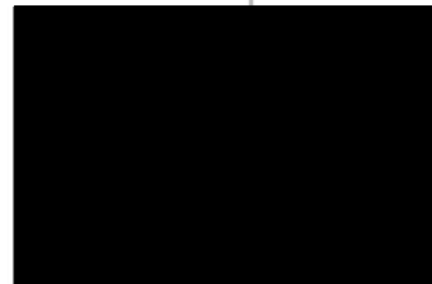




SC047849



**Keith & District Men's Shed**  
Founded 2016

## Trustee's Annual Report – April 2024/April 2025

### Overview

The Pavilion and Hobby room have been completed, and are in use under a Temporary Occupation Notice from Moray Council, under the planning consent there is a condition that the Acoustic Barrier must be completed before any part of the site could be occupied. With the completion of the Pavilion and Hobby room the Trustees applied to Moray Council for a Temporary Occupation Notice which allowed us to commence meetings at the Pavilion while the Acoustic Barrier is completed.

### Members & Meetings

Membership is steady and the attendance at weekly meetings is constant at or around 20 Shedders, we hope to increase this when the workshop is open for use and we increase our opening times. Meetings continue on a weekly basis on Wednesday mornings, once the building work is completed we must consider how many times a week we are open and for how many hours, it will be a complete waste of the facilities we have if the Shed is only open once a week.

### Building Project

The project is nearing completion and should be finished by the end of 2025 with just some cosmetic landscaping in the outside area to be done.

The Pavilion and Hobby Room were completed and suitable for occupation at the start of July 2024 but planning conditions stated that the site cannot be occupied until all construction work was completed and ready for occupation. This meant the Acoustic Barrier had to be completed before any part of the site could be used for Shed Meetings. After consultation with our Architect and completion of pathways and tidying up the site we were able to apply to Moray Council for a Temporary Occupation Notice. Following an inspection by Moray council the notice was issued and we were able to hold our first Shed meeting at our new premises on Wednesday 23<sup>rd</sup> October 2024.

With the building project at the Leys nearing completion it is time to give recognition to those Shedders who have worked so hard to bring the project to this stage, without their hard work and dedication we wouldn't have our own premises.

The Shedders at the core of the project are, (in no particular order);

[Redacted names]

There are many other Shedders, too many to mention here, who have given their time when they could, to help with the project. Thank you to you all.

## Keith & District Men's Shed

Founded 2016

Special thanks must go to Builder Barry Fettes without whose support with machinery, equipment and knowledge, major parts of the project would not have been possible.

Thank you Barry.

### Trustees

The Board of our Shed is made up of nine Trustees who are Sheddors elected by the Sheddors to serve a three year term of office. Six of those nine Trustees are coming to the end of their Term of Office at the AGM, (2025), and those Trustees are;

- ██████████ – (Secretary) Retiring as a Trustee and does not wish to be re-elected.
- ██████████ – Chair - Term of Office ends at 2025 AGM (Willing to be re-elected)
- ██████████ Term of Office ends at 2025 AGM (Willing to be re-elected)
- ██████████ - Term of Office ends at 2025 AGM (Willing to be re-elected)
- ██████████ - Term of Office ends at 2025 AGM (Willing to be re-elected)
- ██████████ – Treasurer - Term of Office ends at 2025 AGM (Willing to be re-elected pro tem)

Five of those six Trustees whose term of office ends at this year's AGM are willing to stand for a further term of office if the membership so wishes to re-elect them. ██████████ will stand again but if re-elected will step down after the completion of the workshop and Acoustic Barrier.

In addition to the five Trustees available for re-election, with ██████████ retiring, and the passing of ██████████ in 2024, there are two Trustee vacancies to be filled.

The two Trustees who currently remain in office are ██████████ whose term of office ends in 2026 and ██████████ whose term of office ends in 2027.

### Accounts

The 2022/2023 Annual Accounts were adopted at the 2024 AGM and were sent to OSCR and published on their website as public record as required by our charitable status.

The Treasurer has prepared the Annual Accounts for 2023/2024 and they have been independently verified, he will present them for adoption in his report to the AGM.

### Activities

Since the 2024 AGM, with the ongoing Building Project almost complete the Shed was able to hold the following events;

The 2024 fund raising Coffee morning was held on Saturday 29<sup>th</sup> June in the Longmore Community Hall, On Sunday 15<sup>th</sup> September 2024 a Concert with the Sheddors musical group in collaboration with the Keith & District Silver Band was held in the Longmore Community Hall,



## Keith & District Men's Shed

Founded 2016

In January 2025 we held our first Burn's Night Supper in the Hobbies room at the Leys and the Haggis was kindly donated by Webster's Butchers. The supper was enjoyed by all attendees and there are plans to make it an annual event.

Since the start of 2025 the Shedd's musical group meets at the Shed on Thursday afternoons to rehearse and practice new songs.

Our 2025 Coffee morning will be held on Saturday 28<sup>th</sup> June in the Longmore Community Hall.

A summer BBQ is planned for July 2025

### External Projects

It has not been possible to undertake external projects while the building work at the Leys is ongoing.

### Looking Ahead

With the building project nearing completion we can look forward to the completion of the Acoustic Barrier, the opening of the workshop and the opportunity to open for more days of the week.

### 2026 AGM

The 2026 AGM will be held in April 2026 with the date to be confirmed nearer the time.

# APPENDIX 3



## Independent examiner's report on the accounts v2

**Report to the trustees/members of**  
**Registered charity number**  
**On the accounts of the charity for the period**  
  
**Set out on pages**

Charity name							Keith and District Men's Shed								
SC			047849												
Period start date							Period end date								
Day	Month	Year					To	Day	Month	Year					
01	11	2023						31	10	24					
										(remember to include the page numbers of additional sheets)					

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

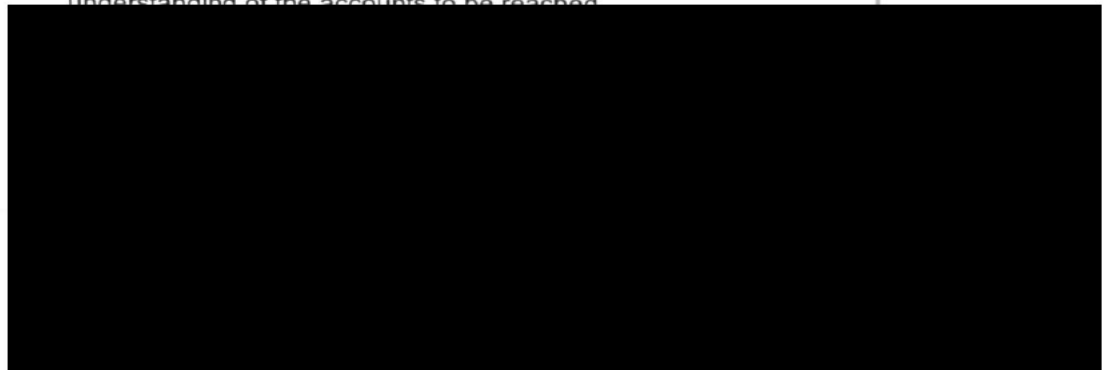
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

**Signed\*\*:**

**Name:**

**Relevant professional qualification(s) or body (if any):**

**Address:**



\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

\*\* OSCR will accept digital or typed signatures

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose

**MENS SHED YEAR ENDED 31ST OCT 2024**

£

**EXPENDITURE**

Bank Payments	Incl £ 150 to Cash Book	46,077.32
Less :	Transfer to Cash Book	(150.00)
Cash Payments	Incl £2,545 to Bank and to Petty Cash £200.00	4,183.80
	Less Tfr Bank Account	(2,545.00)
	Less Tfr to Petty Cash	(200.00)
Petty Cash Payments		256.19
	<b>Total Payments</b>	<b>47,622.31</b>

**RECEIPTS**

Bank Receipts	Incl £ 2,545.00 from Cash Receipts	24,476.43
	Deduct Deposits from Cash Book	(2,545.00)
Cash Receipts	Incl £150 from Bank Account	4,311.25
	Deduct Trf from Bank Account	(150.00)
Petty Cash Receipt	Incl Cash from Cash Book	200.00
	Deduct Cash from Cash Book	(200.00)
	<b>Total Receipts</b>	<b>26,092.68</b>

**NET MOVEMENT****(21,529.63)****NET MOVEMENT EXCL PETTY CASH****(21,473.44)**

Opening Cash and Bank		43,603.40
Closing Cash and Bank		<b>22,129.96</b>
	Net Movement in Funds Excl Petty Cash	<b>(21,473.44)</b>

**BANK ACCOUNT**

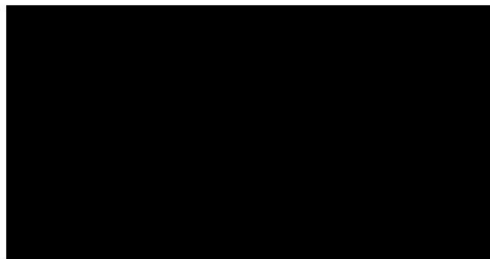
Opening Bank Balance		<b>43,468.49</b>
Bank Payments	Incl £150 Tfr to Cash Book	(46,077.32)
Bank Receipts	Incl Tfr £2,545 from Cash Book	24,476.43
Closing Bank Balance		<b>21,867.60</b>

**CASH**

Opening Balance		<b>134.91</b>
Cash Receipts	Incl £150 Tfr from Bank Account	4,311.25
Cash Payments	Incl £200 Transfer to Petty Cash	(1,583.80)
Deposited in Bank	Incl Tfr to Bank £2,545	(2,545.00)
Cash Float Silver Band		(55.00)
Closing Cash Balance		<b>262.36</b>

**PETTY CASH**

Opening Balance		58.73
Funds from Cash Account	Incl Tfr from Bank Account £200	200.00
Funds from Bank Account		0.00
Petty Cash Payments		(256.19)
Closing Cash Balance		<b>2.54</b>
	<b>Total Funds</b>	<b>22,132.50</b>
	<b>Total Funds Excl Petty Cash</b>	<b>22,129.96</b>



**Accounts of Keith and District Men's Shed – SCO47849  
For the Period 01/11/23 to 31/10/24**

**Statement of Balances as at 31 October 2024**

	£ Cash	£ Bank	£ Total
Opening Balance at 01/11/2023	134.91	43468.49	43603.40
Closing Balance at 31/10/24	262.36	21867.60	22129.96
Surplus / (Deficit) for Year	127.45	(21600.89)	(21473.44)
Restricted Funds			10593.17
Unrestricted Funds			11274.43
Bank a/c No 4002005			21867.60

**Approved by the Trustees and signed on their behalf**



This financial year saw significant progress made towards the completion of the Charity's premises at Seafield Park, Keith, AB55 5AN. Substantial sums had been foregathered to fund such development and the overall expenditure on materials and services reflects this.

For the most part club members provided the manpower and expertise to undertake the construction and renovation of the property however, where specialist skills were required such as trenching and groundworks, these were mostly undertaken by contractors.

A pie chart showing an analysis of the main areas of expenditure this year is attached to this return.

It had been hoped that the project would be completed within this financial year however a variety of factors, including inclement weather and delays in achieving service connections, meant that this deadline was not achieved. However, with a view towards maximising the progress made and encouraging membership, application was made to the planning authority to waive a restrictive condition which prevented use of any part of the premises until it was complete in its entirety. This application was successful and members are now able to access using the main building and Hobbies Room with only the Workshop area remaining 'out of bounds'.

It is recognised that, owing to the continued rate of inflation affecting building costs the remaining balances may be insufficient to complete the internal and external works remaining and a plan is in place to address such shortfall.