

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	April	2025	To	31	March	2026

Reference and administration details

Charity name	Burnturk and Kettlehill Community Trust						
Other names charity is known by							
Registered charity number	SC047452						
Charity's principal address	Prosen						
	Coaltown of Burnturk						
	Cupar						
	Fife				Postcode KY15 7TR		

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Aileen Neilson	Chairman		
2	Mary Stewart	Treasurer		
3	Alison Irvine	Secretary		
4	Sheila McDonald			
5	Rosie Stenhouse			
6	Morag Ballantine			
7	Evelyn Riisenberg			
8	Gwyneth Thom		from 9 Feb 2026	
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

<p>Type of governing document</p>	<p>Constitution- Deed of Trust</p>
<p>Trustee recruitment and appointment</p>	<p>Trustees are appointed by resolution at a meeting of the trustees and according to the Trust deed constitution. This is usually at the AGM of the charity. Trustees are recruited from the local community.</p>

Objectives and activities

<p>Charitable purposes</p>	<p>To promote community activities and events with the aim of maintaining community cohesion and sustainable rural life in the villages of Coaltown of Burnturk and Kettlehill and their surrounding area. To maintain or develop local facilities that are sustainable and flexible enough to meet the present needs and future aspirations of all generations in the community including those with disabilities. To provide a local venue for meetings and clubs, educational, recreational and social events for all ages and backgrounds. To support local outreach activities that may improve the environment, and provide health promotion, education, recreation, artistic and cultural activities and exercise or sport. To contribute to local resilience, community development and rural regeneration in the villages of Coaltown of Burnturk and Kettlehill and their surrounding area.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>To promote a programme of events and activities of social, recreational, health promotional, cultural or educational nature available to the local community within walking distance of home. To own and/or manage community facilities which are affordable and available to all. To run facilities as a meeting place and as starting point for outdoor events, environmental, regeneration and other socially beneficial activities.</p>

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Following the improvements made by the Jubilee Hall Regeneration and Recovery project in 2023 and 2024 the charity has supported a wider range of events and activities, as well as providing a venue which is an attractive small space to hire. Jubilee Hall is now a much brighter, more flexible and accessible space. Considerable community effort in donated time and materials as well as several generous donations have improved the garden which allows the outdoor area to be included in activities.

Annual activities include village events attended by people of all ages, two litter picks in the surrounding area and Macmillan coffee morning. Regular monthly activities include a book group, craft group, yoga class, coffee & chat and dementia lunch club. There are also music nights, social events and evening lectures. We maintain links with other local community groups.

As well as various social, educational, cultural and recreational community activities individuals and groups have hired the hall for example for dance practice, birthday celebrations and a funeral wake.

A grant from FCCAN (Fife Communities Climate Action Network) funded some projects in the garden and workshops on birdbox making and bug hotels.

Financial review

Brief statement of the charity's policy on reserves

The charity aims to have sufficient funds for one years running costs in reserve. Jubilee hall is an old building and funds are also reserved to meet both expected and unexpected costs of maintaining the facility needed for our activities. Due to the impact of world events, climate change and the economic situation which could have an impact on income we consider it wise to have funds in reserve to support activities.

Details of any deficit

No deficit in 2025/26 year

Donated facilities and services (if any)

The hall and community garden are managed entirely by volunteers. All cleaning, catering, administration and gardening are normally undertaken by volunteers and mainly with donated goods and materials. There are around 1000 volunteer hours per year in hall & garden when events and activities are operating as normal. Digital Fife provides a free platform for community websites and local volunteers have provided support by keeping this updated. Substantial community help with landscaping followed the recent renovations. Two substantial donations from individuals were received this year.

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Other optional information

The Jubilee Hall in Coaltown of Burnturk has been owned and run by the community since it was gifted in 1897. It is the sole facility in the area and functions as a hub for community events and activities. Burnturk and Kettlehill Community Trust, was formed in 2017 to ensure the sustainability of the facility and of events & activities in the local community. Renovations to the building including accessibility improvements were undertaken in 2023 and landscaping improvements in 2024.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Mary Stewart	Alison Irvine
Full name(s)	Mary Elizabeth Stewart	Alison McKenzie Irvine
Position (e.g. Chair)	Honorary Treasurer	Honorary Secretary & Vice-Chairperson
Date	27 April 2026	27 April 2026