expenditure |
|--|---------------------------|---------------------------|
| | 2023 | 2022 |
| | £ | £ |
| Staff costs | 46,996 | 33,939 |
| Insurance | 8,824 | 5,454 |
| Telephone | 1,152 | 1,711 |
| Office costs | 801 | 1,182 |
| Sundries | 415 | 433 |
| Advertising | 707 | 2,897 |
| Boat costs | 25,872 | 6,941 |
| Maintenance | 28,637 | 36,140 |
| | <u>113,404</u> | <u>88,697</u> |
| Share of support costs (see note 8) | 1,670 | 2,103 |
| Share of governance costs (see note 8) | 1,085 | 926 |
| | <u>116,159</u> | <u>91,726</u> |
| Analysis by fund | | |
| Unrestricted funds | 79,940 | 55,275 |
| Restricted funds | 36,219 | 36,451 |
| | <u>116,159</u> | <u>91,726</u> |

8 Support costs

| | Support costs | Governance costs | 2023 | Support costs | Governance costs | 2022 |
|---------------------------|---------------|---------------------|--------------|---------------|---------------------|--------------|
| | £ | £ | £ | £ | £ | £ |
| Bank charges | 346 | - | 346 | 177 | - | 177 |
| Depreciation | 1,324 | - | 1,324 | 1,925 | - | 1,925 |
| Independent examiners fee | - | 1,085 | 1,085 | - | 926 | 926 |
| | <u>1,670</u> | <u>1,085</u> | <u>2,755</u> | <u>2,102</u> | <u>926</u> | <u>3,028</u> |
| Analysed between | | | | | | |
| Charitable activities | 2,111 | 401 | 2,755 | 2,103 | 926 | 3,029 |
| | <u>2,111</u> | <u>401</u> | <u>2,755</u> | <u>2,103</u> | <u>926</u> | <u>3,029</u> |

THE SWAN TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

10 Employees

The average monthly number of employees during the year was:

| | 2023 Number | 2022 Number |
|----------------|----------------|----------------|
| Skipper | 1 | 1 |
| Bosun | - | 1 |
| Administration | 1 | 1 |
| Total | 2 | 3 |

Employment costs

| | 2023 £ | 2022 £ |
|---------------------|---------------|---------------|
| Wages and salaries | 46,044 | 33,216 |
| Other pension costs | 952 | 723 |
| | 46,996 | 33,939 |

There were no employees whose annual remuneration was more than £60,000.

11 Other

| | Unrestricted funds | Total |
|---|-----------------------|-----------|
| | 2023 £ | 2022 £ |
| Net loss on disposal of tangible fixed assets | 5,827 | - |
| | 5,827 | - |

12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

THE SWAN TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

13 Tangible fixed assets

| | Plant and equipment | Computers | Total |
|------------------------------------|---------------------|-----------|----------|
| | £ | £ | £ |
| Cost | | | |
| At 1 April 2022 | 47,620 | 1,390 | 49,010 |
| Disposals | (27,832) | (1,390) | (29,222) |
| At 31 March 2023 | 19,788 | - | 19,788 |
| Depreciation and impairment | | | |
| At 1 April 2022 | 32,659 | 1,382 | 34,041 |
| Depreciation charged in the year | 1,324 | - | 1,324 |
| Eliminated in respect of disposals | (22,013) | (1,382) | (23,395) |
| At 31 March 2023 | 11,970 | - | 11,970 |
| Carrying amount | | | |
| At 31 March 2023 | 7,818 | - | 7,818 |
| At 31 March 2022 | 14,961 | 8 | 14,969 |

14 Heritage assets

| | Total |
|--------------------------------------|---------|
| | £ |
| At 1 April 2022 and at 31 March 2023 | 400,000 |

15 Stocks

| | 2023 | 2022 |
|-------------------------------------|-------|-------|
| | £ | £ |
| Finished goods and goods for resale | 1,700 | 2,100 |

16 Debtors

| | 2023 | 2022 |
|---|--------|--------|
| | £ | £ |
| Amounts falling due within one year: | | |
| Trade debtors | 10,170 | 9,523 |
| Other debtors | 1,188 | 1,626 |
| Prepayments and accrued income | 9,397 | 8,849 |
| | 20,755 | 19,998 |

THE SWAN TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

17 Creditors: amounts falling due within one year

| | 2023 | 2022 |
|------------------------------------|---------------|---------------|
| | £ | £ |
| Other taxation and social security | 7 | 115 |
| Trade creditors | 19,774 | 1,071 |
| Other creditors | - | 1,296 |
| Accruals and deferred income | 30,755 | 29,666 |
| | <u>50,536</u> | <u>32,148</u> |

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

| | Movement in funds | | | Movement in funds | | | |
|--------------------------------------|----------------------------|-----------------------|-----------------------|----------------------------|-----------------------|-----------------------|-----------------------------|
| | Balance at 1 April 2021 | Incoming resources | Resources expended | Balance at 1 April 2022 | Incoming resources | Resources expended | Balance at 31 March 2023 |
| | £ | £ | £ | £ | £ | £ | £ |
| Capital Fund | 362,598 | - | - | 362,598 | - | - | 362,598 |
| Shetland Charitable Trust Fund | 7,288 | - | (7,288) | - | - | - | - |
| HIE Fund | - | 8,661 | (8,661) | - | 4,930 | (4,930) | - |
| NHS Fund | - | 750 | (750) | - | - | - | - |
| Coastal Communities Fund | - | 19,752 | (19,752) | - | 31,289 | (31,289) | - |
| | <u>369,886</u> | <u>29,163</u> | <u>(36,451)</u> | <u>362,598</u> | <u>36,219</u> | <u>(36,219)</u> | <u>362,598</u> |

THE SWAN TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

| | Movement in funds | | Movement in funds | | |
|----------------------|----------------------------|-----------------------|----------------------------|-----------------------|-----------------------------|
| | Balance at 1 April 2021 | Incoming resources | Balance at 1 April 2022 | Incoming resources | Balance at 31 March 2023 |
| | £ | £ | £ | £ | £ |
| Minimum Reserve Fund | 15,000 | - | 15,000 | - | 15,000 |
| Capital Reserve Fund | 4,000 | - | 4,000 | - | 4,000 |
| | <u>19,000</u> | <u>-</u> | <u>19,000</u> | <u>-</u> | <u>19,000</u> |

20 Analysis of net assets between funds

| | Unrestricted funds | Restricted funds | Total | Unrestricted funds | Restricted funds | Total |
|--|-----------------------|---------------------|----------------|-----------------------|---------------------|----------------|
| | 2023 | 2023 | 2023 | 2022 | 2022 | 2022 |
| | £ | £ | £ | £ | £ | £ |
| Fund balances at 31 March 2023 are represented by: | | | | | | |
| Tangible assets | 7,818 | - | 7,818 | 14,969 | - | 14,969 |
| Heritage assets | 37,402 | 362,598 | 400,000 | 18,402 | 362,598 | 400,000 |
| Current assets/(liabilities) | 115,245 | - | 115,245 | 67,482 | - | 67,482 |
| | <u>160,465</u> | <u>362,598</u> | <u>523,063</u> | <u>100,853</u> | <u>362,598</u> | <u>482,451</u> |

21 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).