REGISTERED COMPANY NUMBER: CS002465 (Scotland)
REGISTERED CHARITY NUMBER: SC046647

Report of the Trustees and

Financial Statements

for the Year Ended 30 June 2025

for

The Michael Tracey Project

TB Dunn & Co
Statutory Auditor
Ground Floor (part)
8000 Academy Business Park
51 Gower Street
GLASGOW
G51 1PR

The Michael Tracey Project

Contents of the Financial Statements for the Year Ended 30 June 2025

The Michael Tracey Project

Report of the Trustees
for the Year Ended 30 June 2025

The trustees present their report and financial statements for the year ended 30th June 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Reporting Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

OBJECTIVES AND ACTIVITIES
Objectives and aims
The objectives of the organisation are:

- To provide a high standard of care and support to every person we support
- To ensure we support in a safe, welcoming, nurturing environment where the people we support have the opportunity to develop & achieve their full potential at their own pace.
- To offer consistent support that encourages positive relationships, mutual respect, trust & consideration for others.
- To maintain dignity & respect
- To adopt a person centred approach ensuring the best possible support for each person being supported by The Michael Tracey Project, providing a service specific to the needs of the individual, giving them a sense of permanence, security and commitment.
- To be sensitive to the people we support's needs and expectations by encouraging their full participation and integration into the community, aiding them to develop daily living to promote independence and choice.
- To enable the people we support to have access to a wide variety of individual and group activities both in their home and in the local community maximising their occupational, vocational and leisure potential.
- To recognise the specific communication needs of each of the people we support and work towards enhancing their communication abilities and develop self expression.
- To ensure the quality of care we deliver is at its full potential through working in partnership with families, professionals and other organisations
- To create person centred training to enable the people we support to be supported in the correct and most consistent way.

The main activities are:

To support adults aged 16+ with additional support needs and/or disabilities. We are a person-centred organisation with the emphasis very much on supporting individuals to achieve their own goals and outcomes.
The Michael Tracey Project promotes inclusion, opportunities for socialisation and provides a safe, caring and nurturing environment for everyone to relax, discover, enjoy and have fun with their peers. This is achieved through the various support opportunities we provide.

STRATEGIC REPORT
Achievements and performance
Charitable activities
During the year, the Charity achieved a number of significant developments that enhanced its ability to support beneficiaries and deliver its charitable objectives. Following the successful receipt of funding from the Postcode Lottery, the Charity purchased a minibus and a caravan, providing valuable resources to support its activities and improve access to services and opportunities for beneficiaries.

The Charity also created a new Rota Coordinator role to strengthen the organisation and management of its volunteer and service delivery activities. This appointment will improve the coordination of staffing and volunteer resources, helping to ensure that services are delivered efficiently and effectively.

The Trustees believe that these developments have strengthened the Charity's capacity to provide public benefit and have contributed positively to the achievement of its charitable purposes.

STRATEGIC REPORT

Financial review

Reserves policy

The trustees have not formally adopted a reserves policy. However, in monitoring the financial position of the charity, the trustees consider it prudent to maintain unrestricted reserves at a level sufficient to cover approximately one month's normal operating expenditure.

The trustees review the charity's reserves regularly to ensure that adequate funds are available to meet ongoing commitments and to provide a degree of financial stability should there be any short-term disruption to income streams.

Future plans

Over the coming year, the Charity aims to strengthen its engagement with families, local authorities and the wider community through a programme of information and awareness sessions that will showcase the services and support it provides. The Charity also plans to increase opportunities for relationship-building activities involving the people it supports, their families and support staff.

In addition, the Charity intends to develop partnerships with other local organisations to promote greater inclusion and participation within the community. Efforts will also be made to enhance the Charity's social media presence to raise awareness of its work and support staff recruitment.

The Charity remains committed to investing in its workforce and plans to further improve staff engagement, communication and morale through the use of HR support systems and employee engagement initiatives.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is a Scottish Charitable Incorporated Organisation (a SCIO). It has a single tier structure and as such the trustees are the members of the charity.

Recruitment and appointment of new trustees

Any person, nominated individual or body who/which wishes to become a Charity Trustee must sign a written application for Charity Trusteeship; and for a corporate body, that application must be signed by an appropriately authorised officer of that body who will remain as the representative of that corporate body until such time as the corporate body informs the Board otherwise.

The application will then be considered by the Board at its next Board meeting. There is a minimum of three and a maximum of six trustees.

Organisational structure

The Board is responsible for setting the strategic direction of the charity, making policy decisions and ensuring that the charity operates in accordance with its governing document. The Board meets three times each year, in addition to the Annual General Meeting, to review the charity's activities, financial performance and governance matters.

The charity operates a hierarchical management structure in accordance with Board policies and the requirements of the Care Inspectorate. The trustees engage the services of specialist HR advisers to support compliance with employment legislation and good employment practices.

The key management personnel of the charity is:

Manager - Miss C O'Donnell

Key management remuneration

The pay of management and senior staff is reviewed annually by the Board with reference to pay scales for similar organisations within the sector.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have considered the major risks to which the charity is exposed and have established systems and procedures to manage those risks. The trustees review risks on a regular basis and take appropriate action to mitigate identified risks where practicable.

The principal risks facing the charity include maintaining adequate levels of funding, recruitment and retention of suitably qualified staff, compliance with regulatory requirements, and ensuring the health, safety and wellbeing of service users.

To manage these risks, the charity maintains appropriate financial controls and budgeting procedures, monitors cash flow and funding arrangements, operates safeguarding and health and safety policies, and complies with the requirements of the Care Inspectorate and other relevant legislation. The trustees also obtain specialist advice where necessary, including HR support, to ensure compliance with employment legislation and good practice.

The trustees are satisfied that appropriate systems are in place to identify, assess and manage the risks faced by the charity.

Recruitment and Induction of Staff

The Charity is committed to recruiting suitably qualified and experienced staff while ensuring the safety and wellbeing of the vulnerable people it supports. Recruitment is conducted through a fair and transparent process, with vacancies advertised appropriately and candidates assessed against the skills, experience and competencies required for each role.

As part of the selection process, applicants are interviewed by a panel and are required to provide evidence of identity, qualifications and eligibility to work in the UK. References are obtained and relevant disclosure checks are completed before employment commences. Where appropriate, the Charity seeks to involve the people it supports and their families in the recruitment process.

All new staff undertake a structured induction programme and probationary period, during which they receive training, supervision and support to ensure they understand their responsibilities, the Charity's policies and procedures, and the needs of the people they support. Staff are monitored and assessed throughout this period before being confirmed in post.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
CS002465 (Scotland)

Registered Charity number
SC046647

Registered office
1061-1063 Tollcross Road
Glasgow
G32 8UQ

Trustees
Ms C Butler
D Campbell
Ms C Jolly (resigned 24.3.25)
J Pearson (resigned 25.8.25)
P McIlvenney (resigned 4.8.25)
Miss C O'Donnell
Miss D Dempsey (appointed 10.10.25)
Miss S Mullady (appointed 10.10.25)

The Michael Tracey Project

Report of the Trustees
for the Year Ended 30 June 2025

REFERENCE AND ADMINISTRATIVE DETAILS
Auditors
TB Dunn & Co
Statutory Auditor
Ground Floor (part)
8000 Academy Business Park
51 Gower Street
GLASGOW
G51 1PR

FUNDS HELD AS CUSTODIAN FOR OTHERS
The Charity holds funds within a separate bank account on behalf of a client at the request of the client's family representative.The same family member has full access to the funds and administers the account on a day to day basis. There is also one trustee who has access to the account and only administers transactions at the request of the client's family representative.As at 30th June 2025 the balance held was £3,429.

STATEMENT OF TRUSTEES' RESPONSIBILITIES
The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and united Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP FRS102;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdiction.

AUDITORS
The auditors, TB Dunn & Co, will be proposed for re-appointment at the forthcoming Annual General Meeting.

The Michael Tracey Project

Report of the Trustees
for the Year Ended 30 June 2025

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees on 25 June 2026 and signed on its behalf by:

Miss C O'Donnell - Trustee

Report of the Independent Auditors to the Trustees of The Michael Tracey Project

Opinion

We have audited the financial statements of The Michael Tracey Project (the 'charity') for the year ended 30 June 2025 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies.
The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:
- give a true and fair view of the state of the charity's affairs as at 30 June 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters to which Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:
- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charity has not kept proper accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Report of the Independent Auditors to the Trustees of
The Michael Tracey Project

Responsibilities of trustees
As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Report of the Independent Auditors to the Trustees of The Michael Tracey Project

Our responsibilities for the audit of the financial statements
We have been appointed as auditors under Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances on non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with appropriate laws and regulations;

- we identified the laws and regulations applicable to the charity through discussions with Trustees, and from our wider knowledge and experience in the charity sector;

- we focused on specific laws and regulations which we considered may have direct material effect on the financial statements or the operations of the charity, including the including the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS102), the Charities SORP (FRS 102), the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). We considered those that have an indirect but potentially significant effect on operations, including Health and Safety at Work Act 1974, Working Time Regulations 1998 (Amended 2003), Sex Discrimination Act 1975 and Disabilities Discrimination Act 1995, Disclosure Scotland, UK GDPR and Anti-Money Laundering Regulations;

- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and

- identified laws and regulations were communicated with the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and

- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

Audit response to risks identified
To address the risk of fraud through management bias and override of controls, we:
- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entities to identify unusual transactions;
- reviewed for undisclosed related parties;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant and unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims;
- reviewing relevant correspondence with HMRC, care inspectorate and OSCR;
- review the controls and procedures relevant to the preparation of the financial statements to ensure these were in place throughout the year; and
- performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

There are inherent limitations in our audit procedures described above. The more removed that the laws and regulations are from the financial statements, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the Trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report
This report is made solely to the charity's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

TB

for and on behalf of TB Dunn & Co
Statutory Auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Ground Floor (part)
8000 Academy Business Park
51 Gower Street
GLASGOW
G51 1PR

25 June 2026

The Michael Tracey Project

Statement of Financial Activities
for the Year Ended 30 June 2025

	Notes	Unrestricted fund £	Restricted fund £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	-	-	-	1,500
Charitable activities	4				
Respite Care		2,029,996	-	2,029,996	1,800,936
Total		2,029,996	-	2,029,996	1,802,436
EXPENDITURE ON					
Charitable activities	5				
Respite Care		1,863,284	-	1,863,284	1,826,051
Other		-	-	-	7,333
Total		1,863,284	-	1,863,284	1,833,384
NET INCOME/(EXPENDITURE)		166,712	-	166,712	(30,948)
RECONCILIATION OF FUNDS					
Total funds brought forward		116,626	-	116,626	147,574
TOTAL FUNDS CARRIED FORWARD		283,338	-	283,338	116,626

The notes form part of these financial statements

The Michael Tracey Project

Balance Sheet
30 June 2025

	Notes	Unrestricted fund £	Restricted fund £	2025 Total funds £	2024 Total funds £
FIXED ASSETS					
Tangible assets	11	84,013	-	84,013	3,278
CURRENT ASSETS					
Debtors	12	179,109	-	179,109	188,045
Cash at bank and in hand		94,786	3,429	98,215	53,866
		273,895	3,429	277,324	241,911
CREDITORS					
Amounts falling due within one year	13	(52,070)	(3,429)	(55,499)	(128,563)
NET CURRENT ASSETS		221,825	-	221,825	113,348
TOTAL ASSETS LESS CURRENT LIABILITIES		305,838	-	305,838	116,626
CREDITORS					
Amounts falling due after more than one year	14	(22,500)	-	(22,500)	-
NET ASSETS/(LIABILITIES)		283,338	-	283,338	116,626
FUNDS	17				
Unrestricted funds				283,338	116,626
TOTAL FUNDS				283,338	116,626

The notes form part of these financial statements

continued...

Balance Sheet - continued
30 June 2025

The financial statements were approved by the Board of Trustees and authorised for issue on 25 June 2026 and were signed on its behalf by:

C O'Donnell - Trustee

The Michael Tracey Project

Cash Flow Statement
for the Year Ended 30 June 2025

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	1	99,977	(22,859)
Interest paid		(1,272)	-
Net cash provided by/(used in) operating activities		98,705	(22,859)
Cash flows from investing activities			
Purchase of tangible fixed assets		(91,835)	(1,182)
Net cash used in investing activities		(91,835)	(1,182)
Cash flows from financing activities			
New loans in year		45,000	-
Loan repayments in year		(7,521)	-
Net cash provided by financing activities		37,479	-
Change in cash and cash equivalents in the reporting period		44,349	(24,041)
Cash and cash equivalents at the beginning of the reporting period		53,866	77,907
Cash and cash equivalents at the end of the reporting period		98,215	53,866

The notes form part of these financial statements

The Michael Tracey Project

Notes to the Cash Flow Statement
for the Year Ended 30 June 2025

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025	2024
	£	£
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	166,712	(30,948)
Adjustments for:		
Depreciation charges	11,100	1,695
Interest paid	1,272	-
Decrease/(increase) in debtors	8,936	(70,762)
(Decrease)/increase in creditors	(88,043)	77,156
Net cash provided by/(used in) operations	99,977	(22,859)

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.7.24	Cash flow	At 30.6.25
	£	£	£
Net cash			
Cash at bank and in hand	53,866	44,349	98,215
	53,866	44,349	98,215
Debt			
Debts falling due within 1 year	(20)	(14,980)	(15,000)
Debts falling due after 1 year	-	(22,500)	(22,500)
	(20)	(37,480)	(37,500)
Total	53,846	6,869	60,715

1. STATUTORY INFORMATION

The Michael Tracey Project is a Scottish Charity Incorporated Organisation (SCIO). The charity's registered number and registered office address can be found on the Trustees Report page.

The presentation currency of the financial statements is the Pound Sterling (£).

2. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the SCIO, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and the Republic of Ireland (FRS 102)" (effective 1 January 2019).

The financial statements are prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to the financial statements.

Income
Income is recognised in the Statement of Financial Activities when the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from service agreements and contracts for the provision of care services is recognised as the related services are delivered. Income received in advance of providing services is deferred until the relevant performance obligations have been met.

Grant income is recognised when the charity is entitled to the income, receipt is probable and the amount can be measured reliably. Where grants are subject to specific performance-related conditions, income is recognised only when those conditions have been satisfied. Grant income received in advance of meeting the relevant conditions is included in creditors as deferred income.

Donations and gifts are recognised when receivable. Donations subject to specific conditions outside the control of the charity are recognised only when those conditions have been met. Donated goods for resale are recognised at fair value when received, where this can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Support and governance costs
Support costs are those costs which are not directly attributable to a single charitable activity but are necessary to support the delivery of the charity's objectives. These include costs such as administration, finance, human resources, IT, premises costs, and other central functions.

Governance costs are those costs associated with the governance and constitutional requirements of the charity. These include costs relating to trustee meetings, the preparation and audit or independent examination of the financial statements, and any other costs incurred in relation to the strategic management and decision-making of the charity.

continued...

2. ACCOUNTING POLICIES - continued

Tangible fixed assets
Tangible fixed assets are stated at cost less accumulated depreciation and any accumulated impairment losses.Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its expected useful economic life.In determining depreciation charges, assets are written down to their estimated residual value where this is considered material.

The principal annual rates use are:

Plant and machinery	-	10% on cost
Fixtures and fittings	-	20% on cost
Motor vehicles	-	20% on reducing balance
Computer equipment	-	20% on cost

The carrying values of tangible fixed assets are reviewed for impairment when events or changes in circumstances indicate that the carrying value may not be recoverable.

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Significant judgements and estimates
Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Although these estimates are based on management's best knowledge of the amount, events or actions, actual results ultimately may differ from those estimates.

Employee benefits
The total cost of employee benefits to which employees have become entitled because of services rendered to the entity during the reporting period are recognised and charged to the profit and loss account in the period to which they relate.

Fixed asset impairment
Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

continued...

2. ACCOUNTING POLICIES - continued

Significant judgements and estimates
Provisions
A provision is initially recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that there will be the transfer of funds in settlement and the amount of the obligation can be estimated reliably. The provision is subsequently measured by placing a charge against the provision only for expenditure for which the provision was originally recognised.

Financial instruments
The charity has no complex financial instruments but does hold basic financial instruments of; cash at bank, debtors and creditors.

Cash and cash equivalents comprise cash at bank and on hand, foreign currency on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. A bank overdraft would be shown within current liabilities.

Trade and other debtors are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less losses for bad debts except where the effective of discounting would be immaterial. In such cases, trade and other debtors are stated at cost less losses for bad debts.

Employee benefits
Short-term employee benefits, including wages, salaries, social security costs and non-monetary benefits, are recognised as an expense in the period in which the related service is received.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received. A liability is recognised at the reporting date for any unused holiday entitlement that has accrued but not been taken, based on the estimated cost of providing future paid absences.

The charity operates defined contribution pension schemes. Contributions payable to the pension schemes are charged to the Statement of Financial Activities in the period to which they relate.

Operating leases
Leases in which substantially all the risks and rewards of ownership are retained by the lessor are classified as operating leases.

Rentals payable under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the term of the lease, even if the payments are not made on such a basis.

Where incentives are received to enter into an operating lease, these are recognised on a straight-line basis over the lease term.

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3. DONATIONS AND LEGACIES

	2025	2024
	£	£
Donations	-	1,500

4. INCOME FROM CHARITABLE ACTIVITIES

		2025	2024
	Activity	£	£
Respite care	Respite Care	1,969,996	1,790,936
Grants	Respite Care	60,000	10,000
		2,029,996	1,800,936

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Respite Care	1,730,026	133,258	1,863,284

6. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Respite Care	113,876	19,382	133,258

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Auditors' remuneration	4,000	3,210
Depreciation - owned assets	11,100	1,695

continued...

8. TRUSTEES' REMUNERATION AND BENEFITS

	2025	2024
	£	£
Trustees' salaries	59,393	49,861
Trustees' pension contributions to money purchase schemes	1,391	1,211
	60,784	51,072

Trustees' Remuneration and Benefits

During the year, one trustee received remuneration in respect of employment duties carried out on behalf of the Charity. The remuneration relates solely to services provided in an operational capacity as an employee and not in respect of duties performed as a trustee.

The trustee undertook additional responsibilities and increased hours during the year, and these duties were remunerated in accordance with the Charity's normal staff pay structure and at the same rates as other employees performing comparable roles.

The arrangement was approved in accordance with the Charity's governing document and conflict of interest procedures, and the Trustees consider it to have been in the best interests of the Charity.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 June 2025 nor for the year ended 30 June 2024.

9. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	1,624,145	1,550,265
Other pension costs	28,982	31,324
	1,653,127	1,581,589

The average monthly number of employees during the year was as follows:

	2025	2024
Carers	67	66

No employees received emoluments of over £60,000 (excluding employer pension contributions)

continued...

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,500	-	1,500
Charitable activities			
Respite Care	1,790,936	10,000	1,800,936
Total	1,792,436	10,000	1,802,436
EXPENDITURE ON			
Charitable activities			
Respite Care	1,808,920	17,131	1,826,051
Other	7,333	-	7,333
Total	1,816,253	17,131	1,833,384
NET INCOME/(EXPENDITURE)	(23,817)	(7,131)	(30,948)
RECONCILIATION OF FUNDS			
Total funds brought forward	140,443	7,131	147,574
TOTAL FUNDS CARRIED FORWARD	116,626	-	116,626

11. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 July 2024	-	7,612	-	2,959	10,571
Additions	49,000	9,296	31,264	2,275	91,835
At 30 June 2025	49,000	16,908	31,264	5,234	102,406
DEPRECIATION					
At 1 July 2024	-	4,635	-	2,658	7,293
Charge for year	3,249	2,207	5,191	453	11,100
At 30 June 2025	3,249	6,842	5,191	3,111	18,393
NET BOOK VALUE					
At 30 June 2025	45,751	10,066	26,073	2,123	84,013
At 30 June 2024	-	2,977	-	301	3,278

continued...

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade debtors	150,749	169,039
Other debtors	16,676	5,892
Prepayments and accrued income	11,684	13,114
	179,109	188,045

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Other loans (see note 15)	15,000	20
Social security and other taxes	29,189	104,270
Other creditors	3,726	9,658
Accrued expenses	7,584	14,615
	55,499	128,563

14. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2025	2024
	£	£
Other loans (see note 15)	22,500	-

15. LOANS

An analysis of the maturity of loans is given below:

	2025	2024
	£	£
Amounts falling due within one year on demand:		
Other loans	15,000	20
Amounts falling between one and two years:		
Other loans - 1-2 years	15,000	-
Amounts falling due between two and five years:		
Other loans - 2-5 years	7,500	-

continued...

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2025	2024
	£	£
Between one and five years	6,000	14,000

17. MOVEMENT IN FUNDS

	At 1.7.24	Net movement in funds	At 30.6.25
	£	£	£
Unrestricted funds			
General fund	116,626	166,712	283,338
TOTAL FUNDS	116,626	166,712	283,338

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	2,029,996	(1,863,284)	166,712
TOTAL FUNDS	2,029,996	(1,863,284)	166,712

Comparatives for movement in funds

	At 1.7.23	Net movement in funds	At 30.6.24
	£	£	£
Unrestricted funds			
General fund	140,443	(23,817)	116,626
Restricted funds			
Restricted	7,131	(7,131)	-
TOTAL FUNDS	147,574	(30,948)	116,626

continued...

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,792,436	(1,816,253)	(23,817)
Restricted funds			
Restricted	10,000	(17,131)	(7,131)
TOTAL FUNDS	1,802,436	(1,833,384)	(30,948)

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.23 £	Net movement in funds £	At 30.6.25 £
Unrestricted funds			
General fund	140,443	142,895	283,338
Restricted funds			
Restricted	7,131	(7,131)	-
TOTAL FUNDS	147,574	135,764	283,338

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	3,822,432	(3,679,537)	142,895
Restricted funds			
Restricted	10,000	(17,131)	(7,131)
TOTAL FUNDS	3,832,432	(3,696,668)	135,764

continued...

18. RELATED PARTY DISCLOSURES

During the year the charity paid the following sums to Include Me 2 Club, a charity in which Mr P McIlvenney is also a trustee:

£7,395 (2024: £1,960) for clients to attend the social club.

One trustee is employed by the Charity as Chief Executive Officer and received remuneration during the year in respect of these duties. The remuneration relates solely to services provided in an operational capacity as an employee and not in respect of duties undertaken as a trustee.

During the year, formal approval by the Board of Trustees for the remuneration arrangement was not fully documented in accordance with the Charity's governance procedures. The matter has since been identified, and steps are being taken to ensure that appropriate approval and recording procedures are implemented going forward.

The total remuneration paid to the trustee, including salary and employer pension contributions, amounted to £60,784 (2024: £51,072). The remuneration was paid under the Charity's normal payroll arrangements, and the trustee did not participate in any discussions or decisions relating to their own remuneration.

During the year, the Charity also provided a loan to the trustee in their capacity as an employee. The loan was made on terms consistent with the Charity's employee arrangements. At the year end, the outstanding balance due to the Charity amounted to £5,380 (2024: £3,691). The trustee did not participate in any discussions or decisions relating to the loan arrangement.

The Trustees consider both the remuneration and the loan arrangement to be reasonable, appropriately disclosed, and in the best interests of the Charity.

The Michael Tracey Project

Detailed Statement of Financial Activities for the Year Ended 30 June 2025

	2025 £	2024 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	-	1,500
Charitable activities		
Respite care	1,969,996	1,790,936
Grants	60,000	10,000
	2,029,996	1,800,936
Total incoming resources	2,029,996	1,802,436
EXPENDITURE		
Charitable activities		
Trustees' salaries	59,393	49,861
Trustees' pension contributions	1,391	1,211
Wages	1,564,752	1,500,404
Pensions	27,591	30,113
Respite	65,231	89,996
Computer costs	8,229	7,667
Social and activity clubs	219	7,237
Health care	3,220	3,451
	1,730,026	1,689,940
Support costs		
Management		
Insurance	4,663	2,632
Telephone	24,039	25,240
Postage and stationery	8,070	5,224
Advertising	2,400	-
PPE	663	543
Training	9,549	17,795
Office costs	44,170	68,114
HMRC Late payment interest	5,898	3,511
Consultancy	-	2,820
Staff incentives	2,052	3,169
Plant and machinery	3,249	-
Fixtures and fittings	2,207	1,169
Motor vehicles	5,191	-
Computer equipment	453	526
Bank loan interest	1,272	-
	113,876	130,743

The Michael Tracey Project

Detailed Statement of Financial Activities for the Year Ended 30 June 2025

	2025	2024
	£	£
Management		
Governance costs		
Auditors' remuneration	4,000	3,210
Accountancy and legal fees	15,382	9,491
	19,382	12,701
Total resources expended	1,863,284	1,833,384
Net income/(expenditure)	166,712	(30,948)

This page does not form part of the statutory financial statements