

APPENDIX 1



Trustees' Annual Report for the period

Period start date			To	Period end date		
Day	Month	Year		Day	Month	Year
01	01	2024		31	12	2024

Office of the Scottish Charity Regulator

Reference and administration details

Charity name

Other names charity is known by

Registered charity number

Charity's principal address

Friends of Chalmers Hospital

SC018411

Carmelite House
30 Low Street
Banff

Postcode AB45 1AY

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<div></div>	Chair	
2		Treasurer	
3		Secretary	
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name

Dates acted if not for whole year

Structure, governance and management

Type of governing document

The Charity is an incorporated organisation, governed by Constitution, dated 15th September 2015.

Trustee recruitment and appointment

Trustees are elected at the annual general meeting or, when necessary, by the board in accordance with the relevant constitutional provisions.

Objectives and activities

Charitable purposes

The charitable purposes of the Charity are:

- The advancement of health
- The saving of lives

Summary of the main activities in relation to these objects

The charitable objects of the Charity are (in outline):

- The enablement of Community First Responders to attend and administer pre-ambulance interventions, in accordance with Scottish Ambulance Service training, for the benefit of the whole community in Banff, Macduff and environs.
- The provision of transport for patients to and from hospitals and other medical and nursing establishments in Aberdeenshire and Moray, in cases of need.
- The advancement and provision of training in first aid, general health and life support skills.
- The provision and maintenance of public access defibrillators.
- The promotion, provision and assistance of anything designed to improve the standard and quality of care or the environment of patients of Chalmers Hospital, Banff
- The creation, encouragement, fostering and maintenance of the interest of the public in providing a link between Chalmers Hospital and the community.

Achievements and performance

Summary of the main achievements of the charity during the financial period

Chalmers Hospital. As part of the ongoing three year plan, the Dialysis Unit received one dialysis chair and the GP Ward two reclining chairs. The Dialysis Unit also received two Recus Annies for staff training both in the Dialysis Unit and the rest of the hospital.

There were requests for smaller items which helped in the treatment and recovery of patients in the Physiotherapy Department. Occupational Therapy requested kitchen and small gardening items to support social sessions on the ward and assessments. It is hoped to allow the patients to plant vegetables and look after them in a planter in the courtyard. The Dialysis Unit received six lipped plates. The value of small items cannot be underestimated for patient wellbeing.

The Friends were approached by five S5 pupils from Banff Academy with their project. They had chosen our charity and proceeded to make a website for us. They were taking part in the Youth and Philanthropy Initiative (YPI) and they won the local heat. They highlighted difficulties contacting the charity. As a result, we now also have a designated email address and mobile phone number. Previously, we only had a facebook page. This is a big step forward in raising the profile of the charity in the community and educating them in what facilities are available in the hospital. Hopefully, as a result, Chalmers Hospital will no longer be a "hidden" gem and will be used and appreciated by all.

Community First Responders. All six CFRs have been on call during 2024. We are now trained to use cuff and temperature equipment. We also have naloxone to use if an overdose is suspected. One new member is awaiting Ambulance Service training which is due to commence in 1Q 2025. Our own training for the year – keeping up to date with life-saving skills – has been carried out at Macduff Sports Centre. An Ambulance Service Paramedic is now our trainer, allowing us to learn new skills. We have also assisted the new Turriff CFRs and they come along for a couple of training sessions.

Public Access Defibrillators. All PADS and batteries have been kept up to date and all units are fully operational. The usage rate has been much as normal, although recently the police have been asked by the Ambulance Service to attend more incidents and so they access a local PAD to take with them. In a joint project with the police, a new defibrillator will be provided solely for their use early in 2025. One PAD cabinet was damaged by a vehicle and duly repaired. We have committed to assist Whitehills, Alvah and Forglen with their PADs.

Awareness Project. With the increased local awareness of defibrillators, no action has been taken on this project. Discussions with the original funders has commenced as regards alternative uses for these funds.

Financial review

Brief statement of the charity's policy on reserves

The Charity was fortunate to receive a significant unrestricted testamentary legacy of £250,000 some years ago, which has enabled it to offer financial support to the hospital, in keeping with its charitable purposes and objectives. In these circumstances, the trustees consider that a planned deficit is to be regarded as a satisfactory financial outcome.

We were able to achieve the planned programme of support for the year. This resulted in a deficit of £7,971 for the year.

As of 31st December 2024, the balance on the Chalmers Hospital Funds was £74,239 and the balance on the BMCC Project Funds was £5,143.

Accordingly, the trustees are confident that the financial position of the Charity and its Reserve Policy are satisfactory, fit for purpose and support ongoing planned activities.

Details of any deficit

None

Donated facilities and services (if any)

None

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

TREASURER

Date

5/2/25

Independent Examiner's Report to Friends of Chalmers Hospital

I report on the accounts of the charity for the year ended 31 December 2024 which are set out on pages 1 to 4 and Appendix 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charity and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

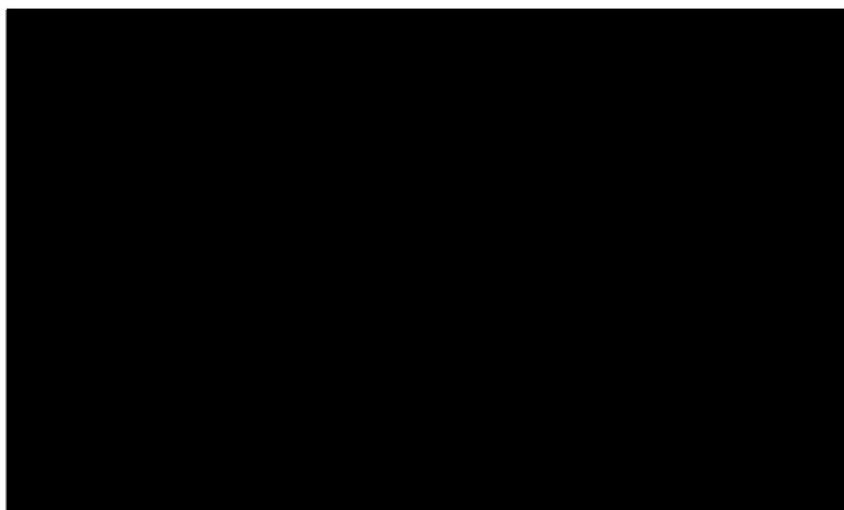
Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In the course of my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Friends of Chalmers Hospital

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Scottish Charity Regulator

Receipts and payments accounts

For the period
from

01

01

2024

to

31

12

2024

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	8,819	582			9,401	16,820
Legacies					-	
Grants					-	1,000
Receipts from fundraising activities		242			242	2,409
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
A1 Sub total	8,819	824	-	-	9,643	20,229
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	8,819	824	-	-	9,643	20,229
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	12,225	4,108			16,333	30,706
Grants and donations					-	
Governance costs:	356				356	30
Audit / independent examination	200				200	200
Preparation of annual accounts					-	
Insurance	725				725	690
Other					-	
A3 Sub total	13,506	4,108	-	-	17,614	31,626
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	13,506	4,108	-	-	17,614	31,626
Net receipts / (payments)	(4,687)	(3,284)	-	-	(7,971)	(11,397)
A5 Transfers to / (from) funds						
Surplus / (deficit) for year	(4,687)	(3,284)	-	-	(7,971)	(11,397)

Section C Notes to the Accounts

The charity holds two unrestricted and seven restricted funds.
The two unrestricted funds are The Chalmers Hospital Fund and The BMCC Project Fund.
The seven restricted funds are The Chalmers Hospital Hossack Fund, The Chalmers Hospital Dialysis Unit Fund, The Chalmers Hospital Visitors Room Fund, The PAD Fund, The CFR Fund, The Awareness Fund and The Chalmers Hospital Physiotherapy Department Fund (now depleted).

Type of activity or project supported	Individual / institution	Number of grants made	£
PAD Fund	Tesco	1	1,000
	Total		1,000

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

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Friends of Chalmers Hospital

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations	8,819	582			9,401	16,820
					-	
					-	
Total	8,819	582	-	-	9,401	16,820

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Tesco			-	1,000
			-	
			-	
Total	-	-	-	1,000

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Fundraising Activities		242			242	2,409
					-	
					-	
					-	
					-	
					-	
Total	-	242	-	-	242	2,409

reference error

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4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Chalmers Hospital Purchases	12,225	1,537			13,762	23,513
Equipment, clothing and misc expenses		2,571			2,571	7,193
					-	
					-	
					-	
					-	
					-	
					-	
Total	12,225	4,108	-	-	16,333	30,706

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Additional analysis (2)**5 Breakdown of unrestricted funds**

	Chalmers Hospital Fund	BMCC Project Fund			Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	8,748	71			8,819	3,852
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	8,748	71	-	-	8,819	3,852
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	8,748	71	-	-	8,819	3,852
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	12,225				12,225	22,588
Grants and donations					-	
Governance costs:	356				356	30
Audit / independent examination	200				200	200
Preparation of annual accounts					-	
Insurance	725				725	690
Sub total	13,506	-	-	-	13,506	23,503
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	13,506	-	-	-	13,506	23,503
Net receipts / (payments)	(4,758)	71	-	-	(4,687)	(19,651)
Transfers to / (from) funds						17
Surplus / (deficit) for year	(4,758)	71	-	-	(4,687)	(19,634)
Nature and purpose of funds						
The Chalmers Hospital Fund consists of monies donated to the charity to enable it to deliver its objectives in relation to Chalmers Hospital, Banff. These include the provision of medical and other equipment, furnishings and amenities for the benefit of patients and staff.						
The BMCC Project Fund, is a fund consisting of monies received by the charity for use in connection with all or any of the CFR, PAD and Awareness Funds.						

Friends of Chalmers Hospital

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Additional analysis (3)

6 Breakdown of restricted funds

	Chalmers Hospital Funds	BMCC Project Funds			Total restricted funds	Total restricted funds last period
Receipts						
Donations		582			582	12,968
Legacies					-	-
Grants					-	1,000
Receipts from fundraising activities		242			242	2,409
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
Sub total	-	824	-	-	824	16,377
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
Sub total	-	-	-	-	-	-
Total receipts	-	824	-	-	824	16,377
Payments						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	1,537	2,571			4,108	8,123
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Sub total	1,537	2,571	-	-	4,108	8,123
Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
Sub total	-	-	-	-	-	-
Total payments	1,537	2,571	-	-	4,108	8,123
Net receipts / (payments)	(1,537)	(1,747)	-	-	(3,284)	8,254
Transfers to / (from) funds					-	(17)
Surplus / (deficit) for year	(1,537)	(1,747)	-	-	(3,284)	8,237

Nature and purpose of funds

The following pages describe the nature and purpose of each of these funds.

#REF!

#REF!

Additional analysis (3a)

6 Breakdown of restricted funds

	Chalmers Hospital Visitor Room Funds	Chalmers Hospital Physiotherapy Dept Fund	Chalmers Hospital Dialysis Unit Funds	Chalmers Hospital Hossack Fund	Total restricted funds	Total restricted funds last period
Receipts						
Donations	-	-	-	-	-	-
Legacies	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Receipts from fundraising activities	-	-	-	-	-	-
Gross trading receipts	-	-	-	-	-	-
Income from investments other than land and buildings	-	-	-	-	-	-
Rents from land & buildings	-	-	-	-	-	-
Gross receipts from other charitable activities	-	-	-	-	-	-
Sub total	-	-	-	-	-	-
					#REF!	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-	-	-	-	-	-
Proceeds from sale of investments	-	-	-	-	-	-
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
					#REF!	
Payments						
Expenses for fundraising activities	-	-	-	-	-	-
Gross trading payments	-	-	-	-	-	-
Investment management costs	-	-	-	-	-	-
Payments relating directly to charitable activities	873	107	557	-	1,537	-
Grants and donations	-	-	-	-	-	-
Governance costs:	-	-	-	-	-	-
Audit / independent examination	-	-	-	-	-	-
Preparation of annual accounts	-	-	-	-	-	-
Legal costs	-	-	-	-	-	-
Sub total	873	107	557	-	1,537	-
					#REF!	
Payments relating to asset and investment movements						
Purchases of fixed assets	-	-	-	-	-	-
Purchase of investments	-	-	-	-	-	-
Sub total	-	-	-	-	-	-
Total payments	873	107	557	-	1,537	-
Net receipts / (payments)	(873)	(107)	(557)	-	(1,537)	-
Transfers to / (from) funds						
	-	-	-	-	-	-
Surplus / (deficit) for year	(873)	(107)	(557)	-	(1,537)	-
					#REF!	
Nature and purpose of funds						

The Chalmers Hospital Hossack Fund consists of monies raised from selling paintings donated by the Hossack family. These monies are to be used for the benefit of Chalmers Hospital patients and staff. There has been no activity in this fund during 2024.

The Chalmers Hospital Visitors Room Fund consists of monies donated to repurpose an unused room in the Hospital for the use of patients visitors.

The Chalmers Hospital Physiotherapy Department Fund consists of monies donated specifically for the benefit of the Physiotherap Department.

The Chalmers Hospital Dialysis Unit Fund consists of of the proceed of a sponsored walk and is specifically for the benefit of the Dialsis Unit.

#REF!

#REF!

Additional analysis (3b)

6 Breakdown of restricted funds

	PADS Fund	CFR Fund	Awareness Fund		Total restricted funds	Total restricted funds last period
Receipts						
Donations	522	60			582	
Legacies					-	
Grants					-	
Receipts from fundraising activities		242			242	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	522	302	-	-	824	-
#REF!						
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	522	302	-	-	824	-
#REF!						
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,317	254			2,571	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	2,317	254	-	-	2,571	-
#REF!						
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	2,317	254	-	-	2,571	-
#REF!						
Net receipts / (payments)	(1,795)	48	-	-	(1,747)	-
#REF!						
Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(1,795)	48	-	-	(1,747)	-
#REF!						
Nature and purpose of funds						

The PAD Fund enables, within Banff and Macduff environs, the purchase and installation of public access defibrillators, related equipment and supplies for their ongoing maintenance.

The CFR Fund, Community First Responders, provides pre-ambulance treatment for victims of cardiac arrest or other life threatening conditions. This fund also provides related training of volunteer CFR's and the purchase of necessary supplies for their use.

The Awareness Fund is to enable a public awareness campaign, offering information on who to turn to in an emergency, how to help preserve life by means of CPR and advising the location of PADs and medical facilities in the area.

The Heartstart Fund is now depleted.