Stenton Jubilee community Centre

Glenrothes

Charity number - SC005786

One building, many uses.

As the committee we come together to as custodians to maintain the building on behalf of the community.

Annual General Meeting

Date : 7th October 2026 at 7pm held in the community Centre .

Committee :-

Chair – Mike Byrne

Treasurer – Callum Dick

Secretary – Linda Thomson

Attendance – Callum Dick, Linda Thomson, Kenny Mbaimbai, Herbert, and By Video Phone Andy McNeil, Brian Mackie

Apologies – Iain Steel, Mike Byrne, Cllr Lynda Holton, David Hewitt

Agenda

1 Chairperson's Report
2 Treasurer's Report
3 Election of New Committee
4 Closing Comments/Questions

Chairperson’s Report 2026

Annual General Meeting

Stenton Jubilee Community Centre(SJCC)

Charity number - SC005786

Date: -- 7th October 2026

Good afternoon members, colleagues, and guests,

It is my pleasure to welcome you all to the 2025/2026 Annual General Meeting of Stenton Jubilee Community Centre. I am honoured to present this Chairperson’s Report, which reflects on our accomplishments, challenges, and strategic direction over the past year.

Overview of the Year 2025/26

This year has been a successful year with the building remaining open to the public with an increased number of long term users and party event bookings which have allowed us to make around £1000 profit.

With the Chair, Secretary and Treasurer roles having been filled we have been able to form a quorum required by our constitution to manage and maintain the centre.

Many Thanks to

Chair Person :- Mike Byrne

Secretary :- Linda Thomson

Treasurer :- Callum Dick

Committee members…….Carol Steel…...Ian Steel…...Andy McNeil and all SJCC users.

Key Achievements

We gained new long-term lets and now have a family support group that use the building.

We have again seen an increase in one off lets for celebration parties and for local government events like General elections, by-elections and councillor meetings. We still have some funding for Warm Spaces to use during the winter 2026/2027 providing hot teas and coffees for those in need. The building was used by the council as a collection point for (café INC) free lunches during school holidays.

We have a monthly fosters support group.

Two churches use the building on a Sunday

Kerry Fitness three times a week.

Meeting place for School staff to use on in service days.

Goju Ryu Karate have an ongoing club and use the facilities three times a week.

Scouts use the building on a Friday

Financially we are still comfortable, and this will be covered in detail in the treasures report, The hall lets currently are covering the hall costs.

Key Challenges

As 24/25 attendance at meetings was often very low, we have tried and made significant progress in achieving our objectives in keeping the building open. Our team has shown great resilience and adaptability, and I am proud of what we have accomplished together with very limited resources.

We as a committee do not have the band width to be able to do fun events as we have in the past but it is still something we would like to do in the years to come. We have struggled again to build a strong committee with only three active members despite actively looking to recruit volunteers.

Keeping on top of maintenance. However, the building is tired and need of an upgrade, with windows, external roof, and internal ceiling along with other internal décor and repairs to flooring and toilets long overdue an upgrade. Although still a council building, we only receive part funding with the remaining funds coming from external grants. We have several funds to carry out repairs on various projects, this will be in the treasurer's report.

Governance and Operations

The board moved meetings to every three months, to reduce the burden on committee members to attend. We again reviewed the rates of pay to comply with the national living wage which moved the Payment to £12.71 per hr. A discussion still has to be had about also paying holiday pay on an ongoing hourly rate.

We put together a new SJCC Trustee Induction checklist

Acknowledgments

I would like to express my gratitude to: Mike our Chairman, Callum our Treasurer, Linda for acting as the Secretary, Caretaker and Cleaner.

Our members – for your continued trust and support.

Our Staff and Volunteers – for your dedication and tireless efforts.

My fellow Board Members – for your collaboration and leadership.

Partners and Stakeholders – for your ongoing cooperation and shared vision.

Looking Ahead

As we move into the next year, we remain focused on trying to keep the centre open to allow the building to be available and be used by the community. I would love to see a drop in café providing warm food and a welcome place, Seeing the halls used for fun stuff like craft fairs and galas which are all ways of raising funds. The journey ahead will require continued commitment and adaptability, and I am confident that it can be achieved with a strong committee.

There has been an interest submitted by Glenrothes Baptist Church(GBC) via Fife council to take 25 Year lease of the full building. At the time of writing this I am unaware of the churches full intentions and what plans they have for the building. But looking at what they do in the main church it will no doubt form some form of community use.

Update :-The GBC with Steven Beveredge and Trish O'brian visited the SJCC to assess their options 9/6/2026

Conclusion

In closing, I want to thank each of you for your contribution to Stenton Jubilee Community Centre. Your engagement is the foundation of our success. Let us continue working together to achieve our mission and make a lasting impact.

Thank you.

Mike Byrne

Chairperson

Stenton Jubilee Community Centre(SJCC) (Glenrothes)

Income and Expenditure Account for Stenton Jubilee Centre (Registered Charity No SC005786)
For Year Ended 31st March 2026

INCOME	2025/26	2024/25	EXPENDITURE	2025/26	2024/25
Fife Council Grants	£ 7,360.00	£ 23,211.00	Heating and Lighting	£ 17,775.03	£ 8,466.42
Hall Lets etc	£ 11,921.52	£ 9,647.04	Telephone and Broadband	£ 679.54	£ 642.16
Water Board Refund	£ -	£ -	TV Licence/PPL	£ -	£ 345.76
Warm Space	£ -	£ 3,432.41	Cleaner and Caretaker	£ 2,713.16	£ 3,750.86
Healting and Lighting Refund	£ 3,138.41		Honoria and Audit Fee	£ 200.00	£ 200.00
	£ -		Materials and Bin Collection	£ 158.90	£ 309.47
			Repairs	£ -	£ 9,812.57
			Misc	£ 40.55	£ -
			Warm Space	£ -	£ 525.89
	£ 22,419.93	**£ 36,290.45**		**£ 21,567.18**	**£ 24,053.13**

Bank Reconcilition	
Balance Brought Forward from 31st March 2025	£ 27,139.50
ADD: Income	£ 22,419.93
LESS: Expenditure	£ 21,555.09
Balance to Carry Forward	**£ 28,004.34**
Bank Balance	£ 30,472.01
o/s cheques	-£ 2,467.67
	£ 28,004.34
Cash Balance	
Balance Brought Forward from 31st March 2025	£ 27.64
ADD: Income	£ 2.40
LESS: Expenditure	£ 14.49
Balance to Carry Forward	**£ 15.55**
Represented By:	
Cash at Bank	£ 28,004.34
Cash on Hand	£ 15.55
	£ 28,019.89

Treasurer's Report
Charity Name: Stenton Jubilee Association
Reporting Period: 1st April 2025 to 31st March 2026
Prepared by: Mr Callum Dick
Date: 07th October 2026 (date of AGM)

This report outlines the financial activity and position of Stenton Jubilee Association for the period stated above. All figures are accurate to the best of our records and reflect the charity's commitment to transparency and responsible stewardship.

Overview of Financial Position
Opening Balance (as of 1st April 2025): £27,139.50

Closing Balance (as of 31st March 2026): £28,019.89

Net Change: £880.39 increase

Income Summary
Source of Income Amount and Notes
Hall Lets £11,921.52 (regular hall users, hire of space for events/parties)

Grants Received	
Fife Council	£7,360.00 (this was our yearly grant and a balance of the grant that was awarded for boiler, kitchen and windows)
Heating & Lighting Refund	£3,138.41 (Due to over charging on the Electricity and Gas Invoices)
Total Income:	£22,419.93

📤 Expenditure Summary

Category	Amount and Notes
Utilities	£18,613.47 (heating we did get a £3,138.41 refund, Telephone & Brodband Talk Talk only increased by £37.38. We did not pay the TV Licence this year as it was not used.
The Bin Collection	Costs dropped by £150.57 we did buy a lot of cleaning products last year which we are still using)
Caretaker/Cleaner	£2,713.16 was down from £3750.83 last yeas due to a drop in Cleaners Hrs.
Accountancy Fee	£200.00 (fee note for Independent Examiner of Financials)
Warm Spaces	£0.0 (warm spaces did not run over winter 25/26)
Total Expenditure:	£24,053.13

📊 Key Highlights

Successfully started an new long term group support birth families.

Submitting Gas and Electrical meter readings to our supplier, Fife Council, meant we caught an over charge which has bee refunded.

✅ Compliance & Governance

All financial records have been maintained in accordance with charity commission guidelines.

Annual accounts prepared by Fiona Whitelaw and will be submitted to OSCR imminently.

No outstanding liabilities or concerns at the time of reporting.

📌 Recommendations

Explore Grant applications in Fife.

Use the ring fenced Grants we have available by end of this financial year.

The Grant for Warm Spaces in the year 25/26 , still has a balance of £2,300 to contribute to another this Winter.



Grant Balances

Fund Balance - Windows	£6,252.43
Fund Balance - Warm Spaces	£2,321.05
Fund Balance - New groups coming to centre	£2,231.00
Fund Balance - Police Grant for Youths	£200.00
	£11,004.48 out of the bank balance of £27,139.50 is funds for given purpose highlighted

Callum Dick
SJCC Treasurer 2025/26

Election of New Committee

Committee Members Re-elected

All committee members were willing to stay in post for another year so were accepted by all present to stay in post. There were no other people proposed.

Chair – Mike Byrne

Treasurer – Callum Dick

Secretary – Linda Thomson

Closing

Meeting ends 7.45 pm

We thank all in attendance and wish the hall a very successful 2025-2026