

Trustees Annual Report

For year ended: 28th Feb 2026

Charity (Unit) Name: 1st Broxburn Brownie

Charity Number 46045

District UPHALL AND BROXBURN

Division EAST DIVISION

Charity Trustees

Unit leader:	Nicola Smith
Unit leader:	Kate Heggie
Unit leader:	Hazel McPake

Charity Address 72 Pumpherston Road
Uphall Station
Livingston
EH54 5PJ

The above charity (unit) is an unincorporated association. It has no written constitution, but operates in accordance with the policies and procedures, published by Girlguiding, the operating name of the Guide Association.

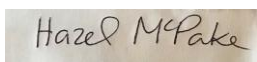
Its trustees are the volunteer adult leaders trained and appointed as per the Girlguiding policies and procedures. Update training is available throughout the year.

The charity's aim is to deliver a programme of informal education in accordance with the ethos and principles of Girlguiding. During the above period the charity provided this programme to X girls.

The charity's main income is subscription income. The charity aims to hold sufficient cash funds to meet all expenditure due and anticipated during a 2 month period. *If the accounts for the year differ substantially from those of the previous year, add in a short explanation as to why (for example, a trip or large camp).*

During the year the trustees did not receive any remuneration.

Signed on behalf of the trustees by



Signature

Name: Hazel McPake

31.5.26

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Independent examiners report

For the year ended 28th Feb 2026

For Ist Broxburn Brownies

Charity number 46045

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent Examiners Statement

In the course of my examination, no matter has come to my attention

1 which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature Lindsay A. Scobie Date 3rd SEPTEMBER 2026
Name: LINDSAY A. SCOBIE
Address: 5, PARKWOOD GARDENS
BROXBURN
EH52 5RE

Receipts and Payments Account

For the Year ended

28th Feb 2026

Unit name

Ist Broxburn Brownies

Charity Number

46045

	2026	2025
Receipts		
Membership Subscriptions	£1,756.00	£1,942.65
Donations received	£523.56	£0.00
Unit Fundraising	£0.00	£0.00
3rd Party Fundraising	£0.00	£0.00
Bank Interest	£0.00	£31.62
Gift Aid	£0.00	£0.00
Trips	£0.00	£980.00
Grants received	£0.00	£0.00
Residential events	£0.00	£0.00
Miscellaneous Income	£0.00	£0.00
Total Receipts	£2,279.56	£2,954.27

Payments

Fundraising expenses

Unit fundraising	£0.00	
3rd Party Fundraising/Donation	£0.00	£0.00

Payments for charitable activities

Subscriptions	£0.00	£1,659.00
Meeting expenses	£121.52	£235.08
Property costs/rent	£0.00	£175.00
Trips	£528.25	£1,451.76
Residential events	£0.00	£0.00
Admin/Postage & Stationery	£0.00	£40.73
Training	£0.00	£0.00
Badges & Resources	£345.18	£0.00
Miscellaneous Expenditure	£534.00	£0.00
Total Payments	£1,528.95	£3,561.57

Surplus/(Deficit) for year	£750.61	-£607.30
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Statement of balances

For the year ended28th Feb 2026

Unit name1st Broxburn Brownies

Charity Number46045

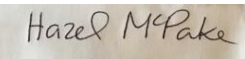
	2026	2025
Opening Balances		
Cash	£159.58	£159.58
Bank	£858.90	£1,466.40
Surplus/(Deficit) for year	£750.61	
Total	£1,769.09	£1,625.98

Closing Balances		
Cash	£11.83	£159.58
Bank	£1,757.26	£858.90
less outstanding cheques	£0.00	£0.00
Total	£1,769.09	£1,018.48

Assets & Liabilities:

In addition to the above cash & bank balances, the unit has equipment to the value of:

£0.00



Prepared by (signature): ___Hazel McPake_____ Unit Leader

INCOME**Unit: 1st Broxburn Brownies****1st Broxburn Brownies****Charity number: 46045****46045****Year end date: 28th Feb 2026****28th Feb 2026**

Date	Received from	Bank Statement	Membership subscriptions	Trips	Residential events	3rd Party fundraising	Unit fundraising
TOTALS			£1,756.00	£0.00	£0.00	£0.00	£0.00
Mar-25	Subscriptions	BOS	£182.00				
30/04/2025	Subscriptions	BOS	£124.00				
31/05/2025	Subscriptions	BOS	£116.00				
30/06/2025	Subscriptions	BOS	£196.00				
31/07/2025	Subscriptions	BOS	£112.00				
31/08/2025	Subscriptions	BOS	£104.00				
30/09/2025	Subscriptions	BOS	£118.00				
31/10/2025	Subscriptions	BOS	£154.00				
30/11/2025	Subscriptions	BOS	£126.00				
01/12/2025	Donation Community Centre Management committee	FPI					
31/12/2025	Subscriptions	BOS	£102.00				
27/01/2026	Subscriptions	BOS	£106.00				
27/01/2026	Subscriptions	BOS	£316.00				

Bank interest	Donations received	Gift aid	Grants received	Miscellaneous	TOTAL
£0.00	£523.56	£0.00	£0.00	£0.00	2279.56.
					£182.00
					£124.00
					£116.00
					£196.00
					£112.00
					£104.00
					£118.00
					£154.00
					£126.00
	£523.56				£523.56
					£102.00
					£106.00
					£316.00

	Membership Number	Brownie Name	Parent Name/ bank Reference	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb
1	21898939	EH	R&Z H		30	10	10	10	10	10	10	10	10	10	10
3	21693775	Leah K	Gemma M				12				72	pd5	pd	pd	48
4	21912986	Annabel P	D Mc	12	£12	£12	12	12	12	12	12	Left			
5	21693779	Eva W	Marie K				68			36		12	17	pd	24
6	21797170	Gracie M	G O'n	12	£12	12	12	12	12	12					
7	21738331	Eden Mc	N McA	17	£12	12	12	12	12	12	12	Left			
8	21464051	Emma C	M C	12	£12	£12	12	12	12	12	12	12	12	12	12
9	21524479	Hollie L	H H	17								pd5	pd	36	
10	21556177	Darcie D	L D	29	£12		12				12	12	17	12	12
11	21536244	Rae Be	K A	12	£12	12	12	12	12	12	12	12	17	12	12
12	21522645	Faye Sc	S Sc	12	£12	12	12	12	12						72
13	21779445	Lisana Va				12	12	20	Left						
14	21919593	Aiyanna G	C G	17					12			5			30
15	21556178	Ferne Cr	C Mc	10	£10	10	10	10	10	12	12	12	17	12	12
		Cecilia Ro													60
		Summer Ro	Mme	x	x	x	x	x	x	x	x	17			
		Isla Sc	David Sco									12	12	12	12
		Millie	Jane M									12			
		Daisy Bry	LM BRY												12
	OTHER	Tracy D	Community C	32		12							523.56		
		Total amount		182	124	116	196	112	104	118	154	126	625.56	106	316

[illegible]

[illegible]

EXPENDITURE**Unit: 1st Broxburn Brownies****Charity number: 46045****Year end date: 28th Feb 2026**

	Payee	Method	Reference	Meeting expenses	Membership subscriptions	Property costs and rent	Unit Fundraising	3rd Party Fundraising
Date								
TOTAL				£121.52	£0.00	£0.00	£0.00	£0.00
13/03/2025	Hazel McPake	Bank transfer	CENSUS FOR UPHALL GUIDES 1.					
13/03/2025	Hazel McPake	Bank transfer	Almond Valley Trip 1b					
25/03/2025	Nicola Smith	Bank transfer	Baking 2	£12.28				
01/04/2025	Nicola Smith	Bank transfer	Easter Act.n/r	£16.76				
06/06/2025	Hazel McPake	Bank transfer	Guide Shop3					
09/06/2025	Hazel McPake	Bank transfer	Aldi 4	£3.99				
09/06/2024	Hazel McPake	Cash	Aldi 10	£5.37				
12/06/2025	Hazel McPake	Bank transfer	Trip & others5.					
28/08/2025	Keri Appleyard	Bank transfer	Glass n/r	£9.99				
12/08/2025	Hazel McPake	Cash	Guide Shop6					
01/12/2025	Hazel McPake	Bank transfer	Guide Shop Xmas13					

05/12/2025	Dedridge guiding	Bank transfer	Deb Guides cinema on statement ending 724					£0.00
09/12/2025	Dedridge guiding	Bank transfer	Ded Guides cinema on statement ending 724					
09/12/2025	Hazel McPake	Cash	Guide shop badges7	£53.49				
06/10/2025	Hazel McPake	Cash	sweets 8	£5.00				
25/11/2025	Hazel McPake	Cash	crafts Tesco9	£14.64				
11/12/2025	Hazel McPake	Cash	Brownie uniform 11					
16/02/2026	Hazel McPake	Bank transfer	Guide Shop 12					

Trips 528.25	Residential events	Admin, stationery / postage	Training	Badges and resources	Miscellaneous expenditure	TOTAL 1528.95
£528.25	£0.00	£0.00	£0.00	£345.18	£534.00	£1,528.95
					£534.00	£534.00
£115.00						£115.00
						£12.28
						£16.76
				£74.45		£74.45
						£3.99
						£5.37
£143.25				£53.60		£196.85
						£9.99
				£51.25		£51.25
				£111.90		£111.90

£250.00						£250.00
£20.00						£20.00
						£53.49
						£5.00
						£14.64
				£18.00		£18.00
				£35.98		£35.98



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1St Broxburn Brownies
72 PUMPHERSTON ROAD
UPHALL STATION
LIVINGSTON
WEST LOTHIAN
EH54 5PJ

CHARITY ACCOUNT

Money In	£
Money Out	£



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08 April 2026

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Your Account

Sort Code 80-12-71
Account Number 00198771

01 February 2026 to 28 February 2026

316.00	Balance on 01 February 2026	£1,477.24
£35.98	Balance on 28 February 2026	£1,757.26

