

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	10	2024	To	30	09	2025

Reference and administration details

Charity name	KULOC Kilmarnock Chinese Community Association
Other names charity is known by	
Registered charity number	SC047834
Charity's principal address	92 – 94 Portland Street
	Kilmarnock
	Postcode KA3 1AA

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Chow	Chair		
2	Sui Lim Fung Poon	Secretary		
3	Kong Sheck Cheung	Vice Chair		
4	Wah Chung	Committee		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

SCIO constitution

Trustee recruitment and appointment

Election, retiral, re-election
 58 At each AGM, the members may elect any member (unless he/she is debarred from membership under clause 55) to be a charity trustee.
 59 The board may at any time appoint any member (unless he/she is debarred from membership under clause 55) to be a charity trustee.
 60 At each AGM, all of the charity trustees must retire from office - but may then be re-elected under clause 58.
 61 A charity trustee retiring at an AGM will be deemed to have been re-elected unless: -
 61.1 he/she advises the board prior to the conclusion of the AGM that he/she does not wish to be re-appointed as a charity trustee; or
 61.2 an election process was held at the AGM and he/she was not among those elected/re-elected through that process; or
 61.3 a resolution for the re-election of that charity trustee was put to the AGM and was not carried

Objectives and activities

Charitable purposes

"the advancement of the arts, heritage, culture or science"

Summary of the main activities in relation to these objects

The KULOC provides a hub for the aging Chinese community in Ayrshire. We meet weekly and if needed more than once. We had talks with other agencies and have social meetings and lunches if we have the funds. It is also a place where we can meet and chat with friends & members about daily hardships and finances. We also provide a basic translation service & take older people shopping.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Carried out extensive building work to our premises which will allow us to keep providing a space for the Chinese community. The building was not fit for purpose but with the help of funding we have replaced the flooring and electrics and heating systems have been renewed. We also installed a new kitchen and toilets.

Financial review

Brief statement of the charity's policy on reserves

We do not currently have a policy but will look into creating one, but we do try keep enough running costs for roughly 6 months.

Details of any deficit

The deficit has risen due to the building works

Donated facilities and services (if any)

N/A

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>	Alan Chow	
Full name(s)	Alan Chow	
Position (e.g. Chair)	Chair	
Date	23/06/2026	

APPENDIX 3



Independent examiner's report on the accounts

v2

Report to the trustees/members of

Charity name
KULOC Kilmarnock Chinese Community Association

Registered charity number

SC047834

On the accounts of the charity for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
01	10	2024	to	30	09 2025

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:**

Susan Manson

Date:

23/06/2026

Name:

Susan Manson

Relevant professional qualification(s) or body (if any):

A.C.I.E (Receipts & Payments)

Address:

27 Vernon Street

Saltcoats

KA21 5HE

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

** OSCR will accept digital or typed signatures

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose

KULOC Kilmarnock Chinese Community Association

SC047834



Receipts and payments accounts							
For the period from	Financial year ends			to	Period and date		
	Day	Month	Year		Day	Month	Year
	01	10	2024		30	09	2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations					-	
Legacies					-	
Grants		5,160			5,160	74,037
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	1,380				1,380	3,710
					-	
A1 Sub total	1,380	5,160	-	-	6,540	77,747
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	1,380	5,160	-	-	6,540	77,747
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	1,652	12,916			14,567	77,221
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	1,652	12,916	-	-	14,567	77,221
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	1,652	12,916	-	-	14,567	77,221
Net receipts / (payments)	(272)	(7,756)	-	-	(8,027)	525
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(272)	(7,756)	-	-	(8,027)	525

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information
