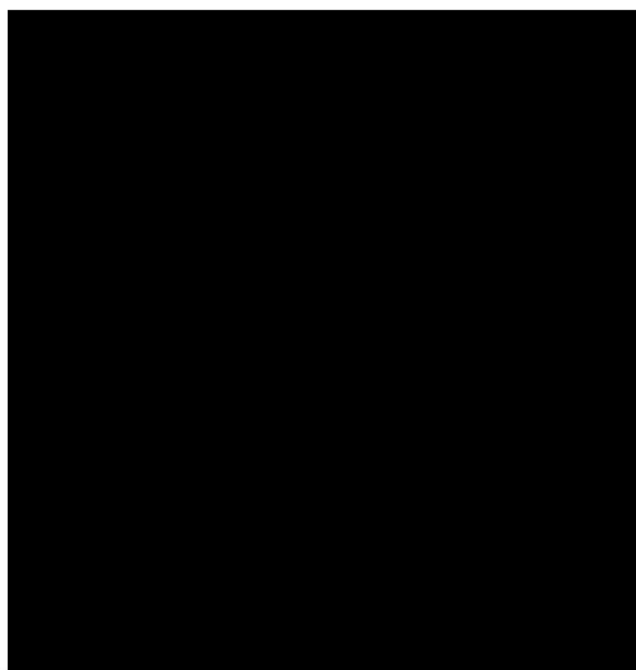


# **Andrew Gillespie Trust SCIO**

## **Trustees' Annual Report**

Period From 12 Oct 2023 to 31 October 2024



# Andrew Gillespie Trust

## **Charity contact information**

Andrew Gillespie Trust

Scottish Charity Number: SC052886

Registered Address:

15 East Campbell Street

Glasgow

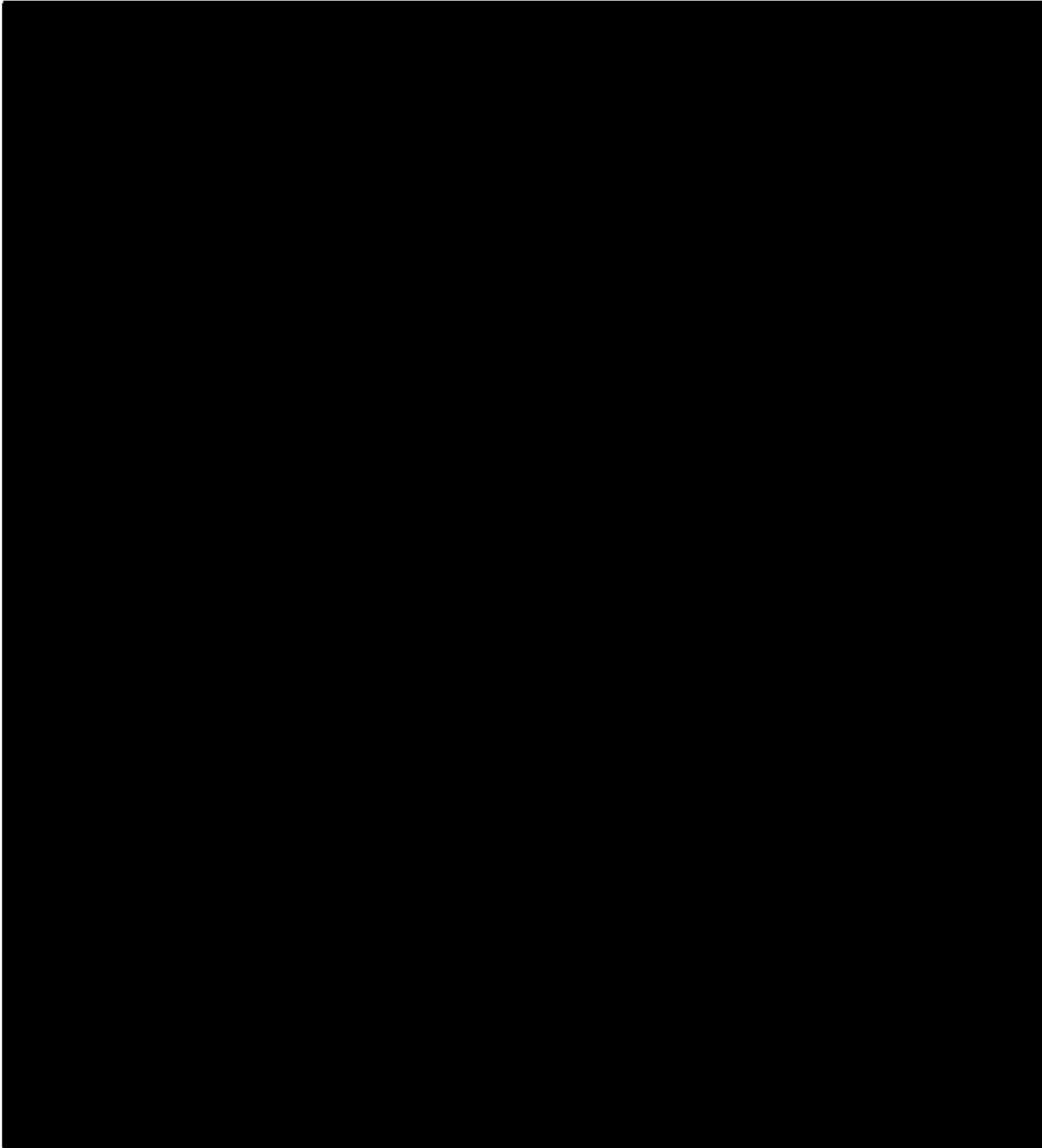
G1 5DT



[www.andrewgillespietrust.org](http://www.andrewgillespietrust.org)

[https://www.instagram.com/andrew\\_gillespie\\_trust/](https://www.instagram.com/andrew_gillespie_trust/)

## Charity Trustees



## **Andrew Gillespie Trust SCIO**

**Scottish Charity Number SC052886**

**Report of Trustees for the period ended 31 October 2024**

### **Introduction and Background**

The mission of the Andrew Gillespie Trust is to encourage collaborative learning for architecture students who want to make the world a physically better place. To enable this we fund Collaborative Practice Pilgrimage, a scholarship grant for a group of three or four students to travel and see the completed works of one architect or architectural practice. Following their travels and through collective reflection, the students will together generate works of art charting their pilgrimage experience and learning.

Collaborative Practice Pilgrimage is the vision of Andrew Gillespie, who himself benefitted professionally and personally from architectural pilgrimages as a student, practising architect, and tutor of Architectural Design. Andrew was an especially passionate and talented Architect. Despite his relatively short career, he was an important part of some of the most interesting architectural practices and projects in Scotland. He also had a natural affinity for teaching and mentoring, which he utilised while tutoring students of architecture at the University of Strathclyde. Throughout his studies and professional career, he enjoyed several Architectural pilgrimages around the world. He reflected on all of these pilgrimages as hugely beneficial, but realised he gained more from the trips when he was with others. As his career progressed he became insistent that Architects learn more and produce better outcomes when they work collaboratively, rather than in isolation.

It was this belief that catalysed his idea for Collaborative Practice Pilgrimage. Andrew wanted to enable students to experience architecture around the world as he had- within a group of peers that fostered curiosity, experimentation, and development.

Andrew died from metastatic acral melanoma in May 2023. He spent time during his last months developing and communicating his vision for Collaborative Practice Pilgrimage and asked his loved ones to carry this

## **Andrew Gillespie Trust SCIO**

**Scottish Charity Number SC052886**

### **Report of Trustees for the period ended 31 October 2024 (con't)**

forward on his behalf. He asked the five current Trustees to act in this role specifically, gave us as much information as he could about his idea, and then trusted us to carry this forward to the best of our abilities. Despite the level of commitment we were undertaking and the responsibility we knew it would entail, it was an easy decision for each of us and an honour we hold deeply.

Following Andrew's death in May 2023, we as Trustees began the process to fulfil our collective promise to him. In October 2023 we received confirmation that we were a registered Scottish Charity with OSCR. This report details our first full year as an organisation; it is written with enormous pride and deep gratitude for all we have achieved in our first 12 months.

Throughout the year we have remained focussed on taking the necessary steps to realise our vision, further our mission, and fulfil the charitable purposes detailed in our Constitution. All of this has been done in line with our governing structure as a registered charity. We have sought to maintain transparency, accountability, and integrity as an organisation, and feel confident that our activities have been in line with these goals.

### **Structure, governance and management**

#### **Type of governing document**

The Andrew Gillespie Trust was registered as a Scottish Charitable Incorporated Organisation (SCIO) in October 2023. The charity was established using a Constitution as our governing document. Our Constitution details our charitable purposes, our structure, and how we will operate. As Trustees we collectively ensure that we are complying with our governing document at all times.

**Andrew Gillespie Trust SCIO**

**Scottish Charity Number SC052886**

**Report of Trustees for the period ended 31 October 2024 (con't)**

## **Governance and Management**

The structure of the organisation consists of the board, who hold regular meetings and generally control the activities of the organisation. The board is comprised of charity trustees. Trustees can be appointed at any time.

### **Trustee recruitment and appointment**

All five Trustees were recruited by Andrew Gillespie. Each Trustee brings a unique perspective and skillset to the organisation. The trustee group was appointed as part of the establishment of the Charity in October 2023; the trustees remained the same throughout the current reporting period.

## **Objectives and activities**

The organisation's purposes are:

- (a) the advancement of education,
- (b) the advancement of the arts, heritage, culture or science

The way we as an organisation achieve these objectives is by funding a travel grant called Collaborative Practice Pilgrimage (CPP). In its current form, this is a grant for £3,000 and is available to one group of three or four students of Architecture at the University of Strathclyde. The aim of CPP is to enable students to travel and see the completed works of an architect or architectural practice.

The pilgrimage itself is designed by the student group. Each spring we accept applications from current students; following review of the applications and interviews with a shortlist of candidates, we select one group and offer them the travel grant. As part of accepting the grant, the group agrees to provide one photo essay and a minimum of five collaborative 'outputs' to the charity which captures their learning from the

**Andrew Gillespie Trust SCIO**

**Scottish Charity Number SC052886**

**Report of Trustees for the period ended 31 October 2024 (con't)**

pilgrimage; the charity reserves the right to use these pieces as we see fit, most likely for fundraising purposes.

Through the funding of CPP, we as a charity provide a group of students the opportunity to grow their knowledge about architecture, develop their own skills and techniques, inspire their creativity and curiosity, and learn from their peers in a collaborative setting.

The growth of each recipient of CPP has a knock-on effect on the advancement of architecture, as each individual will bring their skills and knowledge to their studies, professional careers, and personal endeavours. In this way we are supporting the individuals but also the wider community who will no doubt benefit as well.

### **Achievements and performance**

During our first 12 months as a charity, we were able to achieve many necessary tasks to functioning fully as an organisation, as well as providing the first grant for Collaborative Practice Pilgrimage.

Within the first half of the reporting period, we set up a bank account as a charity and ensured we were HMRC registered. From that point we were able to begin accepting donations and were eligible to receive GiftAid for the eligible donations made. We created a website for the charity, an official Instagram page, and a newsletter mailing list which donors can opt into receiving.

In April 2024 we utilised all channels available to announce that we were able to accept donations. The response by potential donors was very positive and we were able to raise a large amount in a short period. This is detailed in the financial section below.

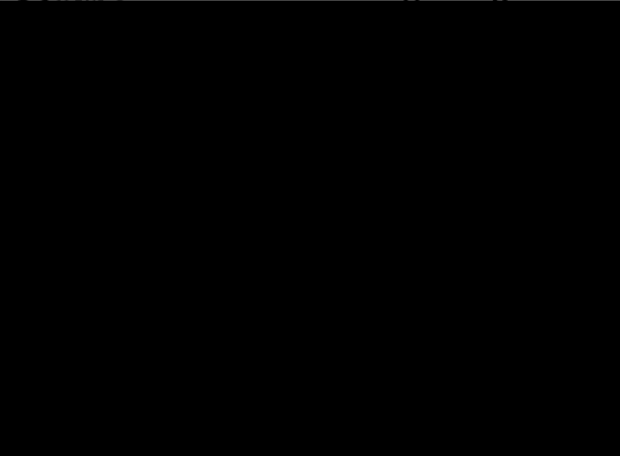




**Andrew Gillespie Trust SCIO**

**Scottish Charity Number SC052886**

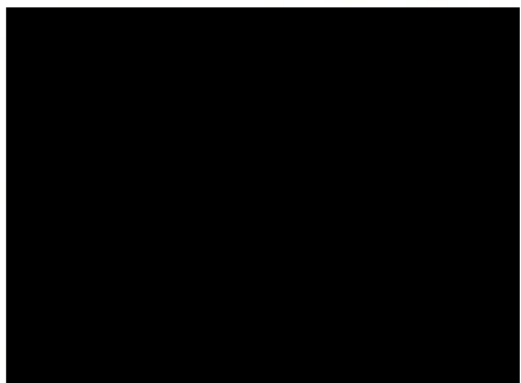
**Report of Trustees for the period ended 31 October 2024 (con't)**


Apart from the initial stages of forming and fundraising, we also were able to start carrying out our core activity as a charity by funding the first ever Collaborative Practice Pilgrimage. We began by making the grant offering



known amongst students at University of Strathclyde. This included emails to the department, posts on social media, and our Trustee   delivering information sessions to each year group within the department (pictured left).

We opened our application process in January and this closed in February. After reviewing an initial group of over 15 applications, we interviewed a shortlist of five groups (pictured right).



Following the interviews we selected one group of three students as the successful applicants. After agreeing to undertake the Pilgrimage and provide the outputs following their trip, the successful group was provided with the agreed £3,000. They departed for their journey to Spain and France to study  in August. The group completed the trip without complications and returned to Scotland to create the collaborative artworks as well as the photo essay. The group allowed us as an organisation to follow along and share their journey via social media.



**Andrew Gillespie Trust SCIO**

**Scottish Charity Number SC052886**

**Report of Trustees for the period ended 31 October 2024 (con't)**

This was viewed by many of our supporters and other students who may apply for CPP in future years.

After their pilgrimage the group told us that the experience was transformative to their learning and had hugely impacted their own knowledge and practice skills. They were very grateful for the opportunity awarded to them and keen to support the Andrew Gillespie Trust and future grant recipients.

**Andrew Gillespie Trust SCIO**

**Scottish Charity Number SC052886**

**Report of Trustees for the period ended 31 October 2024 (con't)**

The last part of the first year saw us planning for our first ever exhibition and fundraising event in November 2024.

### **Financial review**

During the current reporting period we as an organisation had a total income of £31,679.01. This was entirely raised by private donations by individuals, grant making trusts and some from small businesses.

We had a total expenditure of £4,024.86. The majority of this was spent on funding our main activity- Collaborative Practice Pilgrimage, a travel grant which totals £3,000 and was awarded to one group of three individuals. In addition to this we had some normal running costs including banking fees, website domain fees, and subscription fee for a mailing list management tool. There was also one expenditure for beverages ahead of our fundraising and exhibition event in November. Some of this cost was recovered as we were able to return a large portion of what we purchased after the event, however the return will appear when next year's accounts and report are submitted.

### **Statement of the charity's reserves**

As a charity we did not have any written policy on reserves during our first year. It was clear that our income would far outweigh our outgoings during this period and we therefore felt confident in our reserves being sufficient throughout the year. We have identified a savings and investment strategy as a key priority for our future and therefore plan to set a clear policy for cash reserves as well as long-term investment decisions within the next financial year.

## **Andrew Gillespie Trust SCIO**

**Scottish Charity Number SC052886**

### **Report of Trustees for the period ended 31 October 2024 (con't)**

#### **Donated facilities and services**

Legal professionals who knew Andrew Gillespie provided pro bono services when it came to the wording we used in the scholarship grant agreement, ensuring it was clear and legally compliant.

#### **Future plans**

Our plans for the next year are to continue in pursuing our stated charitable objectives. This will include:

- Continuing to raise funds.
  - o We intend to focus on individual donors and small businesses, and we hope to begin considering partnerships with larger Architectural firms.
  - o We will hold an exhibition and fundraising event to highlight the first year of the Trust and the first group to receive the Collaborative Practice Pilgrimage grant.
- Develop a long-term investment strategy and begin investing funds.
  - o This is provided for in our constitution and will be done in conjunction with professional input. We will include a reserve policy to ensure we are always able to fulfil our core activities.
- Fund a further Collaborative Practice Pilgrimage.
  - o We hope to refine our application process and again hold interviews with a shortlist of applicants. The successful group will travel for CPB in summer 2025.

## ***Independent Examiner's Report to the Trustees of Andrew Gillespie Trust***

I report on the accounts of the charity for the period ended 31 October 2024 which are set out on pages 13 and 14.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charities trustees consider that the audit requirement of Regulation 9, 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention (*other than disclosed below*)

1. which gives me reasonable causes to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met. or

2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

**Andrew Gillespie Trust SCIO**

**Scottish Charity Number SC052886**

**Financial Statement for the period ended 31 October 2024**

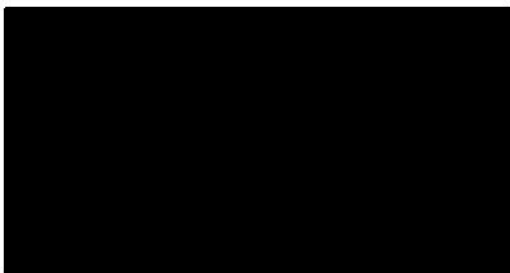
| <b>RECEIPTS and PAYMENTS REPORT</b> | <b>2024</b>             |
|-------------------------------------|-------------------------|
|                                     | <b>£</b>                |
| <b>Receipts</b>                     |                         |
| Donations Received                  | 30,035.30               |
| Grants Received                     | 1,500.00                |
| Interest Received                   | 143.71                  |
| <b>Total Receipts</b>               | <b><u>31,679.01</u></b> |
| <b>Payments</b>                     |                         |
| Cost of Charitable Activities       |                         |
| Scholarship Grants                  | 3,000.00                |
| Annual Reception Costs              | 901.52                  |
| Website costs                       | 77.34                   |
| Bank Charges                        | 46.00                   |
| <b>Total Payments</b>               | <b><u>4,024.86</u></b>  |
| <b>Surplus for the year</b>         | <b><u>27,654.15</u></b> |

**Statement of Balances at 31 October 2024**

|                         |                  |
|-------------------------|------------------|
|                         | <b>2024</b>      |
| <b>CASH FUNDS</b>       | <b>£</b>         |
| Bank Balance 31/10/2024 | <u>27,654.15</u> |

The notes on page 14 form an integral part of these accounts.

Approved by the Trustees on 16 July 2025 and signed on their behalf.



**Andrew Gillespie Trust SCIO**  
**Scottish Charity Number SC052886**

**Notes to the Accounts for the Period Ended 31 October 2024**

**1 Accounting Policies**

**Basis of Accounting**

- The accounts have been prepared on receipts and payments basis in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

**Nature and purpose of funds**

- All funds are unrestricted and may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day to day running of the organisation.

**2 Transactions with Trustees**

Trustees receive no remuneration or expenses.

**3 Analysis of Donations & Grants Received**

|                                            | <b>2024</b>      |
|--------------------------------------------|------------------|
| Donations from Individuals                 | 29,035.30        |
| Donations from Companies                   | 1,000            |
| Grants from Trusts                         | 1,500            |
| <b>Total Donations and Grants Received</b> | <b>31,521.36</b> |

**4 Analysis of Grants made**

|                                        | <b>2024</b>  |
|----------------------------------------|--------------|
| Collaborative Practice Pilgrimage 2024 | 3,000        |
| <b>Total</b>                           | <b>3,000</b> |