

Scottish Charity Number AC048270

**BANTON & KELVINHEAD COMMUNITY CENTRE
ASSOCIATION**

**TRUSTEES' ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED**

31st MARCH 2021

OFFICIAL - SENSITIVE: Personal Data

**BANTON & KELVINHEAD COMMUNITY CENTRE ASSOCIATION TRUSTEES'
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Governing document

Banton & Kelvinhead Community Centre Association is a Scottish Charitable incorporated organisation (number SC048270), governed by its constitution, 4th April 2018.

Membership and management

The business of the **group** is directed by a management committee comprising between **3** and **10** members, appointed by the members at the Annual General Meeting to serve for one year, all being eligible for re-election. The committee meets not less than **4** times a year.

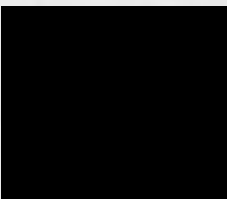
A chairperson, secretary and treasurer are appointed by the management committee; no person may hold any office for more than **3** years. The management committee may co-opt up to 3 further members, where deemed necessary, to serve until the following AGM.

Current trustees

Those currently serving as members of the management committee are: -

| Name | Position | Date |
|---|-------------------|------|
|  | Chairperson | |
| | Secretary | |
| | Treasurer | |
| | Booking Secretary | |
| | Member | |

Contact address



Charitable purposes

To promote the benefit of the inhabitants of Banton and Kelvinhead and its environs by associating the local statutory authorities, voluntary organisations, and inhabitants in a common effort to provide facilities and/or to assist in the provision of facilities in the interest of social welfare for recreation and other leisure time occupation so their conditions of life may be improved.

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Activities and achievements

Our Centre has suffered the impact of the pandemic in much the same way as other similar facilities. Covid forced the withdrawal of the building as a venue for public use in the same way as other public buildings were impacted upon and we are looking forward to a phased reopening of the premises as restrictions ease. We appreciate that this will take some time both because we will be governed by guidance issues by the Local Authorities and the Scottish Government and because service providers will have to form their own view as to when they consider it safe to return. As we are still coming out of Covid restrictions as noted service delivery is very much in recovery mode. The first group to return to the hall were the gymnastics group

Finance

Total income for the charity in the year was £13,116 and (last year £7,661). Income largely consisted of unrestricted grant income from Non-Domestic rates Grant Scheme of £10,000 and £1,162 unrestricted grant income from North Lanarkshire council to help with repair and maintenance of the hall. Total income from charitable activities was £1,954-£1,224 this was mainly from gymnastic rental income, all rental income which had been adversely impacted on due to the Covid 19 pandemic. There was also a water rates rebate as the hall was closed for months during this period.

Total expenditure for the year was £7,014 and (last year £9,041). Expenditure from charitable activities was £6,062. Most of this expenditure came from Care-takers salary of £3,600 and Heating Oil & Utilities costs of £1,802, there is a full cost break down in note 6.

This resulted in a surplus of £7,014 for the year and a Deficit of (1,380 for last year)

Future Plans

As noted above the Centre has had very limited use over the last 12 months and, at this time, faces an uncertain future as Covid continues to impact heavily on service provision and everyday life. The impact of this external factor, over which we have no control, makes finite forward planning extremely difficult. It is our objective to reintroduce Badminton, Healthy Living ,annual Flower show and a full agenda for gymnastics going forward but the rate at which this can be achieved will, by necessity, be governed by the ongoing impact of the pandemic and the guidance given by the statutory authorities.

Reserves Policy

The charity aims to hold one year's expenditure in reserves at any given point in time, The association reserves of £12,820 held on 31st March 2021. £780 shall be set aside for Caretaker salary for 12 weeks should the Association no longer wish to continue. Currently,

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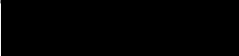
monies held in Reserves are reinvested by charity and is freely available to spend on any of the charity's purposes, as they do not have any legal contracts with suppliers.

Reserves

The balances held by the Group as of 31st March 2021 comprise of **Unrestricted funds of £12,820**. The balance of funding held will enable the group to continue to provide a service into the next financial year.

The report was approved by the trustees on

and signed on their behalf

| Name | Name | Position | Date |
|------|---|-------------|------|
| |  | Chairperson | |
| |  | Treasurer | |

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RECEIPTS AND PAYMENTS FOR YEAR-ENDED 31 MARCH 2021

| | | 2021 | 2020 |
|--|----------------|--------------------|--------------------|
| | | Total Funds | Total Funds |
| | | £ | £ |
| Receipts | (Notes) | | |
| Donations | | | 1,052 |
| Grant Income | (4) | 11,162 | 1,305 |
| Income from Charitable Activities | (5) | 1,954 | 5,304 |
| Total Receipts | | 13,116 | 7,661 |
| Payments | | | |
| Expenditure from Charitable Activities | (6) | 6,062 | 9,041 |
| Governance | (7) | 40 | - |
| Total Payments | | 6,102 | 9,041 |
| Surplus/(Deficit)for Year | | 7,014 | (1,380) |

STATEMENT OF BALANCES AS AT 31st MARCH 2021

| | 2021 | 2020 |
|------------------------------------|--------------------|--------------------|
| | Total Funds | Total Funds |
| | £ | £ |
| BANK AND CASH IN HAND | | |
| Opening Cash in hand | 5,492 | 262 |
| Opening Balances | 314 | 6,925 |
| Surplus/Deficit for the Year | 7,014 | (1,380) |
| Closing Balances | 12,820 | 5,807 |
| REPRESENTED BY: | | |
| Cash in Bank | 12,506 | 5,492 |
| Cash in Hand | 314 | 314 |
| Total Bank and Cash in Hand | 12,820 | 5,807 |

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Notes to Accounts

1. Basis of accounting

These accounts have been prepared on the receipts and Payments Basis in accordance with the charities and Trustee investment (Scotland) Act 2005 and the charities Accounts (Scotland), Regulations 2006(as amended)

2. Nature and Purpose of funds

Funds are made up from Unrestricted grant income from Non-Domestic rates Grant Scheme and North Lanarkshire council, both grants can be used for any purpose. Unrestricted charitable income comes from rental income from gymnastics club. The charity also received a re-bate for water charges.

3. Related Party Transactions

There was no remuneration paid to trustees or to any connected persons during the year. There were no expenses paid to trustees or connected persons during the year.

4. Grant Income-Unrestricted

| | 2021 |
|---------------------------|----------------------|
| | Total |
| | Funds |
| Grant Income | £ |
| Scottish Government Grant | 10,000 |
| NLC Grants | <u>1,162</u> |
| Total Grant Income | <u>11,162</u> |

5. Income from Charitable activities

| | 2021 |
|--|--------------|
| | Total |
| | Funds |
| Income from Charitable Activities | £ |
| Rent | 1,224 |
| Rates Re-bate | 730 |

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Total Income 1,954

6. Cost of Charitable Activities

| | 2021 |
|------------------------------|---------------------|
| Charitable Activities | £ |
| Heating Oil & Utilities | 1,802 |
| Caretaking costs | 3,600 |
| Insurance | 438 |
| Maintenance | <u>222</u> |
| Total | <u>6,062</u> |

7. Governance

| | 2021 |
|-------------------------|------------------|
| Governance | £ |
| Independent Examination | <u>40</u> |
| Total | <u>40</u> |

8. Fixed Asset Policy

The charity establishes £300 as the threshold amount for minimum capitalisation. Any items costing below this amount should be expensed in the Receipts and Payments accounts.

The charity has stated that they have no Fixed assets or current assets at this time.

9. Caretaker salary

The charity has paid out a salary of £3,600 to their caretaker. The charity is not currently registered for PAYE as the Caretakers salary is less than £120 per week threshold.

10. Liabilities

The charity has stated they have no liabilities at this time whether it be current, long-term or contingent.

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The balance of funding held will allow the group to continue to provide its services.

The notes on pages 6 and 7 form an integral part of these accounts

Receipts & Payments accounts and Statement of balance are Approved by the trustees on

| Name | Name | Position | Date |
|------------|------------|-------------|---------|
| [REDACTED] | [REDACTED] | Chairperson | 24/6/22 |
| [REDACTED] | [REDACTED] | Treasurer | 24/6/22 |

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BANTON &
KELVINHEAD**

I report on the accounts of the charity for the year ended 31st March 2021, which are set out on page 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Charities Accounts (Scotland) Regulations 2006 does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.



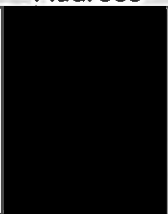
Independent examiners' statement

In the course of my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

| Signature | Print Name | Position | Address | Date |
|---|--|-----------------|---|------------|
|  |  MAATAATQB | Finance Officer |  | 28/06/2022 |

