

Got Soul SCIO
Report and Financial Statements
For the year ended
31 July 2020

Charity Number: SC044178

Got Soul SCIO

Report and Financial Statements For the Year ended 31 July 2020

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Got Soul SCIO

Trustees' Annual Report For the Year ended 31 July 2020

The trustees are pleased to present their report and the financial statements for the year ended 31 July 2020.

Reference and Administrative Information

Charity Registration Scottish Charitable Incorporated Organisation (SCIO)
SC044178

Registered Office EVOC
525 Ferry Road
Edinburgh
EH5 2FF

Trustees The following served as trustees throughout the year end up to the date of
this report:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

*The trustees note with sadness the death of Mark Baldwin on 24 November 2019

Independent Examiner [REDACTED]
Paul Clelland Accountancy
Suite 1, First Floor West
Clydeaway House
813 South Street
Glasgow
G14 0BX

Structure, Governance and Management

Governing document

Got Soul SCIO is a Scottish Charitable Incorporated Organisation (SCIO), and a registered Scottish charity. The charity was established on 1 August 2013. The charity is governed under the terms of its Constitution, as agreed on incorporation and most recently updated in September 2015.

Recruitment and appointment of trustees

The trustees are the charity's only members and they comprise the Board. The list of those who served as trustees during the year is shown above. Trustees are appointed by the Board. The maximum number of trustees is 9 and the minimum number 3. The Board meets every 2 months and at other times as required. Trustees have no liability to pay any sums if the charity is wound up.

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Trustees' Annual Report (continued)

Structure, Governance and Management (continued)

Trustee induction

New trustees receive an induction to the work of the charity and are encouraged to become familiar with the charity's activities by attending choir workshops and events as appropriate.

Risk Management

The Trustees are responsible for the management of risks (including the safety of children) faced by the organisation and has conducted a review of the major risks to which the organisation is exposed and the systems established to mitigate those risks. We are satisfied that those systems are adequate to the level of risk.

Operational Management

Day-to-day running of the charity is delegated to the Creative Director and other staff.

Objectives & Activities

The principal objects of the charity are:

- To advance community development by bringing people together, providing volunteering opportunities and bringing people out of isolation by involving them in a community activity.
- To promote the advancement of the arts: through the appreciation, participation and making of soul music along with fun and simple choreographed movement.

To achieve these objectives, the charity:

- provides recreational activities through participation in soul music choirs. Participation which is available to members of the public at large with the aim of improving the life of those affected by isolation, loneliness and life transitions such as divorce or bereavement.
- runs two terms of 14 weekly workshops each culminating in a grand concert. Terms run February to May and September to December.
- provides the opportunity to other charities (national and international) to fundraise at our community events. The end of term concert is open to all members of the public. Entrance is by tickets with concessions for those receiving benefits, the retired and children.

Achievements & Performance

Some of the principal achievements and activities of the charity, in support of the above objectives, during 2019-20 were:

- Over the above period Got Soul partially delivered sessions to choirs in Edinburgh, Glasgow and Dundee. These choirs bring people together from all walks of life.
- We started the season with Edinburgh Fringe 2019 gig, which was at Central Hall. It was a wonderful production, and everyone enjoyed it tremendously.
- However, after the autumn season, COVID-19 put a complete stop to live choir sessions. Initially, we tried to deliver our work online, but this was before Zoom became so thoroughly available and before staff furlough.
- The offices we shared became unavailable, access to paperwork and computers was non-existent and all we could try to do was wait for the summer and the end of pandemic. However, this did not materialise. The furlough and lockdown continued, our office venue remained closed and we were flying blind whilst appreciating that singing was considered the most infectious activity during the pandemic. Everyone was frustrated by the lack of information available at this difficult time. Scenario planning changed with each government restriction. Except for the activities in February and March 2020, all other activities ceased as the staff were furloughed.
- These were very difficult and dark days for our charity. We have lost members of the Got Soul family and could not mourn them together, face to face.

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Trustees' Annual Report (continued)

Financial Review

Details of receipts and payments during the year are set out in the Receipts and Payments account on page 6. This is the first year the accounts of the charity have been prepared on a receipts and payments basis. Figures for the prior year, and balances brought forward, have been restated as required.

Receipts for the year amounted to £82,070 (2019: £128,549). Membership subscriptions totalling £40,923 (2019: £66,606) were received during the year. The remaining income was generated via grants, which totalled £17,133, donations which raised £7,888 (2019: £3,609) and concerts and community events which raised £14,945 (2019: £41,504). There was no receipt of gift aid reclaim during the year.

Payments decreased during the year, to £82,732 (2019: £142,513). There is further analysis of payments in note 6 to the accounts on page 10.

There was a deficit of payments over receipts of £662 (2019: £13,964). Unrestricted funds had a surplus of £85 and restricted funds had a deficit of £747.

Reserves Policy

The policy of the trustees is to retain sufficient free reserves to meet the charity's operational costs for a minimum period of three months. At present, this equates to approximately £20,500. At 31 July 2020, unrestricted free reserves, represented by the charity's general fund, amounted to £15,822. Despite the impact of the pandemic on the charity's operations, the reserves increased slightly during the year. The trustees are continually working hard to ensure reserves will be grown to the desired level, by revising budgets to ensure the charity operates at a surplus in the current year.

Approved by the Trustees and signed on their behalf by:

Signed: 

Date: 15th July 2021

Name: 

Trustee

Report of the Independent Examiner To the Trustees of Got Soul SCIO

I report on the accounts of Got Soul SCIO for the year ended 31 July 2020, which are set out on pages 6 to 10.

Respective responsibilities of directors (trustees) and examiner

The directors, as trustees of the charity, are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act) and the Charities Accounts (Scotland) Regulations 2006. They consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

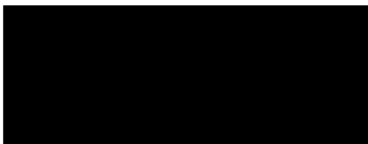
In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 16th July 2021

Member of the Institute of Chartered Accountants of Scotland

Paul Clelland Accountancy
Suite 1, First Floor West
Clydeaway House
813 South Street
Glasgow
G14 0BX

Got Soul SCIO

Receipts and Payments Account for the year ended 31 July 2020

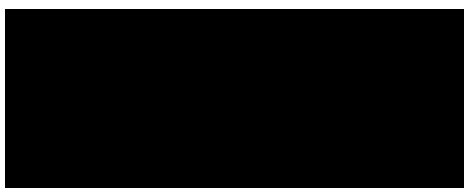
	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Receipts					
Donations and membership subscriptions	4	48,811	-	48,811	70,215
Grants	5	14,133	3,000	17,133	14,000
Gross receipts from charitable activities					
Concerts and community events		14,945	-	14,945	41,504
Sale of merchandise		1,181	-	1,181	2,830
Total Receipts		79,070	3,000	82,070	128,549
Payments					
Fundraising costs	6	3,571	321	3,892	3,061
Payments relating directly to charitable activities					
Staff costs		54,619	-	54,619	66,011
Community event costs		5,956	2,982	8,938	46,728
Publicity		5,076	444	5,520	9,644
Administration		4,940	-	4,940	9,040
Professional fees		4,423	-	4,423	7,260
<i>Total payments relating to charitable activities</i>		75,014	3,426	78,440	138,683
Purchase of fixed assets		-	-	-	319
Governance costs		400	-	400	450
Total Payments		78,985	3,747	82,732	142,513
Surplus / (deficit) for the year		85	(747)	(662)	(13,964)
Balance brought forward		15,737	1,747	17,484	31,448
Balance carried forward		15,822	1,000	16,822	17,484

Got Soul SCIO

Statement of Balances as at 31 July 2020

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Bank and cash in hand				
Opening balance	15,737	1,747	17,484	31,448
Net receipts in year	85	(747)	(662)	(13,964)
Closing bank & cash balances	<u>15,822</u>	<u>1,000</u>	<u>16,822</u>	<u>17,484</u>
Other Assets				
	Fund			
Tangible fixed assets - equipment	General		1,289	2,505
Gift aid recoverable on donations	General		5,964	8,712
Prepaid expenses	General		-	1,109
			<u>7,253</u>	<u>12,326</u>
Liabilities				
Accrued expenses	General		20,080	22,430
			<u>20,080</u>	<u>22,430</u>

Approved by the trustees on 15 July 2021 and signed on their behalf:



Date: 15th July 2021

Name: 

Got Soul Trustee

Got Soul SCIO

Notes to the Accounts for the year ended 31 July 2020

1. Basis of Accounting

These accounts have been prepared on the receipts and payments basis in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 as amended.

2. Trustee Remuneration and Expenses

During the year, the following transactions took place with trustees:

- ██████████ a trustee, received a salary of £30,800 (2019: £33,000) in connection with her employment in the role of Creative Director. Pension contributions of £537 (2019: £628) and employer's national insurance of £1,318 (2019: £1,363) were also paid in connection with this role.
- fundraising consultancy fees of £1,950 were paid to ██████████ a trustee, for services provided to the charity.
- no other expenses were reimbursed to trustees during the year (2019: travel expenses of £892 paid to one trustee).

3. Movements in funds

	Balance at 1.8.19 £ Restated	Receipts £	Payments £	Transfers £	Balance at 31.7.20 £
Unrestricted Funds					
General fund	15,737	79,070	(78,985)	-	15,822
Restricted Funds					
Dundee Choir	1,747	-	(1,747)	-	-
Edinburgh Choir	-	1,000	-	-	1,000
Glasgow Choir	-	2,000	(2,000)	-	-
Total restricted funds	<u>1,747</u>	<u>3,000</u>	<u>(3,747)</u>	<u>-</u>	<u>1,000</u>
Total funds	<u>17,484</u>	<u>82,070</u>	<u>(82,732)</u>	<u>-</u>	<u>16,822</u>

Notes on funds:

The *Dundee Choir* fund arose from grants received from various funders in the previous year, as shown in note 5, for the work of the choir in Dundee. The balance carried forward will be spent in the subsequent year.

The *Edinburgh Choir* fund arose from a grant received from the Nancy Massie Foundation for the work of the choir in Edinburgh. The balance carried forward will be spent in the subsequent year.

The *Glasgow Choir* fund arose from a grant received from the Gordon Fraser Charitable Trust for the work of the choir in Glasgow. The grant was fully spent during the year.

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Notes to the Accounts (continued)

4. Donations and membership subscriptions

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Membership subscriptions	40,923	-	40,923	66,606
Donations	7,888	-	7,888	3,609
	<u>48,811</u>	<u>-</u>	<u>48,811</u>	<u>70,215</u>

5. Grants

	£	£	£	£
Coronavirus Job Retention Scheme	14,133	-	14,133	-
Gordon Fraser Charitable Trust for Glasgow choir	-	2,000	2,000	-
Nancy Massie Foundation for Edinburgh choir	-	1,000	1,000	-
Garfield Weston Foundation	-	-	-	5,000
Hugh Fraser Foundation for Glasgow choir	-	-	-	3,000
Souter Charitable Trust for Dundee choir	-	-	-	2,000
PF Charitable Trust	-	-	-	2,000
Alexander Moncur Trust for Dundee choir	-	-	-	1,000
William S Phillips' Fund for Dundee choir	-	-	-	1,000
	<u>14,133</u>	<u>3,000</u>	<u>17,133</u>	<u>14,000</u>

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Notes to the Accounts (continued)

6. Payments

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<i>Fundraising costs</i>				
Fundraising trading: merchandise purchases	321	321	642	1,761
Fundraising consultancy	3,250	-	3,250	1,300
	<u>3,571</u>	<u>321</u>	<u>3,892</u>	<u>3,061</u>
<i>Staff costs</i>				
Salaries	51,692	-	51,692	58,779
Staff travel and training expenses	2,927	-	2,927	7,232
	<u>54,619</u>	<u>-</u>	<u>54,619</u>	<u>66,011</u>
<i>Community event costs</i>				
Production costs	1,100	23	1,123	6,416
Venue hire	-	-	-	4,805
Guest star masterclass	-	-	-	-
Guest star fees & costs	-	-	-	938
Musicians' fees	969	1,226	2,195	21,889
Musicians' expenses	256	209	465	1,913
Volunteers	204	18	222	304
Printing & purchasing of music	232	77	309	175
Training workshops support / sessional staff	3,195	1,429	4,624	10,288
	<u>5,956</u>	<u>2,982</u>	<u>8,938</u>	<u>46,728</u>
<i>Publicity</i>				
Marketing consultancy	3,090	75	3,165	5,200
Marketing & promotion	1,986	369	2,355	4,394
Advertising	-	-	-	50
	<u>5,076</u>	<u>444</u>	<u>5,520</u>	<u>9,644</u>
<i>Administration</i>				
Office rent & insurance	1,465	-	1,465	4,587
Office running costs	3,475	-	3,475	4,453
	<u>4,940</u>	<u>-</u>	<u>4,940</u>	<u>9,040</u>
<i>Professional fees</i>				
Accountancy	4,423	-	4,423	5,610
Other professional fees	-	-	-	1,650
	<u>4,423</u>	<u>-</u>	<u>4,423</u>	<u>7,260</u>
<i>Purchase of fixed assets</i>				
	-	-	-	319
<i>Governance</i>				
Independent examination	400	-	400	450
Trustee expenses	-	-	-	-
	<u>400</u>	<u>-</u>	<u>400</u>	<u>450</u>
Total payments	<u><u>78,985</u></u>	<u><u>3,747</u></u>	<u><u>82,732</u></u>	<u><u>142,513</u></u>