

Al Manar Community Association

Trustees' Annual Report

For the year ended 30 June 2025

Reference and administrative details

Charity name	Al Manar Community Association
Scottish charity number	SC053179
Principal address	11 Golf Course Road, Livingston, West Lothian, EH54 8QF
Governing document	Constitution, adopted on date 30/6/2023.
Trustees who served during the year	Omar Laghrouche (Chair)]; Tahrir Waswas (Secretary); Mariam Said(Treasurer)
Bank	Bank of Scotland, Charity Account
Independent examiner	Liyan Hmidan – Community leader

1. Introduction

The Trustees are pleased to present the Annual Report of **Al Manar Community Association** for the year ended [date]. The Association is a Scottish charitable organisation established to support children, families and the wider community in West Lothian.

Our work focuses on creating inclusive opportunities for children and families, particularly those from refugee and diverse backgrounds, and supporting their social, educational and community development.

2. Our Charitable Activities

During the year, Al Manar Community Association continued to provide activities and opportunities that promote social inclusion, community participation and the wellbeing of children and families.

Our activities aim to:

- Provide a safe and welcoming environment for children and families.
- Encourage children to develop social, communication and language skills.
- Support children's confidence and sense of belonging.
- Promote cultural awareness and understanding.
- Reduce social isolation and encourage positive community connections.
- Provide opportunities for children to participate in educational, creative and physical activities.

3. Al Manar Saturday Family Club

A key part of our work is the **Al Manar Saturday Family Club**, held at Crofthead Farm Community Centre in Livingston.

The club provides regular activities for children across different age groups, including Arabic language activities, storytelling, creative activities, sewing and knitting, physical activities and opportunities for children to socialise and develop friendships.

The club also provides an opportunity for parents and families to connect with one another and develop stronger links within the local community.

Throughout the year, trustees and volunteers have worked together to organise and deliver the sessions and ensure that activities are appropriate, inclusive and accessible to the children attending.

4. Volunteers and Trustees

The Association is supported by a committed group of trustees, management board members and volunteers. Their time and contribution are essential to the delivery of our activities.

Volunteers support the Saturday Club, assist with activities, help organise sessions and contribute to the overall running of the Association.

The Trustees are responsible for the governance and management of the charity and meet regularly to review activities, finances, safeguarding and future plans.

5. Community Engagement

Al Manar Community Association works to strengthen relationships between families and the wider community. We aim to provide opportunities for families to participate in community activities and to ensure that children have access to a supportive environment where they can develop friendships and confidence.

We value working with local community organisations, venues and other partners where this helps us achieve our charitable objectives.

6. Financial Review

The Trustees are responsible for ensuring that the charity's funds are managed appropriately and used to further its charitable purposes. The accounts have been prepared on a receipts and payments basis and are presented separately.

During the year the Association's income came from grants and from fees paid by families. Grants of £10,032 were received from The Robertson Trust (£3,000) and Foundation Scotland (£7,032, received in two payments). Class fees from families amounted to £5,733.50. Total receipts for the year were £15,765.50.

Payments for the year totalled £10,067.05. The main areas of expenditure were activity leaders' payments (£4,682.50), venue hire (£2,897.00), trips, events and activities (£1,144.69), and books and earning resources (£1,130.86). Fees refunded to families amounted to £212.00.

Year ended 30 June 2025	£
Grants received	10,032.00
Parents contribution	5,733.50
Total receipts	15,765.50
Total payments	(10,067.05)
Net receipts for the year	5,698.45
Cash funds brought forward, 1 July 2024	5,221.38
Cash funds carried forward, 30 June 2025	10,919.83

The Association held cash funds of £10,919.83 at the year end, all held in its Bank of Scotland charity account.

The Trustees carefully consider expenditure and seek to ensure that available funds are used effectively and provide direct benefit to the children and families supported by the Association. The Association will continue to seek appropriate grant funding and other sources of income to maintain and develop its activities.

The Trustees are responsible for ensuring that the charity's funds are managed appropriately and used to further its charitable purposes.

During the year, the Association continued to rely on a combination of grants, donations, fundraising and volunteer contributions to support its activities.

The Trustees carefully consider expenditure and seek to ensure that available funds are used effectively and provide direct benefit to the children and families supported by the Association.

The Association will continue to seek appropriate grant funding and other sources of income to maintain and develop its activities.

7. Future Plans

The Association intends to continue and develop its community activities during the coming year, with a particular focus on maintaining the Saturday Family Club.

Our future priorities include:

- Continuing regular activities for children and families.
- Developing educational, cultural, creative and physical activities.
- Increasing opportunities for children to develop language and social skills.
- Strengthening volunteer involvement.
- Building relationships with local organisations and community partners.
- Securing funding to support the sustainability of our activities.
- Continuing to monitor the needs of the families and children who use our services.

8. Governance

Al Manar Community Association is governed by its Board of Trustees, who are responsible for ensuring that the charity operates in accordance with its charitable purposes and applicable legal and regulatory requirements.

The Trustees oversee the Association's activities, finances and governance and seek to ensure that appropriate policies and procedures are in place.

9. Statement from the Trustees

The Trustees would like to thank all volunteers, families, community partners, donors and supporters who have contributed to the work of Al Manar Community Association during the year.

Their continued support has enabled us to provide valuable activities and opportunities for children and families in our community.

The Trustees remain committed to developing the Association's work and ensuring that it continues to provide a positive and welcoming environment for the community.

Approved by the Trustees of Al Manar Community Association

Signed: *Taherir*

Name: Tahrir Waswas

Position: Trustee

Date: 30/8/26