



Independent reviewer's checklist and confirmation form

Unit or level to complete this section

Name of unit or level	6th Clydebank Guides
Name of local commissioner	Emma Barclay
Contact details for local commissioner*	emmabarclay16@gmail.com

*Email address or phone number

Independent reviewer to complete the following sections

Name of independent reviewer	Alister Young
Contact details for independent reviewer*	07734 725920
☒ I confirm that I am not a member of the unit or level leadership team, a signatory of the unit or level's bank account, or related to anyone in the unit or level	
☒ I confirm that I understand the checks required and that I am responsible and financially confident to complete these checks	
☒ I confirm that I will hold any personal and/or financial data given to me securely, only share it with people that need to see it for the purpose of this review, and will securely destroy or return the data when it is no longer needed for review purposes	

*Email address or phone number

I confirm that I've carried out the following checks on the accounts for the above unit or level:

- ☒ A bank account exists in the name of the unit or level, and most income is recorded here
- ☒ Spending and income are accurately recorded across financial records, based on the information I have reviewed, including:
 - Bank statements
 - Paying in books
 - Cheque books
 - Invoices
 - Receipts
- ☒ If any information was missing, this has now been provided
- ☒ Payments have been dual authorised
- ☒ Where online banking is used, the users have confirmed there is no sharing of passwords
- ☐ Grant money has been used for the right purpose
- ☒ Cash held is minimal
- ☒ Money collected for another charity has been passed on appropriately
- ☒ Any errors noted have been adjusted for

Please tick one

- ☒ During my review, there have been no concerns about how the unit or level named above keeps accounts or spends money
- ☐ During my review, there have been concerns which have been raised with the commissioner or HQ

Please give a summary of your findings:

—

You can find more information about this process in our end of year review of accounts procedure.

Signature	<i>Alisdair A. Young</i>
Date	28-6-26

Trustees Annual Report

6th Clydebank Guides

1st July 2025- 30th June 26

Charity Name	6th Clydebank Guide Unit
Charity Number SCO	SCO47216
Trustees at Year End	Janice Blair
	Anna Hill
	Zoe Dillon (Hislop)
	Julie Marshall
Trustees resigned during Year	Emma Barclay
	25
Charity Address	12 Queen Mary Gardens
	Clydebank
	G81 3BF

The above unit is an unincorporated association. It has no written constitution, but operates in accordance with the Guiding Manual published by Girlguiding UK, the operating name of the Guide Association. The Guide Association is incorporated under a Royal Charter which gives power to form units across the United Kingdom.

Its trustees are the volunteer adult leaders appointed as Guiders in terms of the said Guiding Manual, and in accordance with the Royal Charter

The charity's aim is to help girls and young women develop their potential to be leaders and effective citizens by delivering a programme of informal education in accordance with the ethos and principles of Girlguiding UK.

During the above period the charity provided this programme to girls numbering
in the area, and conducted other activities as shown below :

25

Regular outings

Weekly activites

The charity's main income is subscription income. The charity aims to hold sufficient cash funds to meet all expenditure due and anticipated during a 2 month period.

No remuneration was paid to Trustees during the year.

Legitimate expenses reimbursed to Trustees during the Year, for travel and other related expenses necessarily incurred by them in fulfilling their duties amounted to £

and were paid to individual Trustees numbering

nil

Further information (if applicable)

Services or facilities donated to the Charity

nil

Explanation of any operating deficit

signed



Name Anna Hill

Date 2/7/25

117726

Independent examiner's report

For the year 30/06/2026

For 6th Clydebank Guides

Charity number SCO47216

Respective responsibilities of trustees and examiner

Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I

Independent Exam Independent Examiners Statement

In the course of my examination, no matter has come to my attention

1 which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of

• the 2006 Accounts Regulations, and

• to prepare accounts which accord with the accounting records and comply with Regulation 9 of the

• 2006 Accounts Regulations

have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature



Date

28-7-26

Name:

ALISTER A YOUNG

Address:

6 QUEEN MARY GARDENS
CLYDEBANK
G81 3BF



GIRLGUIDING		6th Clydebank Guides		SCO47216	
Previous Period	Receipts & Payments Account		For the Period		1st July 2025 TO 30th June 2026
3,294.00	Membership Subscriptions		£	4,295.00	
2,864.00	Proceeds from Fund Raising Activities				
9,654.00	Guiding Activities & Events		£	2,298.00	
	Charitable Income				
317.50	Gift Aid		£	1,159.00	
	Grants Received		£	500.00	
330.00	Donations Received		£	293.80	
	Investment Income				
201.00	Other General Income		£	23.50	
16,660.50	Total Receipts		£	8,569.30	
	PAYMENTS				
1,764.00	Membership Subscriptions to HQ		£	2,077.00	
86.89	Expenses of Fund Raising Activities				
14,934.00	Guiding Activities & Events		£	5,193.01	
	Publicity Expenses				
	Cost of Miscellaneous Sales		£	475.00	
300.00	Donations made		£	18.72	
99.95	Administrative Costs		£	483.25	
202.99	Other General Costs				
17,387.83	Total Payments		£	8,246.98	
727.33	Surplus (Deficit) for the Period		£	322.32	
	STATEMENT OF BALANCES				
	Opening Balances				
2,170.78	Bank	£	1,555.79		
356.47	Cash	£	244.13		
2,527.25		£	1,799.92		
	Closing Balances				
1,555.79	Bank	£	2,018.97		
244.13	Cash	£	103.27		
1,799.92		£	2,122.24	£	322.32
	(the movement in balances equates to the surplus/deficit for the period shown above)				
	In addition to the above balances the unit has other assets at a valuation of				£ -
	Being				
	0				
	0				
	Liabilities at the year end (if appropriate) comprised the following				£ -
	0				
	0				
	All funds held by the charity are unrestricted in nature				

Prepared By (signature).....
Date..... 11/7/26

Approved by Auditor Name.....
Signature.....
Date.....