



# ACCESS MEDIA

Access Media (SCIO)  
Scottish Charity No: SC046292

## Trustees' Annual Report 2023-24

For the period
1 <sup>st</sup> September 2023 – 31 <sup>st</sup> August 2024

### Reference and administration details

Charity name

Access Media (SCIO)

Registered charity number

SC046292

Charity's principal address

Telephone

Email

Facebook

[www.facebook.com/AccessMediaScio](https://www.facebook.com/AccessMediaScio)

Current trustees

### Structure, governance and management

Type of governing document

The charity is a Scottish Charitable Incorporated Organisation (SCIO) and therefore has a constitution as its governing document. It was registered in its current legal form on 26<sup>th</sup> January 2016 having previously been an unincorporated association without charitable status. The assets of the unincorporated association were transferred to the SCIO on the date of incorporation. The charity has a single tier structure and as such, the trustees are the sole members.

Trustee recruitment and appointment

As the sole members of the charity, the board of trustees are responsible for appointing charity trustees. Trustees are elected at the annual general meeting and by way of a resolution passed by majority vote at board meetings. There may be a minimum of three and a maximum of eight trustees at any one time.

## Objectives and activities

### Charitable purposes

- 1) To promote the advancement of education and exploration of the arts and digital media in Scotland through the provision of training, workshops and production services which serve to promote personal and social development and enrich the lives of individuals, with particular reference to underrepresented and marginalised groups.
- 2) To advance community development and positive social change through engaging with Public, Private and Third Sector Organisations to provide professional media products and educational opportunities that build employability, skills, experiences, capacity and allow organisations and communities to share their messages to a wider audience.

### Summary of the main activities in relation to these objects

The charity delivers a range of activities in relation to its charitable purposes, including training, workshops and volunteering opportunities that allow participants to learn skills in film making, photography, editing, sound, script writing and production. Professional media services are also provided to enable communities to share their messages via the medium of film and/or photography.

## Achievements and performance

### Summary of the main achievements of the charity during the financial period

During the financial period, the trustees explored the development of a film festival project aimed at young people across a number of local educational facilities. Initial research into potential funding opportunities was conducted, with the trustees aiming to realise the project during the next financial period.

## Financial review

### Financial review and future plans

This financial period the charity recorded an income of £37 (2022/23: £1). The income consisted solely of bank interest. As with last year, the charity had no expenditure.

As a result, the charity recorded an overall surplus of £37 for the financial period (2022/23: £1). With no overheads, the charity is in a reasonable financial position with a closing balance of £1,871 in unrestricted reserves.

### Details of any deficit

N/A.

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees by:

Signature

Full name

Position

Date

	
Treasurer	
28/05/25	



# Independent Examiner's Report 2023-24

<b>Report to the trustees/members of Registered charity number</b>  <b>On the accounts of the charity for the period</b>	Access Media (SCIO)						
	SC046292						
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2023	to	31	08	2024
<b>Set out on pages</b>	1-4						

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
 have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Name:**  
**Relevant professional qualification(s) or body (if any):**  
**Address:**



## Access Media (SCIO) SC046292

Accounts for the period: 1st September 2023 - 31st August 2024

### STATEMENTS OF RECEIPTS AND PAYMENTS

<b>Receipts</b>	<b>Note</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds This Year</b>	<b>Total Funds Previous Year</b>
Receipts from charitable activities	4	-	-	-	-
Bank interest		37.20	-	37.20	0.96
Donations	5	-	-	-	-
Fundraising		-	-	-	-
Grants	6	-	-	-	-
<b>Total receipts</b>		<b>37.20</b>	<b>-</b>	<b>37.20</b>	<b>0.96</b>
<b>Payments</b>					
Cost of charitable activities	7	-	-	-	-
Fundraising costs		-	-	-	-
Governance costs	8	-	-	-	-
<b>Total payments</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Surplus/Deficit</b>					
<b>Surplus/(Deficit) for the year</b>		<b>37.20</b>	<b>-</b>	<b>37.20</b>	<b>0.96</b>

The notes on pages 3 & 4 form an integral part of these accounts.

## Access Media (SCIO) SC046292

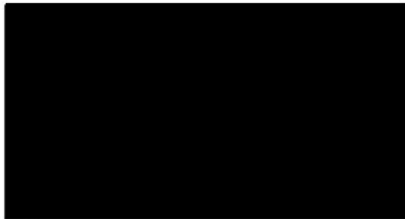
Accounts for the period: 1st September 2023 - 31st August 2024

### STATEMENT OF BALANCES

<b>Funds Reconciliation</b>	Unrestricted Funds	Restricted Funds	<b>Total Funds This Year</b>	Total Funds Previous Year
Opening balance	1,833.63	-	<b>1,833.63</b>	1,832.67
Surplus / (Deficit) for the year	37.20	-	<b>37.20</b>	0.96
<b>Closing cash at bank &amp; in hand</b>	<b>1,870.83</b>	<b>-</b>	<b>1,870.83</b>	<b>1,833.63</b>
<b>Bank &amp; Cash Balances</b>				
Closing bank deposit account	1,870.83	-	<b>1,870.83</b>	1,833.63
Closing cash in hand	-	-	<b>-</b>	-
<b>Closing cash at bank &amp; in hand</b>	<b>1,870.83</b>	<b>-</b>	<b>1,870.83</b>	<b>1,833.63</b>
<b>Other Assets (Unrestricted Fund)</b>				
Backdrop support system & backgrounds			-	30.00
Studio flash strobe light			-	13.00
<b>Total assets</b>			<b>-</b>	<b>43.00</b>

The notes on pages 3 & 4 form an integral part of these accounts.

Approved by the trustees on 28/05/24 and signed on their behalf by:-



Treasurer

## Access Media (SCIO) SC046292

Accounts for the period: 1st September 2023 - 31st August 2024

### **NOTES TO THE ACCOUNTS**

#### **1. Basis of Accounting**

These accounts have been prepared on the receipts & payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### **2. Nature and Purpose of Funds**

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain an unrestricted fund for the day-to-day running of the charity. Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. During the year the charity received no restricted funding.

#### **3. Related Party Transactions**

During this financial period, no trustees were remunerated from the charity's assets (previous year: £0).

No expenses were paid to charity trustees (previous year: £0).

<b>4. Receipts from Charitable Activities</b>	Unrestricted Funds	Restricted Funds	<b>Total Funds This Year</b>	<b>Total Funds Previous Year</b>
Production services (public & private sector)	-	-	-	-
Production services (third sector)	-	-	-	-
Training & workshops	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>5. Donations</b>	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>6. Grants Received</b>	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>7. Cost of Charitable Activities</b>				
Admin	-	-	-	-
Equipment & materials	-	-	-	-
Insurance	-	-	-	-
Publicity	-	-	-	-
Rent	-	-	-	-
Sessional/consultancy fees	-	-	-	-
Sundries	-	-	-	-
Utilities	-	-	-	-
Venue/stall hire	-	-	-	-
Volunteer expenses	-	-	-	-
	-	-	-	-
	-	-	-	-

## 8. Governance Costs

Annual accounts/AGM  
Independent Examiner's fee

Unrestricted Funds	Restricted Funds	Total Funds This Year	Total Funds Previous Year
-	-	-	-
-	-	-	-
-	-	-	-