

APPENDIX 1

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Trustees' Annual Report for the period

Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
From	01	04	2025	To	31	03	2026

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	Strathbrock Community Centre Association
Other names charity is known by	
Registered charity number	SC003683
Charity's principal address	Strathbrock Community Centre 189(a) West Main Street Broxburn West Lothian Postcode EH52 5LH

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Kenneth McGeoch	Chairperson		Members at AGM
2 Sandy Milne	Secretary		Members at AGM
3 Sam Butchart	Treasurer		Members at AGM
4 Forster Campbell	Vice Chairperson		Members at AGM
5 Irene Bishop			Members at AGM
6 Eddie Irvine			Members at AGM
7 Kenneth Roger			Members at AGM
8 Jack Smith			Members at AGM
9 Margaret Grearly			Members at AGM
10 Anne Cowans			Members at AGM
11 Hazel McPake			Members at AGM
12 Val Acado			Members at AGM
13 Claire Lynch			Members at AGM
14 Gemma Armstrong			Members at AGM
15 Dell McNair			Members at AGM
17 Tamara McKie			Members at AGM
19 Isobelle Lauder			Members at AGM
20 Patrick Layden			Members at AGM
21 Celia McWilliams			Members at AGM
22 John Sneddon			Members at AGM
23 Philip Goldfield			Members at AGM
25 Yvonne Cox			Members at AGM

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
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Structure, governance and management**Type of governing document**

The Association is a charitable unincorporated association, and the purpose and administration arrangements are set out in our constitution.

Trustee recruitment and appointment

All the Association's trustees are appointed or re-appointed at our Annual General Meeting which is held annually in May.

Objectives and activities**Charitable purposes**

The purpose of the charity, as detailed in our constitution, is to assist in the provision of, facilities for recreation in the interests of social welfare and with the object of improving the conditions of life of those living in the area of benefit.

Summary of the main activities in relation to these objects

The main activities for the organisation involve providing accommodation for community groups, developing new educational and social programmes, providing equipment and financial assistance in order that community groups can develop their own programmes.

We also raise funds to meet the costs of maintaining the facility and developing an additional activity programme to meet the community needs.

Achievements and performance

Summary of the main achievements of the charity during the financial period

The Centre makes a significant contribution towards building a stronger community by working towards the eight priorities of West Lothian Council. The programmes provide participants with opportunities to learn new skills and develop confidence and self-esteem. The centre has an extensive range of activities and services, with the programme reflecting the changing needs and interests of the local community.

We are committed to maintain the fabric of and equipment within the centre. In doing so we provide a pleasant and welcoming environment for all user groups. A new dishwasher and urns were purchased to enhance the kitchen area

Some activities are provided at a low cost to participants, made possible by subsidies from the management committee.

A substantial grant of £5000 was made to the playgroup.

The committee worked hard in the financial year to try and secure a new management contract for the centre with West Lothian Council. This was unsuccessful on terms that would be agreeable to the committee and accordingly the association handed back all management responsibilities for the centre to West Lothian Council from 1st April 2026.

The association however will continue and in the coming year will seek to further support local groups and other organisations and activities within the centre in accordance with the aims and objectives of the association.

Financial review

Brief statement of the charity's policy on reserves

Unrestricted funds of £82,186 were held at the year-end which the management committee feels is an appropriate sum for the potential programme to be supported by the association.

Details of any deficit	N/A
Donated facilities and services (if any)	We again thank West Lothian Council for meeting the utility costs of the centre and for providing the facility to the association at no cost. We also appreciate the input from partner organisations including Facility Management Services and other organisations across West Lothian assist us in ensuring that services and activities are available for the local community. In addition, the commitment of the trustees and volunteers throughout the organisation ensure we provide quality services & activities.

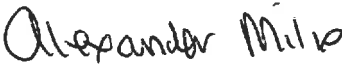
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Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Kenneth McGeoch	Alexander Milne
Position (e.g. Chair)	Chairperson	Secretary
Date	24 th June 2026	24 th June 2026

APPENDIX 2

STRATHBROCK COMMUNITY CENTRE ASSOCIATION

Receipts & Payments Account for the year ended 31st March 2026

		2025-26 Unrestricted Funds £	2025-26 Restricted Funds £	2025-26 TOTAL £	2024-25 Total £
Receipts:	Note:				
Room Lets		24,764	-	24,764	20,175
Lets: Temporary Deposits (refundable)	1	5,100	-	5,100	6,100
Lets: Deposits forfeited		0	-	0	600
Annual Membership Fees received		230	-	230	2,495
Community Events receipts		60	-	60	1,545
Activity Programme receipts	2	1,757	-	1,757	1,313
Interest / cashback		-	-	0	0
Donations received		235	-	235	235
Miscellaneous Receipts		38	-	38	38
		32,184	0	32,184	32,501
Sale of Fixed Assets & Investments		0	0	0	0
Total Receipts		32,184	0	32,184	32,501

		2025-26 Unrestricted Funds £	2025-26 Restricted Funds £	2025-26 TOTAL £	2024-25 Total £
Payments:	Note:				
Community Events costs		341	-	341	1,415
Activity Programme costs		1,720	-	1,720	2,545
Equipment Purchased	3	443	-	443	155
Building Maintenance		812	-	812	1,067
PPL/PRS Licences	4	1,538	-	1,538	0
Insurance		626	-	626	624
Lets: Deposits refunded		6,200	-	6,200	4,200
Donations & Grants Made	5	6,274	-	6,274	1,730
Membership (Zoom)		0	-	0	0
Hospitality (Including AGM costs)		526	-	526	448
Preparation of Accounts		225	-	225	175
Miscellaneous Payments		580	-	580	0
Total Payments		19,285	0	19,285	12,359

Surplus / (Deficit) for year	12,899	0	12,899	20,142
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	2025-26 Unrestricted	2025-26 Restricted	2025-26 TOTAL	2024 - 25 Total
Statement of Balances:				
Opening bank balances at 31/03/2025	69,178	951	70,129	50,355
Cash in Hand at start	109	-	13	13
Surplus/(Loss) for the year	12,899	0	12,899	19,869
Closing balances	82,186	951	83,041	70,237

Bank and Cash in Hand at 31/03/2026:				
Virgin Bank Current Account	82,079	951	83,030	70,129
RBS Treasurer's Account	0	-	0	0
Cash in Hand	106	-	106	108
	82,185	951	83,136	70,237

Notes to the Accounts:

- Deposits are taken for room lets at the time of booking and are refunded if all letting rules are followed. Deposits taken in one financial year may relate to events that take place (and deposit refunds made) during the following financial year. In the year £900 will be refunded for deposits paid for rents after 1st April 2026
- Various activities are held during the year for the benefit of the local community. Not all are expected to be run for profit.
- Dishwasher and Urns purchased
- Historical PPL/PRS Licences reconciliation over a period of years
- All donations are made with the approval of the committee. Playgroup £5000, Brownies £523.56 and West Lothian Community Race F
- Restricted Funds for Family History Group £154.05
- All currently unrestricted funds will be used in accordance with the aims and objectives of the constitution.

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STRATHBROCK COMMUNITY CENTRE ASSOCIATION

Current Assets with Book Values (Estimated value)-

(Note: All post-2012 assets are depreciated by 20% per annum i.e. book value written off over 5 years.)

	Year Purchased	Original Cost (£)	2025-26 £	2024 2025 £
Snap-On poster frames	2019-20	122	0	0
Defibulator, cabinet & signage	2019-20	1,348	0	0
Kettle (blue)	2019-20	31	0	0
Cupboards for bowlers	2019-20	87	0	0
Window blinds	2019-20	590	0	0
HP Laptop Opp15i3-111594 & bag	2022-23	425	100	255
Samsung TV TU7020 65"	2022-23	539	100	323
TV Trolley & Cover + cables	2022-23	191	0	115
Digital webcam & speaker	2022-23	106	0	64
Sharp Microwave YC-MS02U	2022-23	75	0	45
Russell Hobbs Kettle 21401	2022-23	20	0	12
Geepas illuminating kettle	2022-23	17	0	10
Morphy Richards kettle	2022-23	22	0	13
Gopak 5 ft. round folding tables (x3)	2023-24	914	585	731
Contour 25 Plus folding tables (x15)	2023-24	2,185	1,398	1,748
Blue PU chrome stacking chairs (x20)	2023-24	1,296	829	1,037
Aigostar Crystal LED table lamps (15)	2023-24	180	0	144
Hisense 40A4ktuk TV	2023-24	206	132	165
Gaming chairs, Racing style high back (x2)	2023-24	100	0	80
MiniSun Std Lamp + shelves & LED light (x2)	2023-24	76	0	61
KAIHAOWIN square folding game table	2023-24	99	63	79
KAIHAOWIN folding 4 chair set	2023-24	149	95	119
Uoisaiko large felt board tiles + pins (x2)	2023-24	51	0	41
Logic LUC50W23 fridges (x2)	2023-24	300	192	240
HAITANG Vintage large wall metal clock	2023-24	30	19	24
Black leather sofas (x2)	2023-24	1,099	703	879
Fridge Master MCF96E freezer	2024-25	105	0	105
Extension cables (2)	2024-25	50	0	50
Dishwasher & Urns	2025-26	443		
			4,218	6,340

Investments - None

0

0

Liabilities - None

0

0

Contingent Liabilities - Cash to be used in accordance with the aims and objectives of the constitution. (see note 7)

0

1,365

There were no transactions between the charity and the trustees (or connected persons) during the year.

Approved by the Trustees on 24th June 2026 and signed on their behalf

.....
(Chair)

.....
(Secretary)

Independent examiner's report on the accounts

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**Report to the
trustees/members of**

STRATHBROCK COMMUNITY CENTRE ASSOCIATION

**Registered charity
number**

SC003683

**On the accounts of the
charity for the period**

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
1 st	April	2025	to	31	March	2026

Set out on pages 1 - 2

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

**Independent examiner's
statement**

In the course of my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Lucille Mary Simpson*

Date: 8/6/2026

Name: Lucille Mary Simpson

**Relevant professional
qualification(s) or body
(if any):**

BACC & Former Fellow Chartered Certified Accountant

Address: Pyothall Farm
Pyothall Road
Broxburn
EH52 6HP