

APPENDIX 1

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Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	21	09	2024	To	20	09	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Stuartfield Parents Teachers Assoc
SC010696
c/o Stuartfield Primary School
Knock Street
Stuartfield
Postcode AB42 5DP

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jenny Jappy	Chairperson	Sep 23 – 9 Sep 2025	n/a
2	Vicky Kennedy	Treasurer	n/a	n/a
3	Rachel Simmers	Chairperson	9 Sep 2025 - date	n/a
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Structure, governance and management

Type of governing document

Stuartfield Parent and Teachers association (PTA) operates a fundraising group with the aim to raise funds through local fundraisers and use this money to spend on activities and/or equipment for the children.

Trustee recruitment and appointment

The 2024 AGM was held in September 2024 where the chairperson and treasurer were reappointed. The 2025 AGM was held on 9 September 2025 ahead of the YE where Rachel Simmers appointed as Chairperson and the treasurer was reappointed.

No external body was used for any appointments

Objectives and activities

Charitable purposes

The aim of the PTA is to raise fund through local fundraisers and use this money to spend on activities and/or equipment for the children.

Summary of the main activities in relation to these objects

The activities included: Sport day tea tent, Xmas fayre, bingo, quiz, summer fayre, and school discos.

The PTA provided a donation of £2,429 to the school for equipment for used in class as voted on by the parent forum. In addition to this the PTA donated 5 IPADs to the school to replace IPADs no longer supported by the Aberdeenshire Council system. The remaining charitable activities included the library refurbishment, treats for the children and class trips.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Help to fund:

- Classroom/school equipment
- Library refurbishment completed
- IPADs for school

Financial review

Brief statement of the charity's policy on reserves

The PTA has no set outgoings and no creditors therefore no policy is in place to retain a reserve. The aim for the money raised is to spend the money raised on the children.

Details of any deficit

No deficit

Donated facilities and services (if any)

We have various services supplied to the Group at discounted rates during fundraising events including the use of the school facilities.

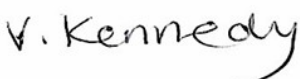
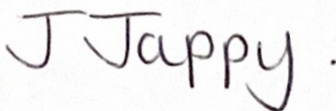
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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)			
Full name(s)	Vicky Kennedy	Jenny Jappy	Rachel Simmers
Position (e.g. Chair)	Treasurer	Chairperson to 9 Sep 25	Chairperson from 9 Sep 25
Date	September 2025	September 2025	September 2025

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Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	21	September	2024		20	September	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities	11,202				11,202	7,242
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	11,202	-	-	-	11,202	7,242
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	11,202	-	-	-	11,202	7,242
A3 Payments						
Expenses for fundraising activities	1,985				1,985	3,577
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	6,588				6,588	5,286
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	8,574	-	-	-	8,574	8,863
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	8,574	-	-	-	8,574	8,863
Net receipts / (payments)	2,628	-	-	-	2,628	(1,621)
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	2,628	-	-	-	2,628	(1,621)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	1,559				1,559	3,180
	Surplus / (deficit) shown on receipts and payments account	2,628				2,628	(1,621)
						-	
						-	
	Cash and bank balances at end of year	4,187	-	-	-	4,187	1,559
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

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		Independent examiner's report on the accounts v2					
Report to the trustees/members of	Charity name	Stuartfield School PTA					
	Registered charity number	SC010696					
	On the accounts of the charity for the period	Period start date				Period end date	
	Day	Month	Year		Day	Month	Year
	21	09	2024	to	20	09	2025
Set out on pages							(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*] - which gives me reasonable cause to believe that in any material respect the requirements: - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed:					Date:	20/06/2026	
Name:	Gemma Walker						
Relevant professional qualification(s) or body (if any):	Association of Chartered Certified Accountants (ACCA)						
Address:	146 Duthie Terrace, Aberdeen, AB10 7PH						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

Small immaterial difference noted