APPENDIX 1

OSCR

Office of the Scottish **Charity Regulator**

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1	Apr	2025	To	31	Mar	2026

Reference and administration details

Charity name	Heartstart Discovery
Other names charity is known by	
Registered charity number	**SC048883**
Charity's principal address	The Health Shop, Level 7,
	Ninewells Hospital
	Dundee
	Postcode DD1 9SY

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Frances M Havenga	Chair		
2	Fiona Bullions	Treasurer	Appointed 9 June 2025	
3	Lawson Barclay	Training Supervisor		
4	Helen Brady	Co-ordinator		
5	Jodi Moodie			
6	Gordon Brown			
7	Andrew Bogacz	Medical Director		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Brian A Bullions	Resigned 28 March 2026

Structure, governance and management

Type of governing document	Unincorporated association
Trustee recruitment and appointment	It is intended that the organisation broaden the experience of the trustees by seeking new members both by word of mouth from existing members and by advertising through the Scottish Council for Voluntary Organisations.

Objectives and activities

Charitable purposes	The advancement of education The saving of lives
Summary of the main activities in relation to these objects	The scheme is established to advance education and to promote the saving of lives by contributing to a reduction in the likelihood of premature and unnecessary sudden death resulting from heart attack, cardiac arrest and other life-threatening situations.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period	Heartstart Discovery has made significant contributions towards the two key tasks of increasing public awareness of the importance of developing Emergency Life Support skills and helping members of the public achieve this by providing and promoting appropriate training. Through this work it is hoped, ultimately, to contribute to a reduction in the likelihood of premature and unnecessary death resulting from heart attack or other life-threatening situations. Heartstart Discovery records the number of people trained in the rudiments of Basic Life Support. 2025/26 saw the delivery and organisation of 33 CPR courses for the public with a further 86 training sessions arranged, on request, for community groups, clubs and workplaces etc. 32% of training sessions were in Dundee, 42% in Angus and 26% in Perth. The total number of participants at training sessions this year was 1796 (63%) females, (37%) males.

Financial review

Brief statement of the charity's policy on reserves	The charity's policy is to maintain reserves that would be at least equivalent to one year's expenditure. Following the finalising of online banking, Brayden Mannikins, Training Defibrillators, Business Cards and pens, Female Mannikins, and Choking Vests which have already been approved, have now been purchased.
Details of any deficit	
Donated facilities and services (if any)	

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	FM Havenga	FE Bullions
Full name(s)	Frances M Havenga	Fiona E Bullions
Position (e.g. Chair)	Chair	Treasurer
Date	15 June 2026	15 June 2026

APPENDIX 2

Heartstart Discovery **SC048883**

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Receipts and payments accounts

For the period from	Day	Month	Year	to	Day	Month	Year
	1	April	2025		31	March	2026

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	2,438				2,438	2,220
Legacies					-	-
Grants					-	-
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
					-	-
A1 Sub total	2,438	-	-	-	2,438	2,220
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	2,438	-	-	-	2,438	2,220
A3 Payments						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	353				353	349
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other					-	-
					-	-
A3 Sub total	353	-	-	-	353	349
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
A4 Sub total	-	-	-	-	-	-
Total payments	353	-	-	-	353	349
Net receipts / (payments)	2,085	-	-	-	2,085	1,871
A5 Transfers to / (from) funds					-	-
Surplus / (deficit) for year	2,085	-	-	-	2,085	1,871

APPENDIX 2

Heartstart Discovery **SC048883**

Section B Statement of balances

B1 Cash funds

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	Cash and bank balances at start of year	12,369				12,369	10,498
	Surplus / (deficit) shown on receipts and payments account	2,085				2,085	1,871
						-	-
						-	-
	Cash and bank balances at end of year (Agree balances with receipts and payments account(s))	14,454	-	-	-	14,454	12,369

B2 Investments

Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
	Total	-	-

B3 Other assets

Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
	Total	-	-	-

B4 Liabilities

Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
	Total	-	-

B5 Contingent liabilities

Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
	Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
FM Havenga	Frances M Havenga	15 June 2026
FE Bullions	Fiona E Bullions	15 June 2026

General Fund - To cover ongoing costs incurred by the organisation

Type of activity or project supported	Individual / institution	Number of grants made	£
		Total	-

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x

Authority under which paid	£

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	

	Number of trustees	£
Travel expenses	1	34

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

Heartstart Discovery SC048883

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	-				-	-
Other Donations	2,438				2,438	2,220
					-	-
					-	-
Total	2,438	-	-	-	2,438	2,220
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	-
			-	-
			-	-
			-	-
Total	-	-	-	-
	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Collections at Training Sessions	-				-	
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
Total	-	-	-	-	-	-
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Training Equipment	-				-	
Training Consumables	80				80	26
Liability Insurance	239				239	233
Printing	-				-	76
Publicity					-	-
Other					-	14
Trustee's expenses	34				34	-
					-	-
					-	-
					-	-
					-	-
Total	353	-	-	-	353	349
	-	-	-	-	-	-

SC048883

Additional analysis (2)

5 Breakdown of unrestricted funds

	General Fund	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below		Total unrestricted funds	Total unrestricted funds last period
Receipts							
Donations	2,438					2,438	2,220
Legacies						-	-
Grants						-	-
Receipts from fundraising activities						-	-
Gross trading receipts						-	-
buildings						-	-
Rents from land & buildings						-	-
Gross receipts from other charitable activities	-					-	
Sub total	2,438	-	-	-		2,438	2,220
Receipts from asset & investment sales							
Proceeds from sale of fixed assets						-	-
Proceeds from sale of investments						-	-
Sub total	-	-	-	-		-	-
Total receipts	2,438	-	-	-		2,438	2,220
Payments							
Expenses for fundraising activities						-	-
Gross trading payments						-	-
Investment management costs						-	-
Payments relating directly to charitable activities	353					353	349
Grants and donations						-	-
Governance costs:						-	-
Audit / independent examination						-	-
Preparation of annual accounts						-	-
Legal costs						-	-
						-	-
						-	-
Sub total	353	-	-	-		353	349
Payments relating to asset and investment movements							
Purchases of fixed assets						-	-
Purchase of investments						-	-
Sub total	-	-	-	-		-	-
Total payments	353	-	-	-		353	349
Net receipts / (payments)	2,085	-	-	-		2,085	1,871
Transfers to / (from) funds						-	-
Surplus / (deficit) for year	2,085	-	-	-		2,085	1,871

Nature and purpose of funds
General Fund - To cover ongoing costs incurred by the organisation

APPENDIX 3

OSCR
Scottish Charity Regulator

Independent examiner's report on the accounts V2

Report to the trustees/members of: Heartstart Discovery

Registered charity number: SC048883

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
1	April	2025	to	31	March	2026

Set out on pages: 1 to 9 (remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
   - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
   - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: WA Cant **Date**: 15 June 2026

Name: William A Cant

Relevant professional qualification(s) or body (if any): Chartered Accountant (ICAS)

Address:
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Fowlis
Dundee
DD2 5SB