

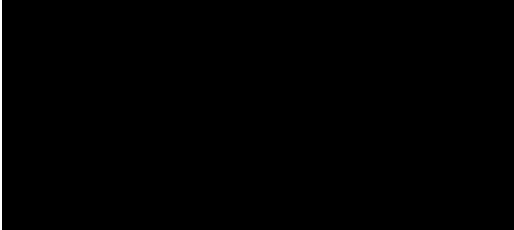
**OUTREACH COMMUNITY CHURCH LTD**  
**TRUSTEES' REPORT for YEAR ENDED 31st MARCH 2024**

The Trustees present their report together with the Financial Statements for the year ended 31st March 2025.

**Constitution and Governance**

Outreach Community Church Ltd has been a Scottish Charity with number SCO40467 from 11 May 2009 and it is constituted and governed by its Constitution. OCC Ltd is governed by a group of Trustees, and includes the following:

- 1.
- 2.
- 3.
- 4.
- 5.



**Appointment of Trustees**

Trustees have been appointed in terms of the constitution. The trustees have reviewed the status of the charity and are taking action to wind up OCC Ltd and transfer its assets and liabilities to Outreach Community Church SCIO SCO53319.

**The Objects of OCC Ltd**

The purposes of the charity are for the advancement of education, the advancement of religion, and the relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage. The objects of the charity are for the benefit of the public and include:

1. to advance the Christian faith in accordance with the Statement in such ways and in such parts of the United Kingdom or the world as the Church Council from time to time may think fit;
2. to relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including through the provision of counselling and support in such parts of the United Kingdom or the world as the Church Council from time to time think fit;
3. to advance education in such ways and in such parts of the United Kingdom or the world as the Church Council form time to time may think fit.

**Trustee Training**

All Trustees have participated in induction and are encouraged to attend appropriate training opportunities, which will facilitate the undertaking of their role and inform their contribution to the work of OCC Ltd. A variety of learning has been available including webinars, network events and conferences, including safeguarding training.

**Organisational Structure**

The Trustees administer the Charity and usually meet six times per year, additionally if needed, and in smaller groups where further work is required from particular individuals. Ongoing communication by e-mail or messaging is maintained to contribute to the administration and oversight of the charity.

## **Risk Management**

The Charity Trustees have considered the major risks to which the Charity is exposed and have reviewed those risks and established systems and procedures to manage them.

## **Contributions made by volunteers**

Trustees give substantial time to the work and administration of the charity, which is deemed adequate for the needs of the charity. As well as the trustee group, there is a large number of volunteers who give of their time, talent and finances to support the work of OCC Ltd. It is estimated that more than five thousand volunteer hours have been donated through various events and services through sharing insights and experiences from practice to benefit others.

In 2023, trustees met to review its structure and administration, and took the decision to transition to a SCIO, which it hopes to be completed by March 2026.

## **Funding and Funding Advice**

Funding is provided predominantly through volunteer giving, the operation of a Community Coffee House and from grants awarded for particular areas of work. A small team of people work collaboratively to manage finances and make decisions with trustees.

Outreach Community Church Ltd currently banks with the Bank of Scotland, and the independent examiner of OCC Ltd's accounts is Lara Snow.

## **Reserves Policy**

The Trustees have established the level of reserves that the Charity ought to have and are working to secure an amount that covers this to be available in the savings account. Reserves are needed to bridge funding gaps and to cover possible unexpected expenditure. The Trustees consider ideal reserves to be circa £5,000.

## **Main Achievements from April 2024-March 2025**

- The congregation continue to enjoy regular worship on Sundays through morning and evening services, attracting 40 plus at each service. Services offer vibrant music and an opportunity for learning and exploration for all ages.
- The engagement in Peer Support continues to develop through weekly Peer Support Group sessions and additional Youth Support through a variety of opportunities for one-to-one and group work activities.
- The Crib Community Coffee House is open Wed-Sat to serve the local community and be a local hub for help and support that is easily accessible, as well as its variety of high quality refreshments and foods that help generate funds for the charity.
- Life Pods is a regular opportunity on Thursdays for a small group to gather in the Crib and share reflections and conversations around a bible passage.
- Front Step Pals is a regular group to support women that takes place on Thursday evenings, exploring the bible, sharing stories, prayer and personal support.
- Music is a key aspect of worship at OCC Ltd, and a committed group of musicians and singers meet regularly on Thursday evenings to rehearse and plan for regular worship services, conferences and events.
- The regular youth events take place on Friday evenings, attended by ~25 young people aged 12-18 years, enjoying a broad range of interpersonal activities that promote learning, growth and wellbeing. Various additional trips and events were held over the

summer period under the excellent supervision and administration of OCC Ltd leadership team and volunteers.

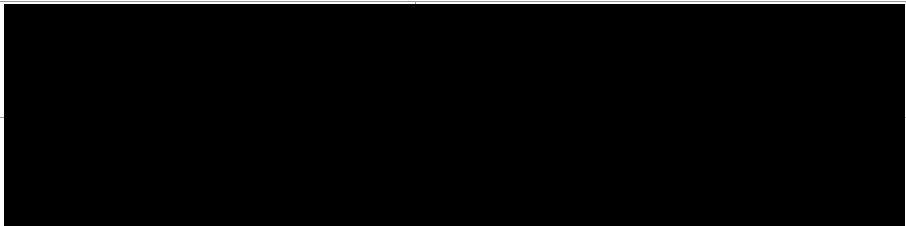
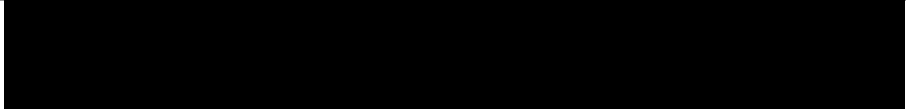
- Several conferences, under the banner of Flourish, have taken place this year, happening on Friday-Sunday weekend or all day Saturday events, featuring known speakers or contributors. These have been a boost to the congregation and local church engagement.

**Forward Planning**

- **Policy and Procedures:** Trustees shall review and maintain administrative and constitutional procedures in the light of both SORP and OSCR requirements, and look to finalise changes to charity status, land registry and banking requirements by March 2026. An optimal operating budget will be prepared for subsequent years from April 2026.
- **Networking:** OCC Ltd will continue to liaise with local business and community groups to ascertain ways to support and serve the local community, e.g. The Strathaven Gala, Fireworks Night, the Balloon Festival, Sandford Giving Tree and similar, to demonstrate the shared community spirit and care to the wider community and be a place where people can seek support and refuge.
- **Communication:** Trustees continue to seek opportunities for discussion and reflection and to support the wider volunteer team. Regular meetings are held with various volunteer leads/groups to guide the work on behalf of the trustees.
- **Safeguarding:** This is a critical area of our work and we have projected plans for various training and upskilling across the next year. Any other areas of training will be identified and supported.
- **Faith development:** The trustees are continuing to review its activities, and are looking to identify new opportunities to support engagement in the field of Christian faith formation among children and young people. New plans will be developed, reviewed and evaluated to help shape the next season of church life and growth.

**The trustees declare that they have approved the trustees’ report above.**

**Signed on behalf of the charity’s trustees:**

<b>Signature(s)</b>		
<b>Full name(s)</b>		
<b>Position (e.g. Chair)</b>	CHAIRPERSON	TREASURER
<b>Date</b>	13/12/2025	13/12/2025

**APPENDIX 3**



<b>Independent examiner's report on the accounts</b> <span style="float: right;">v2</span>							
<b>Report to the trustees/members of</b>	Charity name <b>OUTREACH COMMUNITY CHURCH, STRATHAVEN</b>						
<b>Registered charity number</b>	<b>SC 040467</b>						
<b>On the accounts of the charity for the period</b>	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	<b>01</b>	<b>04</b>	<b>2024</b>		<b>31</b>	<b>03</b>	<b>2025</b>
<b>Set out on pages</b>	<small>(remember to include the page numbers of additional sheets)</small>						
<b>Respective responsibilities of trustees and examiner</b>	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
<b>Basis of independent examiner's statement</b>	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
<b>Independent examiner's statement</b>	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]						
	1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>• to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>• to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> have not been met, or						
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
<b>Signed**:</b>	[Redacted Signature]				<b>Date:</b>	31/12/2025	
<b>Name:</b>	[Redacted Name]						
<b>Relevant professional qualification(s) or body (if any):</b>	[Redacted Qualification]						
<b>Address:</b>	[Redacted Address]						

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.  
 \*\*OSCR will accept digital or typed signatures.

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

n/a

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	01	April	2024		31	March	2025

### Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	68,856	20,635			89,491	83,203
Legacies					-	
Grants		15,920			15,920	11,000
Receipts from fundraising activities					-	
Gross trading receipts	83,041				83,041	84,367
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	17,158				17,158	
					-	
<b>A1 Sub total</b>	<b>169,055</b>	<b>36,555</b>	<b>-</b>	<b>-</b>	<b>205,610</b>	<b>178,570</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>169,055</b>	<b>36,555</b>	<b>-</b>	<b>-</b>	<b>205,610</b>	<b>178,570</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments	96,905	1,882			98,787	71,200
Investment management costs					-	
Payments relating directly to charitable activities	75,905	32,840			108,745	106,409
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>172,810</b>	<b>34,722</b>	<b>-</b>	<b>-</b>	<b>207,532</b>	<b>177,609</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>172,810</b>	<b>34,722</b>	<b>-</b>	<b>-</b>	<b>207,532</b>	<b>177,609</b>
<b>Net receipts / (payments)</b>	<b>(3,755)</b>	<b>1,833</b>	<b>-</b>	<b>-</b>	<b>(1,922)</b>	<b>961</b>
<b>A5 Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>(3,755)</b>	<b>1,833</b>	<b>-</b>	<b>-</b>	<b>(1,922)</b>	<b>961</b>

**Section B Statement of balances**

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	(4,764)	11,630			6,866	5,905
	Surplus / (deficit) shown on receipts and payments account	(3,755)	1,833			(1,922)	961
						-	
	<b>Cash and bank balances at end of year</b>	<b>(8,519)</b>	<b>13,463</b>	<b>-</b>	<b>-</b>	<b>4,944</b>	<b>6,866</b>
(Agree balances with receipts and payments account(s))							

B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		<b>Total</b>	<b>-</b>	<b>-</b>

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
		<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
	Bounceback Loan		26,315	29,315
	CAF Loan		-	13,550
		<b>Total</b>	<b>26,315</b>	<b>42,865</b>

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		<b>Total</b>	<b>-</b>	<b>-</b>

Signed by one or two trustees on behalf of all the trustees

Signature*	Print Name	Date of approval
		13/12/2025
		13/12/2025

**Section C Notes to the Accounts**

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

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	Type of activity or project supported	Individual / institution	Number of grants made	£
<b>C2 Grants</b>	Peer Support Group	SLC	2	12,920
	Employability Fund (Crib)	Vaslan	1	3,000
<b>Total</b>				<b>15,920</b>

<b>C3a Trustee remuneration</b>	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	
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	£
<b>Authority under which paid</b>	
<b>C3b Trustee remuneration - details</b>	
Pauline Cameron - under section 5.2 agreed on 1/4/09	1,620

<b>C4a Trustee expenses</b>	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	<b>X</b>
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	Number of trustees	£
<b>C4b Trustee expenses - details</b>		

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
<b>C5 Transactions with trustees and connected persons</b>		Stipend/Honorarium	11,450	

<b>C6 Other information</b>	
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**Additional analysis (1)****Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Gifts & Donations	6,104				6,104	-
Tithes & Offerings	62,752	20,635			83,387	83,203
					-	
					-	
<b>Total</b>	<b>68,856</b>	<b>20,635</b>	<b>-</b>	<b>-</b>	<b>89,491</b>	<b>83,203</b>

**2 Grants**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
SLC (see Notes tab)		12,920	12,920	9,000
Vaslan (see Notes tab)		3,000	3,000	-
Souters		-	-	2,000
			-	
<b>Total</b>	<b>-</b>	<b>15,920</b>	<b>15,920</b>	<b>11,000</b>

**3 Gross receipts from other charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Gift Aid Reclaimed	16,798				16,798	20,193
Other Income	360				360	48
					-	
					-	
					-	
					-	
<b>Total</b>	<b>17,158</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,158</b>	<b>20,241</b>

reference error

**4 Payments relating directly to charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Admin/Advertising	1,909				1,909	2,764
Equipment	4,810				4,810	1,694
Contract Labour		5,814			5,814	6,627
Volunteer Gift/Stipend/Conferences	10,457	2,800			13,257	8,100
Peer Support Facilitators Fees		6,380			6,380	5,700
Loan Payments		16,350			16,350	4,984
Motor Expenses	3,639				3,639	4,410
Maintenance	3,661				3,661	3,443
Legal Fees	1,666				1,666	972
Insurance	4,379				4,379	4,327
Utilities	6,362	1,496			7,858	18,803
Dues & Subscriptions	3,870				3,870	4,056
Gifts & Donations	7,722				7,722	2,887
Telephone	3,176				3,176	3,224
Bank Fees/Charges	1,867				1,867	-
Honorarium & Housing	15,910				15,910	-
Other Payments	5,992				5,992	33,179
Loan interest	485				485	1,239
<b>Total</b>	<b>75,905</b>	<b>32,840</b>	<b>-</b>	<b>-</b>	<b>108,745</b>	<b>106,409</b>

**Additional analysis (2)**

**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	68,856				68,856	76,873
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts	83,041				83,041	84,367
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	17,158				17,158	
<b>Sub total</b>	<b>169,055</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>169,055</b>	<b>161,240</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>169,055</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>169,055</b>	<b>161,240</b>
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments	96,905				96,905	71,200
Investment management costs					-	
Payments relating directly to charitable activities	75,905				75,905	100,709
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	<b>172,810</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>172,810</b>	<b>171,909</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>172,810</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>172,810</b>	<b>171,909</b>
<b>Net receipts / (payments)</b>	<b>(3,755)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(3,755)</b>	<b>(10,669)</b>
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>(3,755)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(3,755)</b>	<b>(10,669)</b>

<b>Nature and purpose of funds</b>						
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**Additional analysis (3)****6 Breakdown of restricted funds**

	Donations for Loan Repayments & Specific Church	SLC 1	SLC 2	Vaslan	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations	20,635				20,635	6,330
Legacies					-	
Grants		3,040	9,880	3,000	15,920	11,000
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	<b>20,635</b>	<b>3,040</b>	<b>9,880</b>	<b>3,000</b>	<b>36,555</b>	<b>17,330</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>20,635</b>	<b>3,040</b>	<b>9,880</b>	<b>3,000</b>	<b>36,555</b>	<b>17,330</b>
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments				1,882	1,882	
Investment management costs					-	
Payments relating directly to charitable activities	18,802	3,040	9,880	1,118	32,840	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	<b>18,802</b>	<b>3,040</b>	<b>9,880</b>	<b>3,000</b>	<b>34,722</b>	<b>-</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>18,802</b>	<b>3,040</b>	<b>9,880</b>	<b>3,000</b>	<b>34,722</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>1,833</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,833</b>	<b>17,330</b>
<b>Transfers to / (from) funds</b>					<b>-</b>	
<b>Surplus / (deficit) for year</b>	<b>1,833</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,833</b>	<b>17,330</b>
<b>Nature and purpose of funds</b>						
Grants were spent on the running of Peer Support Groups during the year, as well as staffing expenses for the Crib (only in regards to the employability grant from Vaslan). Other restricted donations from church members were towards repaying loans (see B4) and specific ministries (such as donations specified for youthwork etc.)						