Young Portonian Theatre Company **Board meeting minutes**	
Date:	Tuesday 28th April 2026.
Time:	7.00pm – 8.00pm
Location:	Community Education Unit, Abbots Road, Grangemouth
Present:	Colin Scott, Karen McCreadie, Lynsay McGinley, Emily Davidson, Stephen McCreadie, Richy Keay, Laura Bates. Chris Quinn, Frances Ann Lees, Gemma Sinclair, Carmen Munoz White, Alison Gandy, Melanie Forsyth, Nadine White, Sara Gray, Zoe Beresford, Beth Rafferty, Josh Fyvie
Apologies:	Val Bates
Declaration of interest:	Chairperson – Colin Scott nominated by GS, seconded by FL Treasurer – Lynsay McGinley nominated by FL seconded by GS Secretary – Karen McCreadie nominated by CS seconded by ED

Agenda items		**Actions**
1	Welcome and Apologies	CS
2	Chair Person Update – • Colin confirmed Charity structure and evidence on where the company delivered on the 7 subsections identified in the constitution objectives over the last 12 months. • Chair Person Report attached.	CS
3	Financial update – • Lynsey advises Financial Year end was 31/03/2026. • Explained the Expenditure and Income and comparison 2025/2026. • Decline in Donations and Fundraising over last 12 months. • Reduction of Grants awarded over last 12 months. • Support required to lead on applications and fundraising going forward. • Financial Report attached.	Secretary

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4	Operational Update – • Panto 2025 was very successful, ticket sales best the company have had. • Spring Workshop/Showcase – this was a 12 week Musical Theatre Project, prepared by Lorraine Murray. • Premises hand over – The Newhouse Unit Workshop was cleared out over last 3 months clearing out 44 years of Young Portonian Memorabilia, and the contract ended with Falkirk Council, making approximately £4000 saving per year. We still have Inchyra Pavillion and work will be ongoing over the coming months to make our own. • Inchyra Pavillion – Community Asset Transfer (CAT) is almost complete with Central Football Academy, KMc and LMcG will be meeting with legal teams over the coming months to finalise documentation. • Panto 2026 – Is confirmed as *Alice in Wonderland.* Preparation and work has already began.	Treasurer and Chair
5	Plan – • Re-Registration for ALL cast members returning to the company will take place on Monday 22nd June 2026in Scotts, times will be confirmed and posted on Members Facebook Page. • Rehearsals start back on Monday 24th August 2026, Grangemouth Town Hall, 6.30-8.30.	
6	Declaration of Interest – Committee • Chairperson – Colin Scott nominated by GS, seconded by FL • Treasurer – Lynsay McGinley nominated by FL seconded by GS • Secretary – Karen McCreadie nominated by CS seconded by ED	All
7	AOCB • Current committee discussed the requirement for more volunteers to join the committee and commit to attending some rehearsals to support and learn what is required to put on the performance week, from support at rehearsals to	

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	see what goes on in order of planning and completing the Action Plan. • Query re Dame for Panto 2026 - CS confirmed there are no parts confirmed at this time.	
	New Committee Members – Frances Ann Lees, Gemma Sinclair, Alison Gandy, Melanie Forsyth, Nadine White, Sara Gray, Zoe Beresford, Beth Rafferty, Josh Fyvie • Karen will e-mail the new committee members and invite to attend the Re-Registration for current cast members.	
	Time, date and location of next meeting will be agreed in 2027 and advised.	
Signed:		**Date:**

Minutes temp

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