

**Gartmorn District**  
**2nd Sauchie Guides**

**Charity Number (if registered):**

**SC040359**

**Annual Report and Financial Statements**  
**for the year ended 31st March 2026**

**Statement of Receipts and Payments  
for the year ended 31st March 2026**

**2nd Sauchie Guides**

**Total Funds**

**Previous Year**

**Receipts**

|                              |                 |
|------------------------------|-----------------|
| Subscriptions (inc census)   | 1,835.00        |
| Gift Aid                     |                 |
| Camps / Holidays             |                 |
| Outings                      |                 |
| Activities                   |                 |
| Donations                    | 205.15          |
| Grants (inc rent/hall grant) |                 |
| Fundraising                  |                 |
| Bank interest                |                 |
| Other receipts               |                 |
| <b>Total receipts</b>        | <b>2,040.15</b> |

**Payments**

|                                                |                 |
|------------------------------------------------|-----------------|
| Subscriptions (census)                         | 696.00          |
| Camps / Holidays                               |                 |
| Outings                                        |                 |
| Hut / Hall Rents Paid                          | 556.00          |
| Books, badges & materials (inc activity costs) | 251.53          |
| Donations                                      | 130.50          |
| Other payments                                 |                 |
| <b>Total payments</b>                          | <b>1,634.03</b> |

**Surplus/(deficit) for the year**

**406.12**

|          |
|----------|
| 1,063.00 |
|          |
|          |
| 190.00   |
|          |
|          |
|          |
| 1,253.00 |
|          |
|          |
| 444.50   |
|          |
| 348.00   |
| 1,035.44 |
|          |
| 1,827.94 |
|          |
| -574.94  |

**Statement of balances**

**Opening Balances**

|                                    |               |
|------------------------------------|---------------|
| Cash                               | 81.10         |
| Bank                               | 601.48        |
| Other                              | 0.00          |
| <b>Total funds brought forward</b> | <b>682.58</b> |

377.98

879.54

1,257.52

**Closing Balances**

|                      |                 |
|----------------------|-----------------|
| Cash                 | 240.51          |
| Bank                 | 848.19          |
| Other                |                 |
| <b>Closing funds</b> | <b>1,088.70</b> |

81.10

601.48

682.58

-574.94

**Movement in balances**

**406.12**

In addition to the above balances the unit has other assets (£100+) at a valuation of: £

Liabilities at the year end (if appropriate) comprised the following: £

Prepared by:

Signature

Name

Date

*[Signature]*  
HONA MORRISON  
25.5.26

Approved by Trustee (leader):

Signature

Name

Date

*[Signature]*  
HONA MORRISON  
25.5.26

# Trustees Annual Report 2nd Sauchie Guides for the year ended 31st March 2026

Name of Unit 2nd Sauchie Guides  
Charity Number (if applicable) SC040359

Trustees at year end  
 Fiona Morrison Leader  
 Pamela Grivell Assistant Leader

Trustees resigned during year

Address for correspondence  
 6 Shire Way  
 Alloa  
 FK10 1NQ

During the above period the unit provided the programme to girls numbering: 10

The above unit is an unincorporated association. It has no written constitution, but operates in accordance with the Guiding Manual published by Girlguiding UK, the operating name of the Guide Association. The Guide Association is incorporated under a Royal Charter which gives power to form units across the United Kingdom.

The trustees are volunteer adult leaders appointed as Leaders in terms of the said Guiding Manual and in accordance with the Royal Charter.

Our aim is to help girls and young women develop their potential to be leaders and effective citizens by delivering a programme of informal education in accordance with the ethos and principles of Girlguiding UK.

The main income is subscription income. The unit aims to hold sufficient cash funds to meet all expenditure due and anticipated during a 3 month period.

No remuneration was paid to Trustees during the year.

Legitimate expenses reimbursed to Trustees during the year for expenses incurred in fulfilling their trustee duties

paid to individual trustees numbering

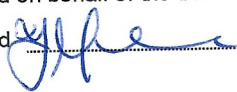
Further information (if applicable)  
 Services or facilities donated to the unit

Explanation of any operating deficit

All funds held by the charity are unrestricted in nature.

## **Declaration**

The trustees declare that they have approved the trustees' report above  
 Signed on behalf of the trustees

Signed  Name Fiona Morrison Date 25.5.26

Report to the  
trustees/members of

**Independent examiner's report on the accounts**  
**2nd Sauchie Guides**

Registered charity number  
On the accounts of the  
charity for the period

SC040359

Period start date

Period end date

| Day | Month | Year |    | Day | Month | Year |
|-----|-------|------|----|-----|-------|------|
| 1   | 4     | 2025 | to | 31  | 3     | 2026 |

Set out on pages 2-3

Respective responsibilities  
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's  
statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the back of this page\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Mary*

Date:

25.5.26

Name:

MARTIN MCGOWAN

Relevant professional  
qualification(s) or body (if  
any):

BA - ACCOUNTS

Address:

14 PARKVIEW AVENUE  
FALKIRK  
FK1 5JA

## **Authorised Signatories**

### **2nd Sauchie Guides**

Please record the names of the 3 authorised signatories and unit bank account details below

Signatory 1: **Fiona Morrison**

Signatory 2: **Pamela Grivell**

Signatory 3: \_\_\_\_\_

Account name: **2nd Sauchie Guides**

Sort code **80-05-28**

Account number **785103**

Main contact name **Fiona Morrison**

Main contact email address **fe2001uk@yahoo.co.uk**

Main contact number **Tel: 07921829230**



# Independent reviewer's checklist and confirmation form

## Unit or level to complete this section

|                                         |                           |
|-----------------------------------------|---------------------------|
| Name of unit or level                   | 2ND SAUCIE GUIDES         |
| Name of local commissioner              | ANNE TANNACK              |
| Contact details for local commissioner* | gartmaurndismcr@gmail.com |

\*Email address or phone number

## Independent reviewer to complete the following sections

|                                           |               |
|-------------------------------------------|---------------|
| Name of independent reviewer              | MARTYN MCCUYN |
| Contact details for independent reviewer* | 01324 56760   |

☒ I confirm that I am not a member of the unit or level leadership team, a signatory of the unit or level's bank account, or related to anyone in the unit or level

☒ I confirm that I understand the checks required and that I am responsible and financially confident to complete these checks

☒ I confirm that I will hold any personal and/or financial data given to me securely, only share it with people that need to see it for the purpose of this review, and will securely destroy or return the data when it is no longer needed for review purposes

\*Email address or phone number

## I confirm that I've carried out the following checks on the accounts for the above unit or level:

- ☒ A bank account exists in the name of the unit or level, and most income is recorded here
- ☒ Spending and income are accurately recorded across financial records, based on the information I have reviewed, including:
  - Bank statements
  - Paying in books
  - Cheque books
  - Invoices
  - Receipts
- ☐ If any information was missing, this has now been provided
- ☒ Payments have been dual authorised
- ☐ Where online banking is used, the users have confirmed there is no sharing of passwords
- ☐ Grant money has been used for the right purpose
- ☒ Cash held is minimal
- ☐ Money collected for another charity has been passed on appropriately
- ☐ Any errors noted have been adjusted for

**Please tick one**

- ☒ During my review, there have been no concerns about how the unit or level named above keeps accounts or spends money
- ☐ During my review, there have been concerns which have been raised with the commissioner or HQ

**Please give a summary of your findings:**

ALL OK.

You can find more information about this process in our end of year review of accounts procedure.

|           |                                                                                     |
|-----------|-------------------------------------------------------------------------------------|
| Signature |  |
| Date      | 25.05.26.                                                                           |