

21st Craigmmond (South Queensferry) Scout Group

Annual Report and Financial Statements

For the year ended
15th August 2025

Charity No: SC035688

Trustees Annual Report

The Trustee Board have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 15th August 2025

Name and Address

The group name is the 21st Craigmmond (South Queensferry) Scout Group and it may be contacted at The Nelson Scout Hall, Port Edgar Marina, South Queensferry, Edinburgh, EH30 9SQ.

Constitution and Purpose

The Scout Group is constituted in terms of the rules of the Scout Association, which is a charitable body incorporated by Royal Charter. The Scout Group is a registered Scottish charity – No: SC035688.

The purpose of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training based on the Scout Promise and Law and guided by adult leadership.

Trustee Board Members

The members of the Trustee Board are as follows:-

Esa Aldegheri	Group Chair (resigned 24-03-2025)
Ian Harrower	Interim Group Chair (appointed 24-03-2025), Group Fundraising Coordinator
Emma Edington	Group Lead Volunteer
Meran Crawford*	Group Lead Volunteer
Jane Bushell*	Deputy Group Lead Volunteer
Rosie Whittaker*	Deputy Group Lead Volunteer
Claire Miskell	Group Treasurer
Rich Edington	Trustee
Susanne Urquhart	Parent Representative

* - non-Trustee

Unless stated above, the Trustee Board members are also the Trustees of the charity. Trustees are recruited and appointed in accordance with the Policy, Organisation and Rules (POR) of the Scout Association. They are responsible for the general control and management of the Scout Group.

Activities During the Year

Scouting Activities

During 2024/25 our member numbers remain strong this year with around 160 young people being recorded across our Squirrel, Beaver, Cub, Scout, Explorer and Young Leaders.

Appointments have been made in key leadership roles - two Group Lead Group Volunteer running the role as a job share, and Squirrel section leader - with work to recruit and stabilise the sections with the help of our team leaders and team members for each section.

Demand for scouting remains high in our community, showing the Group's ongoing popularity. However, challenges remain, and a principal one is recruiting volunteers to key sections, with the current gaps in the Scouts section.

During the year the sections have enjoyed many activities and events including hikes, watersports, crafts and camps as well as playing an active role in our community by participating in litter picks, environmental conservation, Remembrance Sunday events and the Ferry Fair Parade.

Letting of the Scout Hall

The rent generated from hall letting to third parties is our dominant source of income for the Group, covering the costs of operating our premises and enabling us keep the required level of member subscriptions low. During the year regular hall lets continued to take place as well as one off lets, mainly for children's birthday parties but have also included corporate, training and charity events and a Scottish National Blood Transfusion Service donation session. Whilst demand for use of the hall remains high more volunteers would help to make opening/closing the hall for these lets easier.

Running the Scout Hall

The Scout Hall remains the Group's greatest physical asset, but also the Group's largest potential liability in terms of maintenance and ongoing development.

Financial Review

Financial position

This year we've continued to invest in new equipment and have carried out important repairs to our building – both of which are reflected in our financial results. For the year to 15 August 2025, the Group reports a deficit of £11,725 (compared to a deficit of £4,319 in 2023–2024). As a result, our general funds have decreased during the year with primary drivers:

- purchase of new tents for use by all sections
- building repairs,
- the cost of a full year of professional cleaning services, which we only introduced partway through the previous year.

Finance Operating Policy

The Group's Finance Operating Policy was applied throughout the year. This fully complies with Scout District guidelines and sets out the financial practices those involved with the Group's finances must follow to safeguard the Group's financial resources.

Fundraising

Fundraising continues to help to keep term fees affordable and enables us to enrich the programme enjoyed by all the respective Sections. Activities during the year included the selling of compost, which the Group finds is a great way of maintaining linkage with the local community.

Reserves Policy

Given the significance of the Groups assets, including a large hall, the policy of the Trustees is to maintain at least £20,000 in surplus funds to cover unexpected maintenance and repair requirements to the Hall. This is so that future Trustees will have a firm platform to work from and to help ensure sustainability of the Scout movement in South Queensferry.

Plans and looking ahead

The Group Development Plan (GDP) is subject to ongoing review by the Group's Trustees. This, together with on-going financial budgeting and reporting, provides a well organised structure for prudent and targeted governance and financial decision making.

We are actively searching for Group Chair, following the resignation of former Chair Esa Aldegheri.

Our main priorities for the coming year:

- secure sufficient volunteer resource for the Group so we can continue to deliver the Scouting experience to young people locally,
- renewables project (subject to successful grant applications) so we can use more sustainable energy sources and reduce our ongoing costs.

In addition, we will continue to focus on maintaining and developing our Scout Hall.

Approved by the Trustee Board and signed on its behalf by: -



Ian Harrower

Interim Group Chair

Date: 1/11/2025.

Independent Examiner's Report For the Year Ended 15th August 2025

Independent Examiner's Report to the Trustees of 21st Craigmmond (South Queensferry) Scout Group

I report on the financial statements of the charity for the year ended 15th August 2025 which are set out on pages 7 to 9.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented, with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
 - to prepare financial statements which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.


Susan Evans
Stoneyflatts Crescent
South Queensferry

Date: 19/09/2025

21st Craigmmond (South Queensferry) Scout Group

Statement of Receipts and Payments

For the Year Ended 15th August 2025

	Note	2025 £	2024 (re-stated) £
Receipts			
Hall Lets		19,769	18,309
Member's Subscriptions	4	16,452	15,718
Activities		28,593	20,198
Gift Aid		6,311	-
Fund Raising		4,164	2,558
Solar Panel Income		157	769
Grants received		1,000	2,158
Miscellaneous Income		557	395
Interest		166	
		77,169	60,105
Payments			
Cost of Fund Raising		2,508	892
Cost of Charitable Activities	3	77,143	62,798
Hall Improvements		2,845	-
Purchase of Equipment		6,398	734
		88,894	64,424
Surplus/(Deficit) for the year		(11,725)	(4,319)

All funds are unrestricted.

The Notes on page 9 form an integral part of these accounts.

21st Craigalmond (South Queensferry) Scout Group

Statement of Balances

For the Year Ended 15th August 2025

	2025	2024
	£	£
Funds Reconciliation		
Cash at Bank & In Hand – 15/8/2024	56,352	60,671
(Deficit)/Surplus for the year	(11,725)	(4,319)
Cash at Bank & In Hand – 15/8/2025	44,627	56,352
Bank & Cash Balances		
Executive Current Accounts	39,556	53,552
Section Accounts	5,071	2,800
	44,627	56,352
Other Assets		
Hall (insurance declared value – estimate)	447,350	433,850
Equipment (insurance declared value – estimate)	54,350	53,600
	501,700	487,450

All funds are unrestricted.

The Notes on page 9 form an integral part of these accounts.

Approved by the Trustee Board and signed on its behalf by: -



Claire Miskell
Group Treasurer

Date: 5 SEPTEMBER 2025

21st Craigmmond (South Queensferry) Scout Group

Notes to the Accounts

For the Year Ended 15th August 2025

Basis of Accounting

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

1. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objectives of the charity.

The trustees maintain a single unrestricted fund for the day-to-day running of the Scout Group.

2. Related Party Transactions

Remuneration

No remuneration was paid to the trustees or to any connected persons during the year (2024 - £Nil).

Expenses

No donations were made to any persons connected to a trustee of the group during the year. (2024 - £Nil).

3. Costs of Charitable Activities

	2025	2024
	£	£
Hall running costs		
Land lease	1,200	-
Service Charges	4,268	4,133
Heat and Light	3,364	3,487
Insurance	3,617	3,429
Cleaner	3,070	1,650
Fire Safety and Alarms	851	516
Hall Maintenance	1,201	1,253
Wifi	440	473
Total hall running costs	18,011	14,941
Capitation fees	9,768	9,024
Miscellaneous Expenses	1,805	827
Uniform & Badge Expenses	3,979	174
Miscellaneous Troop Expenses	620	473
Section Activities	42,960	37,359
Summer Camp Expenditure	-	-
Total Costs of Charitable Activities	77,143	62,798

4. Members Subscriptions & Activities

In previous years' accounts receipts for Members' Subscriptions & Activities were combined, totalling £35,916