



6th January 2026

To whom it may concern,

Enclosed are the OSCR reports for the year ending May 2025 for Carstairs Community centre (SC053417).

There is a small discrepancy between the reported expenses on Section A3 of Receipts and Payments page which shows £12237 (rounded down from the actual total of £12237.43) and the Additional Analysis page at point 4: The breakdown of expenses, which shows a total of £12239. This is due to the rounding up/down to the nearest £.

Below is a breakdown of the actual expenses without rounding:

Expenses For 2024-
2025

Bank charge	£-
Accountant	£134.00
Volunteer costs	£360.00
Admin costs	£1,818.73
Cleaner	£1,008.00
Cleaning supplies	£90.99
Bar costs	£105.00
EE broadband	£546.96
Gifts	£50.00
Insurance	£513.64
New Bins	
New Hoover	
New chair trolley x2	£300.00
First aid supplies	£59.53



Oil	£2,972.33
Decoration	
Mobile phone	£106.79
Scottish Power	£1,692.78
Business Stream (water)	£1,846.57
SLC licences	£320.00
Building maintenance & repairs	
Sundries	£214.73
TOTAL	£12,237.43

Please let me know if you need any further information.

Yours sincerely,

[Redacted signature]

[Redacted name]

Treasurer

[Redacted address line 1]

[Redacted address line 2]



APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	06	2024		31	05	2025

Reference and administration details

Charity name	Carstairs Community Centre						
Other names charity is known by							
Registered charity number	SC053417						
Charity's principal address	Carstairs Community Centre						
	School Road,						
	Carstairs Village						
	Lanark				Postcode ML11 8QF		

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	[REDACTED]	Chair		
2		Vice Chair		
3		Treasurer		
4		Booking coordinator		
5		Secretary		
6		Member		
7		Member		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
------	-----------------------------------

Structure, governance and management

Type of governing document

The charity set out a constitution upon its creation and this outlines the parameters for the functioning of the centre which is run through a management committee which has the power to appoint sub-committees when needed.

Trustee recruitment and appointment

Community elected committee. Elected to post at the annual AGM. Invites are sent out to all community centre user groups to put forward any members of their groups who would like to become part of the management committee.

Objectives and activities

Charitable purposes

The purpose of the group shall be to promote the benefit of the inhabitants of the Carstairs neighbourhood and its environs, without distinction of age, gender, politics, religion or other persuasions, by associating with the local organisations, inhabitants and statutory agencies, in a common effort to advance education, further health and, in the interests of social welfare to provide or assist in the provision of, facilities for recreation or other leisure time occupation with the object of improving the conditions of life of the said inhabitants and to promote all or any objects which now or hereafter may be deemed by law to be charitable.

Summary of the main activities in relation to these objects

Manages and oversees the running of the community centre. Hires the community centre to local groups, businesses, families and general public for the purposes of recreation.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

The community centre has continued to operate as a venue for hire for the local community for this financial period. We have undertaken some minor repair work in order to keep the centre in good condition.

Financial review

Brief statement of the charity's policy on reserves

We continue to hold a financial reserve which contributes towards the ongoing repair and maintenance costs of the building as well as meaning that the community centre can purchase new equipment for the centre as required.

Details of any deficit

Donated facilities and services (if any)

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 



Full name(s) 

Position (e.g. Chair) Chair

Vice Chair

Date 12th Jan 2026

12/1/26

Receipts and payments accounts

For the period
from

01

JUNE

Year

2024

to

31

MAY

2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	1,800				1,800	-
Legacies	-				-	-
Grants	4,903				4,903	7,700
Receipts from fundraising activities						
Gross trading receipts						
Income from investments other than land and buildings	196				196	202
Rents from land & buildings	7,733				7,733	7,024
Gross receipts from other charitable activities					-	
					-	-
A1 Sub total	14,632	-	-	-	14,632	14,926
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets						
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	14,632	-	-	-	14,632	14,926
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	-
Investment management costs	-				-	-
Payments relating directly to charitable activities	12,103				12,103	22,352
Grants and donations	-				-	-
Governance costs:						
Audit / independent examination	134				134	132
Preparation of annual accounts	-				-	-
Legal costs	-				-	-
Other	-				-	-
					-	-
A3 Sub total	12,237	-	-	-	12,237	22,484
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments	-				-	-
A4 Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	12,237	22,484
Net receipts / (payments)		-	-	-	14,632	14,926
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	-	-	-	-	2,395	(7,558)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	22,441				22,441	30,201
	Surplus / (deficit) shown on receipts and payments account						
						-	
	Cash and bank balances at end of year	22,840	-	-	-	22,840	22,441

(Agree balances with receipts and payments account(s))

Categories	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments	savings account		16,407	14,411
	Total		16,407	14,411

Categories	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Tables/chairs/trolleys	General	3,000	1,000	1,000
	cooker	General	1,200	100	200
	fridge	General	360	-	
	new trolleys		300	300	
			-		
			-		
			-		
	Sound equipment	General	12,500	3,000	7,500
Total		17,360	4,400	8,700	

Categories	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities	NONE			
	Total		-	-

Categories	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities	NONE			
	Total		-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

[Redacted Signature]

[Redacted Print Name]

12/1/26
12/1/26

Section C Notes to the Accounts

C1 Nature and purpose of funds
(may be stated on analysis of funds worksheets)

Bank accounts held for the repair and maintenance of the building.

	Type of activity or project supported	Individual / institution	Number of grants made	£
C2 Grants	Renewable Energy Fund	Council	1	4,903
	Total			4,903

C3a Trustee remuneration If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) x

	Authority under which paid	£
C3b Trustee remuneration - details	None	

C4a Trustee expenses If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b) x

		Number of trustees	£
C4b Trustee expenses - details	N.A		

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
C5 Transactions with trustees and connected persons				

C6 Other information

We are a management group for the community centre. Our principle activity is letting the hall to local groups.

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Fundraising lottery draw	1,800				1,800	
					-	
					-	
Total	1,800	-	-	-	1,800	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
south lanarkshire council grant				7,200
micro grant				500
renewable energy Fund	4,903		4,903	
			-	
Total	4,903	-	4,903	7,700

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
lets	7,072				7,072	7,024
bar let	661				661	
income from investments	196				196	202
					-	
					-	
					-	
Total	7,929	-	-	-	7,929	7,226

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4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
scottish power	1,693				1,693	3,852
scot. Water	1,847				1,847	1,693
insurance	514				514	96
oil	2,972				2,972	4,915
EE broadband	547				547	508
mobile	107				107	-
slc licence	320				320	280
accountant	134				134	132
bank charge	-				-	48
cleaning company	1,008				1,008	972
Administration	1,819				1,819	2,800
Volunteer costs	360				360	
Maintenance costs:						
Decoration						3,900
Repairs	97				97	1,746
cleaning supplies	91				91	380
first aid supplies	60				60	
Miscellaneous costs:						
new hoover	-				-	299
new chair trolley	300				300	
let refund	-				-	
Flowers and gifts	50				50	141
Bar costs	105				105	
new bins						277
sundries (gardening, room dehumifiers, etc)	215				215	
IT equipment						445
Total	12,239	-	-	-	12,239	22,484

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Additional analysis (2)

5 Breakdown of unrestricted funds

					Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	1,800				1,800	
Legacies					-	
Grants	4,904				4,904	7,200
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings	195				195	202
Rents from land & buildings	7,733				7,733	7,024
Gross receipts from other charitable activities					-	
Sub total	14,632	-	-	-	14,632	14,426
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	14,632	-	-	-	14,632	14,426
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	12,103				12,103	22,352
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	134				134	132
Preparation of annual accounts					-	
Legal costs					-	
Sub total	12,237	-	-	-	12,237	22,484
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	12,237	-	-	-	12,237	22,484
Net receipts / (payments)		-	-	-		
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Transfers to / (from) funds					-	
Surplus / (deficit) for year	2,395	-	-	-	-	(8,058)

Nature and purpose of funds

To continue to provide a venue to the community for functions

APPENDIX 3



Independent examiner's report on the accounts								v2
Report to the trustees/members of		Charity name Carstairs Community centre Management Group SCIO						
Registered charity number		SC053417						
On the accounts of the charity for the period		Period start date			Period end date			
	Day	Month	Year	to	Day	Month	Year	
	01	06	2024		31	05	2025	
Set out on pages								(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Relevant professional qualification(s) or body (if any):

Address:



Date:

27/12/2025

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.