

APPENDIX 1



Scottish Charity Regulator

Office of the Scottish **Charity Regulator**

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	01	2025	To	31	12	2025

Reference and administration details

Charity name	RoSPA ADVANCED DRIVERS & RIDERS AYRSHIRE DRIVERS
Other names charity is known by	AYRSHIRE ADVANCED DRIVERS
Registered charity number	SC053579
Charity's principal address	11 Townend Terrace
	Symington
	Kilmarnock
	Ayrshire
	Postcode KA1 5QH

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joseph Dennis Clifford	Chairman	n/a	n/a
2	William Andrew Devlin	Treasurer	n/a	n/a
3	William James Tait	Secretary	n/a	n/a
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APPENDIX 1

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
n/a	

Structure, governance and management

Type of governing document

The constitution as provided at time of charity registration.

Trustee recruitment and appointment

The trustees are the Chairman, Treasurer and Secretary of the organisation as decided at each year's Annual General Meeting.

Objectives and activities

Charitable purposes

- To improve road safety and reduce road collisions and casualties by improving driving and motorcycling knowledge, attitudes, skills and standards.
- To provide access for the public to RoSPA's advanced driving and riding system and test on a non-commercial basis.
- To provide consistent, high quality advanced driver and rider tutoring to group members.
- To encourage and help drivers and motorcyclists to pass RoSPA's Advanced Driving and/or Advanced Motorcycling Tests.
- To help to implement RoSPA's overall mission to save lives and reduce injuries.

Summary of the main activities in relation to these objects

- We tutor existing drivers who wish to become safer drivers as follows:
- Provision of practical driving coaching, on a one-to-one basis.
 - Coaching sessions are held weekly between March and October each year, on Monday evenings. Coaching may also take place outwith those times, by individual arrangement.
 - In addition to the practical coaching, pupils are expected to study advanced driving theory, using the police manual "Roadcraft" and other materials supplied by the club.
 - If desired pupils can sit an internal club test and, if successful, can be provided with further coaching towards the RoSPA Advanced Driving Test, which is conducted by a RoSPA-appointed examiner, who will be an existing or retired police officer with an advanced driving qualification.
 - As part of the programme, some group sessions on advanced driving theory (usually on a particular topic) are held from time to time. These are led by Approved/Advanced Group Tutors within the organisation or external tutors of at least the same standard.
 - There is also an annual competition day at which members can take part in a quiz based on Roadcraft/Highway Code; a manoeuvrability course to test car handling skills; and an on-the-road drive to test what they have learned during the season.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

In 2025:

- Four new members joined. One Under-25, who did not have to pay the joining fee.
- There were 22 returning members from previous years.
- An Information Evening was held in March, prior to the start of the driving season at the end of the month. This was to provide more detailed information on advanced driving in general, and the organisation in particular, for prospective members.
- During the driving season, there were 28 evenings at which tutoring took place.
- Our tutoring is based on three modules, the last of which culminates in the internal test.
- The four new members all achieved Module 1.
- Four members achieved Module 2.
- Three members achieved Module 3 i.e. passed the club test.
- Seven members passed the RoSPA Advanced Driving test either for the first time or as a result of 3-yearly re-tests (required by RoSPA).
- One of our members achieved Advanced Tutor status, which is focused on tutoring ability as well as driving ability. This is the first time the organisation has had an internal Advanced Tutor.
- Several group education sessions were held on various topics.
- The competition day was well attended with 16 members taking part in all three events.
- To maintain contact with members during the closed season, visits to places of interest are arranged. In November, the club visited HM Coastguard Station, Ardrossan, Ayrshire where we had a very interesting and informative talk about the activities, equipment and facilities and a demonstration of some of the rescue equipment.
- In November, a number of our tutors helped to assess experienced drivers, at an event in Kilmarnock, organised by the Ayrshire Roads Alliance.

Financial review

Brief statement of the charity's policy on reserves

Our policy is to have enough cash to cover operating costs for at least a year and preferably two. The main cost is rent of the meeting room, totalling around £700 annually. We need to be able to meet either a significant rent increase or rent of other premises, should the current facilities no longer be available.

Details of any deficit

A deficit of £1332.66 was incurred in 2025. This was due to:

1. The landlord, SRUC, from which the meeting premises are rented, did not charge us for 2023 and part of 2024 (due to administrative issues). However, in 2025 they charged for part of 2024 and for 2025 resulting in a higher rental fee for the 2025 financial period.
2. The website fee paid in 2025 covers three years (a discount was obtained for this reason).
3. It was agreed to supply tutors with jackets with logos at club expense. These allow the club to present a more professional image at public events (e.g. Ayrshire Roads Alliance event above). This expense will be much lower in future (one/two jackets yearly, as new tutors are approved). To avoid this deficit in future, at the AGM it was decided to increase the annual subscription from £20 to £30.

Donated facilities and services (if any)

None.

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>	William J Tait	
Full name(s)	William James Tait	
Position (e.g. Chair)	Secretary	
Date	20th April 2026	