

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO

**Annual Report and Accounts
For the year ended 31 December 2025**

Registered Charity – SC045285

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO

Annual Report and Accounts For the year ended 31 December 2025

Contents	Page
Charity Information	1
Trustees Report	2 – 7
Independent Examiner’s Report	8
Receipts and Payments Account	9
Statement of Balances	10
Notes to the Accounts	11 – 13

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO

Charity information

Charity name

The Pennypit Centre Management Centre SCIO
also known as The Pennypit Family and Learning Centre

Charity number

SC045285

Current Trustees

Angela McInnes	Chair
Audrey Bain	Treasurer
Emma Burns	
Joanne Thomson	

Also served during the period of accounts:
Ali Wallace (resigned 4 December 2025)

Principal office

Double Dykes
Rope Walk
Prestonpans
East Lothian
EH32 9BN

Independent Examiner

Elaine Alsop ACA DChA FCIE
EA Independent Ltd
5 South Charlotte Street
Edinburgh
EH2 4AN

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO

Trustees' report

For the year ended 31 December 2025

The trustees present their report and receipts and payments accounts of the charity for the year ended 31 December 2025.

Governing document

The charity is a Scottish Charitable Incorporated Organisation, registered on 11 December 2014 and regulated by a written constitution.

Charitable purposes, objectives and activities

The purposes of Pennypit Centre Management Committee are:

- The advancement of education
- The advancement of citizenship or community development
- The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended

Pennypit Centre Management Committee aims to meet these purposes with the following objectives:

- Promote wider consultation with centre users and in the local community
- Promote activities and develop learning programmes for all ages of the Prestonpans Community
- Generate and secure income to further the aims of the charity
- Celebrate our community's unique heritage and achievements

To achieve these objectives, The Pennypit Centre Management Committee will:

- Carry out a needs assessment in the local community, using existing information such as Community Profiles to inform the process
- Organise a programme of fundraising events to develop educational, recreational and social provision
- Work in partnership with other organisations to develop a comprehensive programme of activities for Prestonpans
- Provide accommodation for community groups and organisations

Management, recruitment and appointment of Trustees

The management committee are the charity's trustees. Meetings are normally held on a monthly basis. Membership of the management committee is open to all centre groups. To allow for some continuity of the committee it is also open to interested members of the community. The Community Development Officer and Centre Head and other council representatives attend meetings as non-voting members. Trustees are elected at the annual general meeting. There must be a minimum of 4 trustees.

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO

Trustees' report

For the year ended 31 December 2025

Achievements and Performance

Hosting Groups

Throughout the year, the Pennypit Centre continued to thrive as a community hub, welcoming back many regular groups and introducing several new ones. The Pennypit Special Needs Youth Club (PSNYC) remains a vital service, holding two weekly sessions for its members. The Computer & Well-being Group continues twice weekly, while Patchwork EH32 Babies offers essential weekly support for new parents. The Stay and Play group remains a staple every Friday morning, serving children aged 0–3. Make Mess Matter continues to deliver engaging play and slime sessions.

Other regular activities include the Prestonpans Playgroup (three days a week), French language classes, Line Dancing, Shoogie (Belly Dancing), and Rumba (Latin Fitness), all of which maintain strong participation. Branch Out Together expanded its offerings, while the Resource Group, Skills Development, My Pass, and Midlothian Sure Start Baby Massage continue weekly. The Pans Neurodiverse Parents Support Group meets fortnightly, and the Community Art Group remains active.

New additions in 2025 included Glow Bambinos, a Bereavement Support Group, Bond & Behave, and an exercise class called Boxercise. The Centre also continues to be a registered Breastfeeding-Friendly venue with Breastfeeding Friendly Scotland.

Café

The café, operated by M&M Munchies, continues to serve the community, with financial support from the Committee towards utility costs. The café has started contributing to these expenses, with contributions expected to increase in the future. It has been certified as a dog-friendly space and introduced Puppuccino Mondays. The café supports a variety of community events by providing breakfasts and lunches for children.

It also maintains a free adult and child book library and backs a community knitting group. A meal donation scheme encourages local businesses and residents to donate meals for those in need. Local artists display their work in the café, donating a portion of proceeds to the meal scheme. The café is actively promoted as a safe space for anyone seeking support.

During challenging weather conditions, such as red storm warnings, the café collaborated with the Committee to deliver Burns suppers to elderly and vulnerable residents. Future plans include “Time for Tea” sessions for the over-60s and the establishment of an OAP community lunch club.

School Holiday Activities

A range of engaging activities was organised throughout the year:

- **February Half-Term:** Arts and crafts, messy play, bike repairs with Bike Repair East Lothian, Choose Play sessions, and an alpaca visit.
- **Easter Holidays:** A two-week programme including the Animal Man, vegetable growing, Easter crafts, alpacas, slime-making, a book hunt with Wheatley's Book Barn, Boogie Beats, and flower workshops with Janis.

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO

Trustees' report

For the year ended 31 December 2025

- **Summer Holidays:** A 6½-week programme featuring daily events, both free and low-cost, such as Sing & Sign, ASN playtime with STAND, Wellness Wednesdays by Sound Bath's Paul, a week-long HB Arts dance workshop with a showcase, and a graduation for Stay & Play children.
- **October Week:** Family attractions including Wheatley's Book Barn, ELPA, Cakes & Crafts, film and food events, a Halloween party, Birds of Prey, Halloween Hounds, and dance sessions with HB Arts.

Other Events

A Community Easter event catered to older and vulnerable residents, offering entertainment, animal experiences, and Easter treats. The popular Living Egg Hatching Programme returned for another successful two-week run. The Centre also hosted children's birthday parties, with plans to expand these offerings.

Bus Trips

Funding allowed for multiple affordable bus trips, including outings to Five Sisters Zoo (twice), New Lanark Heritage Centre, Almond Valley, and Pitlochry. The intergenerational approach was particularly appreciated, enabling families and individuals of all ages to take part.

First Aid Courses

With dedicated funding, the Centre ran Baby and Child First Aid courses that were fully booked within days of launch. Future plans include hosting additional sessions and acquiring first aid equipment, such as asthma and bleeding response kits, for on-site use.

Positive Prescriptions

The Positive Prescriptions Project was launched to support individuals referred by health professionals as an alternative to medication for loneliness and mental health challenges. The initiative, backed by the National Lottery, has generated numerous referrals and gained national attention through features on STV News, Good Morning Britain, and the Scottish Evening News.

Sound Bath Studio

A long-term hire agreement was secured with Paul, who now runs a Well-being and Sound Bath Studio in Training Rooms 3 and 4.

Harlawhill Nursery Partnership

In partnership with Harlawhill Nursery, surplus plants were sold at affordable prices, with proceeds shared between the nursery and the Centre.

Community Payback Team

The partnership with the Community Payback Team continued, with members completing exterior painting projects and improving the outdoor environment. The hall also hosted The Big Pick, a second-hand clothing sale reinvesting proceeds into community initiatives.

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO

Trustees' report

For the year ended 31 December 2025

Other Events and Fundraisers

Committee members attended an open event at Queen Margaret University to explore new learning opportunities. Other highlights included:

- A sold-out concert with Artie's Singing Kettle
- A toy tombola
- A popular Halloween Family Party featuring entertainment, quiet ASN play areas by STAND, and adult activities in collaboration with EH32 Bar and M&M Munchies
- A Rumba class showcase, and a visit from Katie, a traditional South American musician touring Europe
- An information stall by Go Fibre during computer club sessions
- A generous donation from the Loretto Charity Bingo group

Community Open Day

A successful Community Open Day showcased the Centre's activities and partners, featuring demonstrations, stalls from local groups (including Cuthill Park, Preston Tower, and PL Rugby), and participation from external organisations such as The Crib from Heavy Sound.

Christmas Activities

The OAP Winter Warmer Christmas Lunch returned, providing food, entertainment, and festive gifts for elderly and vulnerable residents. Donations funded winter warm bags containing comfort items like tea, biscuits, hats, scarves, and hot flasks. Harlawhill Nursery contributed houseplants as gifts.

The main Christmas event was a collaboration with local organisations including the Destiny Project and Beyond Boundaries, combining festive fun with practical advice on food and winter support. Attractions included Santa's Grotto, arts and crafts, a mini zoo with alpacas, donkeys, reindeer, and a Polar Express scarf trail.

Additional festivities included Festive Friday (a planetarium show and Storytime with Mrs Claus), wreath and posy workshops, a Santa Paws photo shoot, and Breakfast with Santa. The Centre also provided Christmas ready meals for isolated older community members and hosted festive gatherings for the Stay & Play and Computer Club groups.

Purchases and Improvements

Key purchases included:

- Renewal of the TV licence, insurance, and accountancy fees
- Replaced two of the blinds in Training Rooms 1 & 2
- New tables and decorations for Training Rooms 1 & 2
- Paper wristbands for events
- Halloween inflatables for annual use

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO

Trustees' report

For the year ended 31 December 2025

Infrastructure improvements encompassed repainting the café and training rooms, upgrading the outdoor area with planters, a new shed, and improved edging. CCTV cameras and better internet connectivity were installed. The Centre also adopted Ticket Tailor for event ticketing and implemented a new online booking and invoicing system.

Funding

New funding was received from Siemens, which supported the Christmas gift bag initiative and our bus trips. Funding from Inchcape & Area Partnership went towards bus trips.

Financial Review

Results for the year

In the year to 31 December 2025 the charity had receipts of £50,717 (2024: £60,656) and payments of £36,795 (2024: £51,394), giving net receipts of £13,922 (2024: net receipts of £9,262). Total funds under management at 31 December 2025 were £42,657 (2024: £28,735) of which £9,942 are restricted to use (2024: £6,171).

Reserves

General reserves are used to fund future planned necessary expenditure. The trustees regard these reserves as an essential safeguard against potential future deficits, as of 31 December 2025 general reserves stand at £32,715.

Trustee remuneration and expenses

The trustees did not receive any remuneration or expenses during the year (2024: Nil).

Plans for future periods

OUR PLANS FOR 2026 INCLUDE:

- Develop a business and development plan for the lease with East Lothian Council and assess its financial implications.
- Ensure all Committee members are PVG checked.
- Continue room hire services to generate income.
- Strengthen partnerships with local community organisations.
- Secure additional funding to expand the Positive Prescriptions project and repeat summer bus trips.
- Organise Easter and Christmas community lunches and holiday programmes.
- Continue hosting Christmas events, the grotto, and parties.
- Enhance digital access and support through new classes and resources.
- Pursue ongoing improvement of outdoor spaces and interior décor.

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO
Trustees' report
For the year ended 31 December 2025

- Repeat the Living Egg Project.
- Acquire additional first aid equipment.
- Organise Meet the Gardener events in partnership with Harlawhill Plant Nursery.

Approved by the Trustees and signed on their behalf

A McInnes

A McInnes
Chair
10 September 2026

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO

Independent Examiner's Report to the Trustees of The Pennypit Centre Management Committee

I report on the accounts of the charity for the year ended 31 December 2025, which are set out on pages 9 and 10 and the related notes on pages 11 to 13.

Respective responsibilities of trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006(as amended) ("the 2006 Regulations"). The charity's Trustees consider that the audit requirement of Regulation 10(1) (d) of the Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Regulations
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

E Alsop

Elaine Alsop ACA DChA FCIE

EA Independent Ltd

5 South Charlotte Street

Edinburgh

EH2 4AN

15 September 2026

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO
Receipts and Payments Account
For the year ended 31 December 2025

	Notes	Unrestricted 2025 £	Restricted 2025 £	Total 2025 £	Total 2024 £
Receipts					
Grants and donations	2	1,515	17,750	19,265	17,495
Receipts from charitable activities	3	31,452	-	31,452	23,065
Use of premises by Preston Lodge High School	4	-	-	-	20,096
		<u>32,967</u>	<u>17,750</u>	<u>50,717</u>	<u>60,656</u>
Payments					
Charitable activities	5	18,977	15,356	34,333	49,176
Purchase of equipment	6	2,462	-	2,462	2,218
		<u>21,439</u>	<u>15,356</u>	<u>36,795</u>	<u>51,394</u>
Net receipts before transfers		11,528	2,394	13,922	9,262
Transfers		<u>(1,377)</u>	<u>1,377</u>	<u>-</u>	<u>-</u>
Surplus for year		10,151	3,771	13,922	9,262
Funds brought forward		<u>22,564</u>	<u>6,171</u>	<u>28,735</u>	<u>19,473</u>
Funds carried forward		<u><u>32,715</u></u>	<u><u>9,942</u></u>	<u><u>42,657</u></u>	<u><u>28,735</u></u>

The notes on pages 11 to 13 form part of these accounts

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO
Statement of Balances
As at 31 December 2025

	Notes	Unrestricted 2025 £	Restricted 2025 £	Total 2025 £	Total 2024 £
Bank & cash balances					
Bank balances at 1 January		22,564	6,171	28,735	19,473
Surplus for the year		10,151	3,771	13,922	9,262
Bank balances at 31 December	8	<u>32,715</u>	<u>9,942</u>	<u>42,657</u>	<u>28,735</u>
Funds at 31 December		<u>32,715</u>	<u>9,942</u>	<u>42,657</u>	<u>28,735</u>
Assets				£	£
Equipment at purchase cost (cumulative)				<u>15,399</u>	<u>12,937</u>
Liabilities				£	£
Independent Examiners fee				<u>500</u>	<u>400</u>

Approved by the Trustees on 10 September 2026 and signed on their behalf by:

A McInnes

A McInnes
Chair

The notes on pages 11 to 13 form part of these accounts

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO
Notes to the Accounts
For the year ended 31 December 2025

1. Accounting policies

Basis of accounting

The accounts have been prepared on a Receipts and Payments basis in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

VAT

The charity is not registered for VAT and, accordingly, expenditure includes VAT where appropriate.

Resources expended

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the Independent Examiner's fee.

2. Grants and donations

	Unrestricted 2025 £	Restricted 2025 £	Total 2025 £	Total 2024 £
Grant				
The National Lottery	-	9,800	9,800	-
East Lothian Council	-	3,200	3,200	13,625
PCC	-	500	500	500
Siemens	-	3,000	3,000	2,800
Inchcape	965	1,250	2,215	
Donations	550		550	569
	<u>1,515</u>	<u>17,750</u>	<u>19,265</u>	<u>17,494</u>

3. Receipts from charitable activities

	£	£	£	£
Room hire	26,540	-	26,540	18,469
Ticket sales	4,491	-	4,491	4,594
Other	421	-	421	-
	<u>31,452</u>	<u>-</u>	<u>31,452</u>	<u>23,065</u>

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO
Notes to the Accounts
For the year ended 31 December 2025

4. Use of premises by Preston Lodge High School

Preston Lodge High School required the use of the Pennypit Centre during August 2023 to December 2023 to house S1 students while the school building was subject to repairs. The SCIO received £20,096 in 2024 from East Lothian Council in relation to making the building available for school use in 2023.

There was no use in the 2025 year.

5. Costs of charitable activities

	Unrestricted	Restricted	Total	Total
	2025	2025	2025	2024
	£	£	£	£
Activities & resources	12,356	-	12,356	24,467
Project spending	-	15,356	15,356	15,454
Repairs and maintenance	-	-	-	2,895
Utilities	5,388	-	5,388	4,750
Office costs	208	-	208	118
Insurance & licences	625	-	625	1,092
Governance	400	-	400	400
	<u>18,977</u>	<u>15,356</u>	<u>34,333</u>	<u>49,176</u>

The fee for the independent examination of the 2025 accounts is £500 (2024: £400) and is included in the Statement of Balances.

6. Purchase of equipment

	Unrestricted	Restricted	Total	Total
	2025	2025	2025	2024
	£	£	£	£
Laptops	-	-	-	1,026
Electric/white goods	-	-	-	1,192
Furniture and fixtures	2,462	-	2,462	-
	<u>2,462</u>	<u>-</u>	<u>2,462</u>	<u>2,218</u>

7. Related party transactions

No remuneration or expenses were paid to trustees during the year (2024: £Nil). There were no other related party transactions.

THE PENNYPIT CENTRE MANAGEMENT COMMITTEE SCIO
Notes to the Accounts
For the year ended 31 December 2025

8. Funds

	Balance at 1 January 2025 £	Receipts £	Payments £	Transfers £	Balance at 31 December 2025 £
<i>Unrestricted Funds</i>					
General Fund	22,564	32,967	(21,439)	(1,377)	32,715
<i>Restricted Funds</i>					
Coalfields	137	-	-	(137)	-
Digital	71	-	-	-	71
Warm Winter	493	2,500	(2,989)	(4)	-
Youth work – EB	2,119	-	(2,119)	-	-
Youth work – J	2,500	-	(2,500)	-	-
Positive Prescriptions	850	10,300	(1,359)	9	9,800
Summer Trips	-	1,500	(2,950)	1,450	-
Open Day	-	1,200	(1,260)	60	-
Inchcape	-	1,250	(1,189)	-	61
Siemens	-	1,000	(990)	-	10
	6,171	17,750	(15,356)	1,377	9,942
Total	28,735	50,717	(36,795)	-	42,657

The purposes of the restricted funds are as follows:

- **Coalfields** – a grant received in 2021 for improvements to the outdoor space. This is fully spent.
- **Digital funding** – funding received in 2022, a balance remains to be spent in 2026.
- **Warm Winter** – funding received to support projects to help residents stay warm.
- **Youth work** – funding received for youth workers to deliver projects in the area.
- **Positive prescriptions** – funding received to support alternative activities for health and wellbeing.
- **Summer Trips** – funding received for outings, and supported by unrestricted funds.
- **Open Day** – funding to run an open day, this was supported by unrestricted funds.
- **Inchcape** – this funding supported bus trips and excursions, a small balance remains to spend in 2026.
- **Siemens** – funding for Cuthill, a small balance remains to spend in 2026.

A transfer was made from unrestricted funds to cover the shortfalls in funding, and to repurpose funds no longer held as restricted.