



FORESTBANK COMMUNITY EDUCATION ASSOCIATION

(Scottish Charity Number SC017013)

ANNUAL ACCOUNTS 2025-26

Appendix 1 - Trustees' Annual Report

Appendix 2 - Receipts and Payments Account including Statement
of Balances and Notes to the Accounts

Appendix 3 - Independent Examiner's report

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2025		31	03	2026

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Forestbank Community Education Association

SC017013

Forestbank Community Education Centre
Forestbank
Ladywell
Livingston
Postcode EH54 6DX

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fiona Lindsay	Chairperson		Members
2	Lorraine Goodman	Vice Chairperson		Members
3	Caroline Nicol	Secretary		Members
4	Janie Marshall	Treasurer		Members
5	Alison Cameron			Members
6	Mary Benson			Members
7	Ann Lee			Members
8	Liz Howley			Members
9				
10				
11				
12				
13				
14				
15				
16				

APPENDIX 1

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The Charity is a charitable Unincorporated Association and the purpose and administration arrangements are set out in our constitution.

Trustee recruitment and appointment

All the Association's Trustees are appointed or re-appointed at the Annual General Meeting. Ex officio members are appointed to the committee from West Lothian Council and include the locally elected members and representatives of West Lothian Council Customer and Community Services.

Objectives and activities

Charitable purposes

The purpose of the charity is to:

- (a) Advance education and to provide, or to assist in the provision of, facilities for recreation or other leisure time occupation, where such provision or assistance in provision is
 - (i) in the interests of Social Welfare, and
 - (ii) made with the object of improving the conditions of life of the members of the community in the area of benefit.
- (b) co-operate with the Council and its successors in office in establishing, maintaining and managing any Community Centre situated in the area of benefit which is provided or grant-aided by the Council in so far it is established, maintained and managed for the attainment of object (a) of the Association.

Summary of the main activities in relation to these objects

The main activities for the organisation involve providing accommodation for community groups, developing new educational and social programmes and providing equipment and/or financial assistance in order that the community groups can develop their programmes.

We also raise funds to meet the cost of maintaining the facility and develop our own activity programmes.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

The Centre is a thriving local facility with an extensive range of activities and services, with the programme reflecting the needs and interests of the local community.

Our committee is committed to maintaining the fabric and equipment within the building. In doing so, we provide a pleasant and welcoming environment for all user groups.

Considerable sums of money are invested in providing community events and enhancing the activity programme. Funds are spent on building maintenance, new equipment (such as a boardroom table, chairs and kitchen equipment), and various Licences.

The main source of income is hall lets and we have seen a significant income levels this year.

Financial review

Brief statement of the charity's policy on reserves

The Committee considers it is prudent to build and maintain a buffer sufficient to provide for renewals / upgrades and to sustain the level of service given by the Centre in the case of unforeseen emergencies.

We currently hold cash balances totalling £28,811, a level that the committee considers appropriate for the size of the building we operate and the activity programme offered.

Details of any deficit

N/A

Donated facilities and services (if any)

We would like to thank West Lothian Council for meeting the utility costs of the centre and providing the facility to the trustees at no cost.

Input from partner organisations including Customer and Community Services, Community Learning & Development, Adult Learning and other organisations across West Lothian assist us in ensuring that services and activities are available for the local community. In addition, the commitment of the trustees and volunteers throughout the organisation ensure we provide quality services and activities.

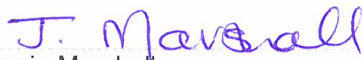
APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Fiona Lindsay	Janie Marshall
Position (e.g. Chair)	Chairperson	Treasurer
Date	2-7-26	7.7.26

FORESTBANK COMMUNITY EDUCATION ASSOCIATION

Receipts and Payments Account for the year ended 31st March 2026

		Unrestricted	Restricted	TOTAL	Total
Receipts:	Note:	2025-26	2025-26	2025-26	2023-24
		£	£	£	£
Forestbank Community Education Assoc:					
Hall Lets		10,188		10,188	4,817
Coffee Bar		609		609	678
Affiliation / Membership Fees		0		0	270
Grants & Donations Received	4	351		351	1,125
Interest		0		0	0
Community Events	1			351	1674
Miscellaneous Income		970		970	0
Centre Clubs:					
"ELDER" berries			5,225	5,225	4,071
Toddler Group			0	0	0
		12,118	5,225	17,694	12,635
Sale of Fixed Assets & Investments					
		12,118	5,225	17,694	12,635
Payments:					
Forestbank Community Education Assoc:					
Coffee Bar Costs		171		171	17
Administration & Postage		37		37	29
Equipment Bought	2	3,272		3272	521
Building Maintenance	3	4,176		4176	213
Independent Examination / Preparation of Accounts		150		150	150
Donations & Gifts Made		0		0	41
Hospitality (Including AGM costs)		0		0	10
Community Events	1	400		400	730
Miscellaneous expenditure		919		919	40
Centre Clubs:					
"ELDER" berries			7,211	7211	3,375
Ladywell Community Fund - Trips			0	0	340
Toddler Group			0	0	0
		9,125	7,211	16,336	5,466
Surplus / (Deficit) for the year					
		2,993	-1,986	1,358	7,169

FORESTBANK COMMUNITY EDUCATION ASSOCIATION**Statement of Balances at 31 March 2026**

	Unrestricted 2025-26 £	Restricted 2025-26 £	Total 2025-26 £	Total 2024-25 £
Reserves as at 31 March 2026:				
Opening balance as at 01/04/2025	23,095	4,709	27,804	20,635
Surplus/(deficit) for the year	2,993	-1,986	1,007	7,169
Closing balances	26,088	2,723	28,811	27,804

Bank and Cash in hand:

Treasurers Account	26,076	2,723	28,799	27,438
Investment Account	0		0	0
Cash in hand	12		12	366
	26,088	2,723	28,811	27,804

Investments - None

0 0

Other Assets: (all assets are depreciated at 20% p.a.)

	Date purchased	Original cost	2025/26	2023-24
Kitchen equipment	2012-13	176	5	6
Fixtures & Fittings (various)	2012-13	142	7	9
Fixtures & Fittings (various)	2013-14	1,205	65	81
Kitchen equipment (cooker etc)	2013-14	433	23	29
Meeting room table	2013-14	1,555	104	130
Chairs (café & meeting room)	2014-15	3,064	247	308
Folding tables	2014-15	234	19	24
Christmas tree / decorations	2014-15	196	15	19
Flipchart easel	2014-15	167	13	17
Leaf Blower	2014-15	61	5	6
Soundproofing tiles	2015-16	2,082	224	280
Kitchen equipment	2015-16	409	44	55
Christmas tree / decorations / santa suit	2015-16	186	20	25
Paper shredder	2016-17	50	7	9
Kitchen toaster	2016-17	30	4	5
Mugs, glasses & table forks	2016-17	163	22	27
Filing Cabinets	2016-17	66	9	12
Telephones	2016-17	48	6	8
Folding tables	2016-17	181	24	30
Indesit hobs (x2)	2016-17	348	47	58
Dishwasher	2017-18	249	42	52
boardroom table	2018-19	1,182	248	310
Whiteboards	2019-20	250	66	82
Flooring and magirail	2019-20	2,233	585	732
Fun Games Play Area	2019-20	2,403	630	797
Bingo machine	2021-22	155	63	79
Dishes, cutlery and cake stands	2021-22	341	140	175
Party speaker	2022-23	146	75	93
Notice board and screen	2023-24	562	360	450
Oven and hobs	2023-24	1,201	769	961
Dishes	2023-24	105	67	84
Microwave	2024-25	100	80	100
Phones	2024-25	40	32	40
Shredder	2024-25	45	36	45
Fridge	2024-25	244	195	244
boardroom table	2025-26	1370	1370	-
chairs	2025-26	667	667	-
kitchen equipment	2025-26	861	861	-
cutlery	2025-26	142	142	-
kitchen hob	2025-26	90	90	-

Liabilities - None

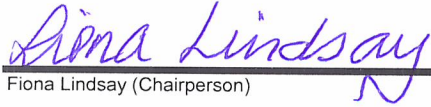
0 0

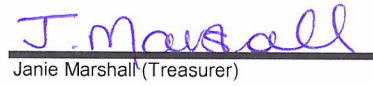
Contingent Liabilities - None

0 0

Approved by the Trustees on xxx 2026 and signed on their behalf

APPENDIX 2


Fiona Lindsay (Chairperson)


Janie Marshall (Treasurer)

Notes to the Accounts

1. A small number of events are held for the local community, the full costs of which are not expected to be met by participants. Any losses are met by the Centre
2. Major items purchased includes boardroom table (£1,370), chairs (£677), kitchen equipment (£861), kitchen hob (£90) and cutlery (£142)
3. Maintenance costs include wrapping kitchen units (£3,348), fitting of hob (£120), window cleaning (£130), carpet cleaning (£200), blind (£136) and ct
4. Grant from West Lothian Council re senior citizens lunch. A grant from the councillor disbursement fund of £280 is also recorded within the income for 'Elder berries'

There were no transactions between the Charity and the Trustees (or connected persons) during the year.