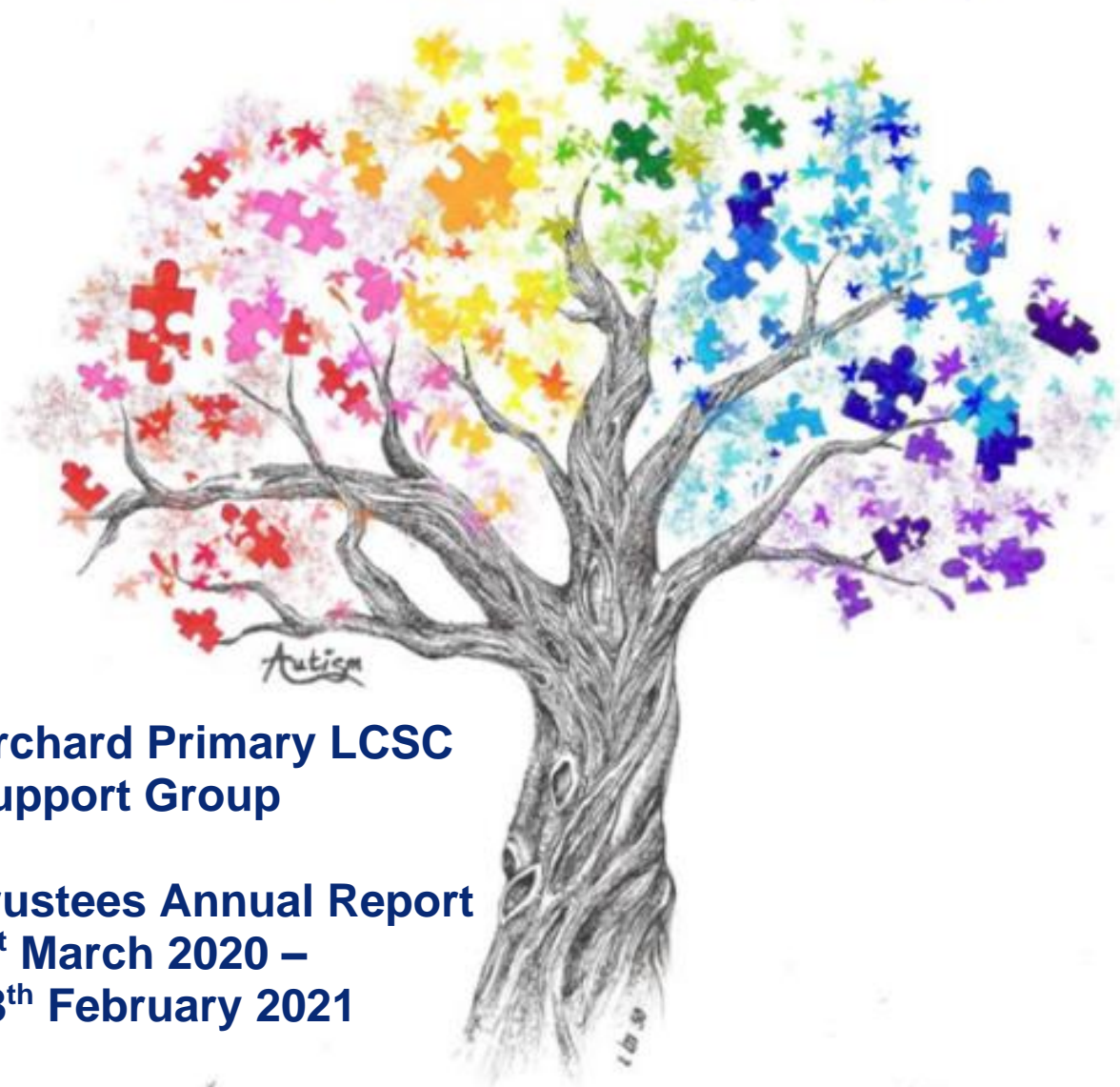


Orchard Primary LCSC Support Group



Orchard Primary LCSC Support Group

Trustees Annual Report
1st March 2020 –
28th February 2021

Grow Your Awareness

Contents

- Contact Information
- Charity Trustees
- Objectives
- Achievements, activities, and performance
- Service users' thoughts
- Structure, governance, and management
- Finances
- Future Plans

Contact Information

- Orchard primary LCSC Support Group
- Scottish Charity Number: SC047159

█ [REDACTED]

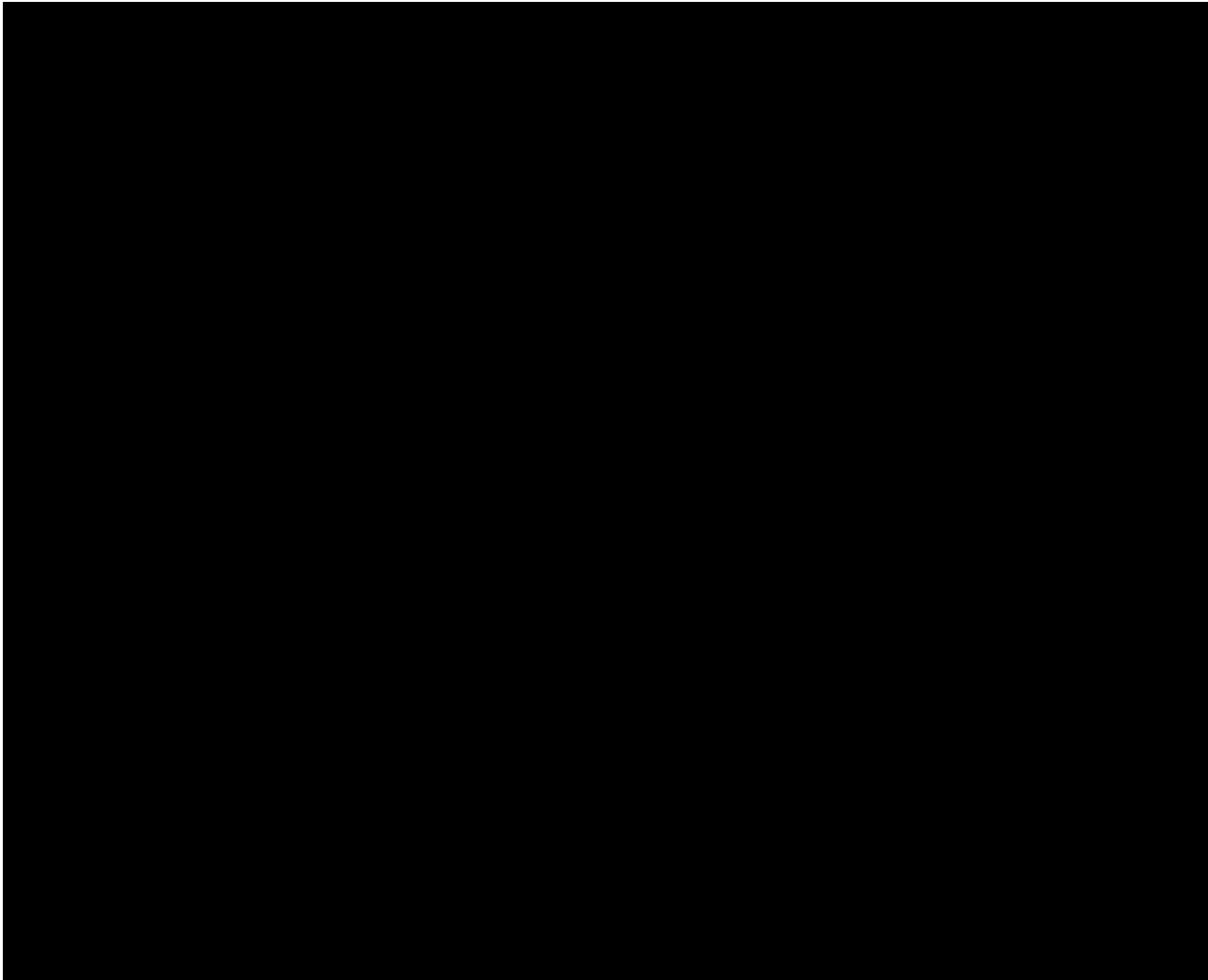
█ [REDACTED]

█ [REDACTED]

- Facebook: <https://www.facebook.com/groups/120696669606523>



Charity Trustees



The board may at any time appoint any person to be a charity trustee - by way of a resolution passed by majority vote at a board meeting. As detailed in the constitution.

Objectives

Our charity was established in 2017 after consultation with parents/carers of the 54 autistic children who at that time attended Orchard Primary Language and Communication Support Centre. There were strong needs identified at this consultation for peer support, emotional help for a caring role, further education about autism/strategies to help and activities autistic children could attend which suited their needs.

We aim to

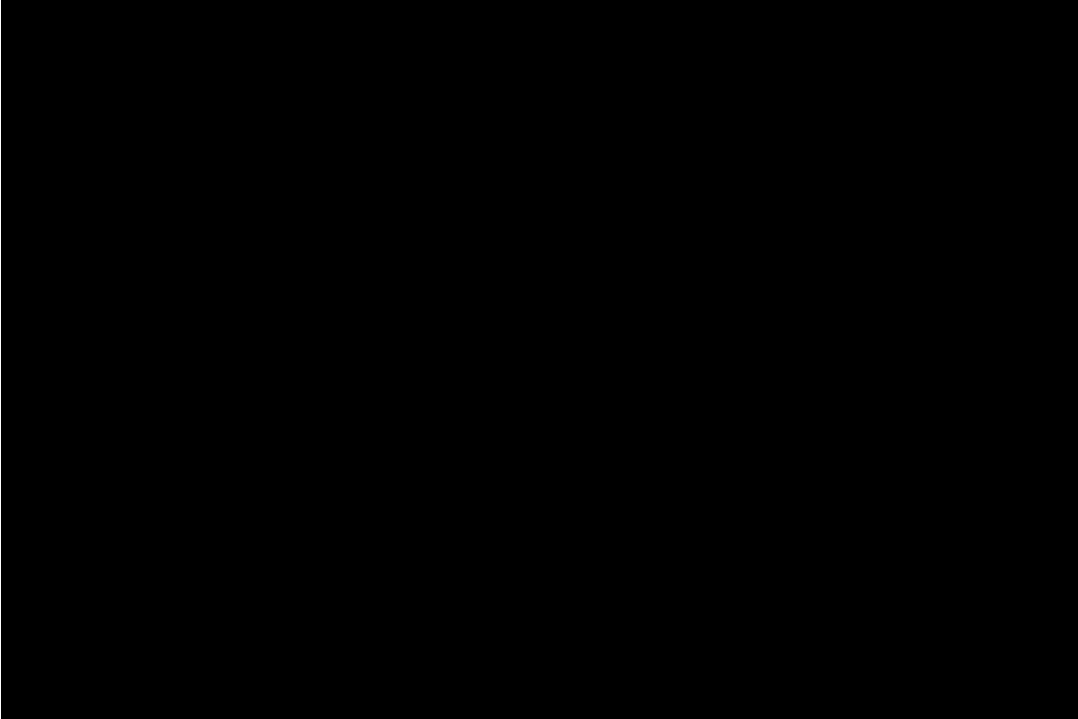
- provide practical and emotional support to families with children attending Orchard Primary Language and Communication Support Centre.
- Organise recreational activities for families, carers and children attending Orchard Primary Language and Communication Support Centre with the object of improving their condition of life.
- Include families, carers and children affected by Autism Spectrum Disorder who do not attend Orchard Primary Language and Communication Support Centre, but reside within North Lanarkshire in both providing practical/emotional support and recreational activities. With the object being inclusion within the local community and improving their condition of life.

Achievements, activities and performance

Nobody could have predicted the year we were about to experience. The covid-19 worldwide pandemic affected everyone in many ways. Like the flick of a switch everything changed in work and home life. This brought challenges for the charity and our service users. We had to alter all plans we had for the year and adapt the ways in which we could offer support.

March

In March the charity paid for our trustee [REDACTED], to attend a cycle maintenance course. This enables him to attend and service the trikes/bikes periodically throughout the year and keep them in good condition. [REDACTED] does this voluntarily, in his own time. Thank you [REDACTED]!



April

In April as our Saturday club had to be cancelled the charity opened a £100 grant that any of our parent/carers could apply for. The money was to be used to help ease pressures arising from being indoors due to the pandemic. The money was used in a variety of ways from a trampoline, computer games to garden toys.

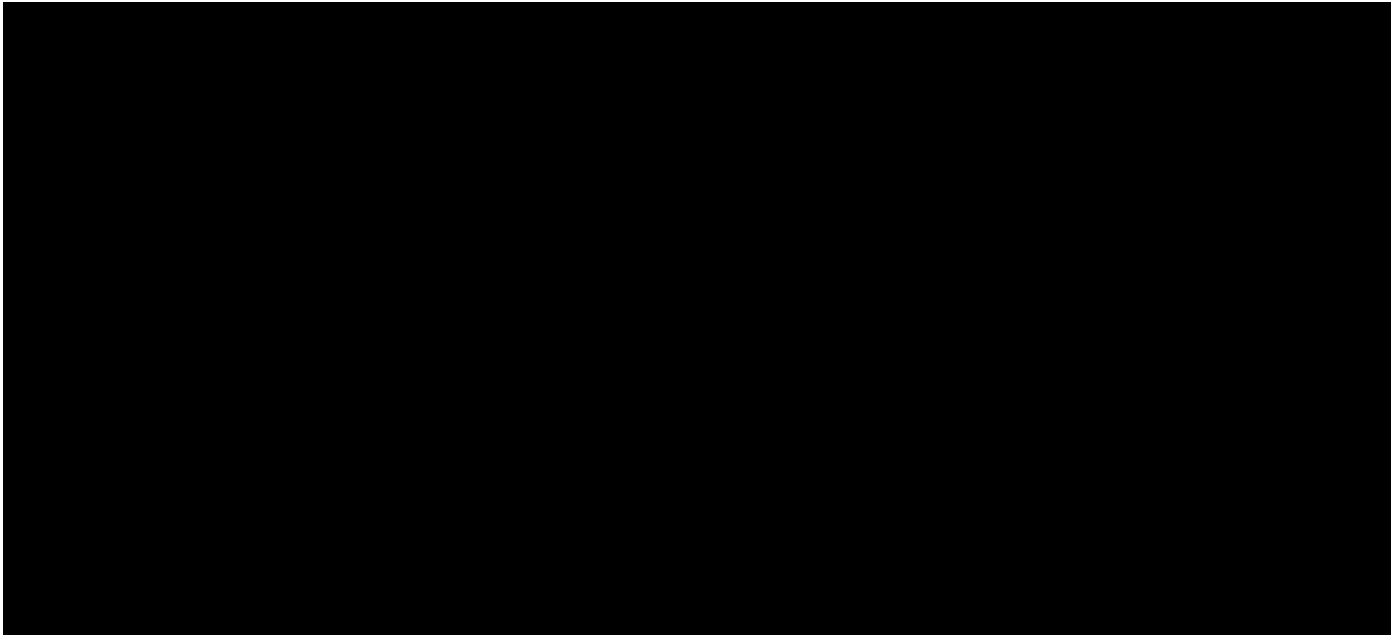
May

In May we recognized the stresses the pandemic was causing our parents and carers. We therefore hand delivered a bag of wellness to help ease stress and promote wellness to all our carers who wanted one.



June

In June, with the help of a lottery grant, we were able to give our families a £100 voucher of their choice to again help the children with the pressures of the lockdown. We were able to reach all parents with the help of the school staff contacting families.



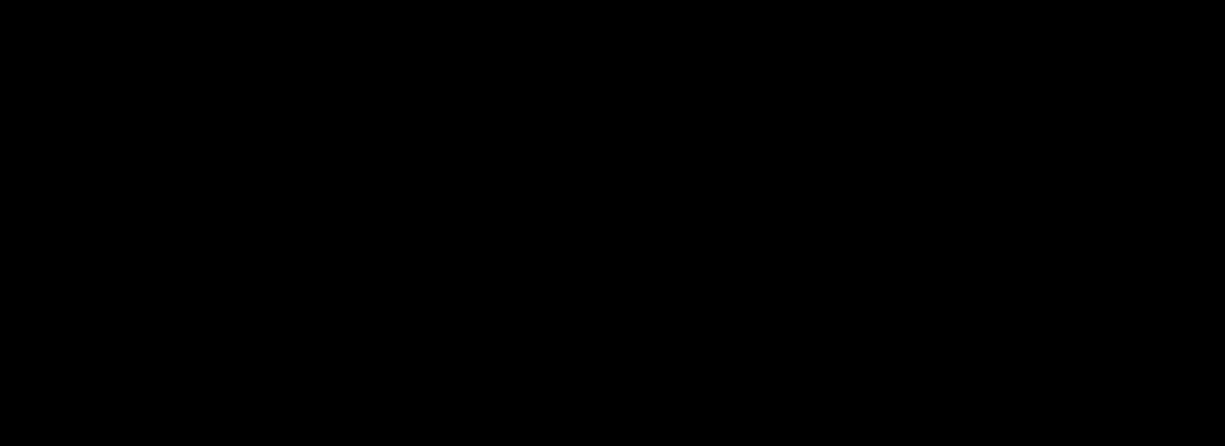
November

In November we put a post out to the school asking if there was anything that would benefit the children that we could raise funds for/provide.

We then granted the school £1000 to buy resources for a pedagogy approach to learning. Allowing an alternative way to access education.

December

In December we were able to surprise all children with a Christmas sack 🎁 Filled with family goodies, treats and a voucher. After a trying year they deserved it.



February

In February, following a trustee discussion, we provided the carers who were booked on the carer trip away a voucher with the aim it would achieve the same outcomes as the pre-covid plans. We hope the carers found a way to use it where they could relax and have some time away from their caring role.

Support Group

Throughout the year we were not able to provide face to face support groups due to the pandemic. Instead, we were available via 'phone, zoom or email. Although many accessed alternative methods of support, we do hope to have face to face support groups up and running as soon as it is safe.

Service user's thoughts

Thank you for everything and all the kindness you have shown our kids and the huge hearts you have!

Once again I'm astounded by the amazing support

We are so lucky to have the charity.

I was so stressed, and your help made me feel much better

You have made my caring role much easier. Thank you

Structure, governance and management

Constitution

The charity is a Scottish Charitable Incorporated Organisation (SCIO). It was registered in its current form on 7th February 2017.

Except where this constitution states otherwise, the organisation (and its assets and operations) will be managed by the board; and the board may exercise all the powers of the organisation.

Finances

Our only source of funding is via fund raising and grants. We are entirely voluntarily run by the board of trustees. We are grateful to school staff, family, friends, and other volunteers who give up their time to support the charity and help in any way they can.

The funds currently held in the charities bank account consists of unrestricted funds to be spent on furthering the charities objectives.

Our receipts and payment accounts were examined by an independent examiner. These were found to be in order and a certificate issued on 20/06/2021.

Future Plans

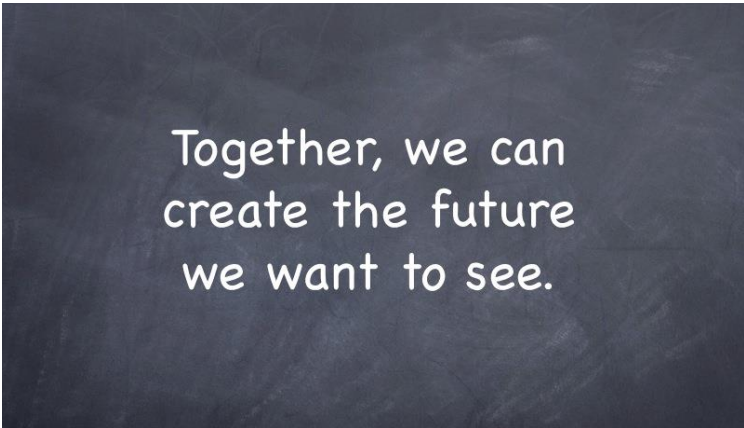
Message from the chairperson

At the Annual General Meeting, the board of trustees will be seeing some changes. I, along with vice chair - [REDACTED], Secretary - [REDACTED], Treasurer - [REDACTED] and trustee [REDACTED] are all resigning from our position both in office and as a trustee. Our kids have moved on to the next chapter in their lives and I am confident the new board members will continue to carry the charity from strength to strength.

I set the charity up 4 years ago. It has been strong from the get-go with a board of committed trustees who are passionate about autism. It has continued to meet the aims of our constitution over the years.

Looking back at now 4 Trustees Annual reports, we as a team, have achieved so much. We of course could not do it all without supporting each other or without our supportive families - from [REDACTED] (previous trustee) mum being our very first donator and allowing us to get started to my own husband Chris supporting me while I was taking a lot of time grant applying, even during the night! Since then, we have received many donations, all of which we are thankful for, and the numerous charitable grants.

As always, the biggest thanks goes to the kids For being the most wonderful of people, teaching us everyday and making this world a better place!



Together, we can
create the future
we want to see.

Declaration

Signed on behalf of the charity trustees:

 _____

Print name

_____  _____

Designation

Chairperson

Date

20/06/2021

Orchard Primary LCSC Support Group

SC047159



Receipts and payments accounts		
For the period from	Period start date	Period end date
		01 March 2020

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	500	-	-	-	500	-
Legacies	-	-	-	-	-	-
Grants	5,400	-	-	-	5,400	-
Receipts from fundraising activities	-	-	-	-	-	-
Gross trading receipts	-	-	-	-	-	-
Income from investments other than land and buildings	-	-	-	-	-	-
Rents from land & buildings	-	-	-	-	-	-
Gross receipts from other charitable activities	-	-	-	-	-	-
	-	-	-	-	-	-
A1 Sub total	5,900	-	-	-	5,900	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-	-	-	-	-	-
Proceeds from sale of investments	-	-	-	-	-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	5,900	-	-	-	5,900	-
A3 Payments						
Expenses for fundraising activities	-	-	-	-	-	-
Gross trading payments	-	-	-	-	-	-
Investment management costs	-	-	-	-	-	-
Payments relating directly to charitable activities	17,985	-	-	-	17,985	-
Grants and donations	-	-	-	-	-	-
Governance costs:	-	-	-	-	-	-
Audit / independent examination	-	-	-	-	-	-
Preparation of annual accounts	-	-	-	-	-	-
Legal costs	-	-	-	-	-	-
Other	-	-	-	-	-	-
	-	-	-	-	-	-
A3 Sub total	17,985	-	-	-	17,985	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	-	-	-	-	-	-
Purchase of investments	-	-	-	-	-	-
A4 Sub total	-	-	-	-	-	-
Total payments	17,985	-	-	-	17,985	-
Net receipts / (payments)	(12,085)	-	-	-	(12,085)	-
A5 Transfers to / (from) funds	-	-	-	-	-	-
Surplus / (deficit) for year	(12,085)	-	-	-	(12,085)	-

Details

B5 Contingent liabilities

Signed by one or two trustees on behalf of all the trustees

Signature

Signature

Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
			13,182	
			(12,085)	
			-	
			-	
-	-	-	1,097	-
-	-	-	-	-

Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
Total	-	-


Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
Total	-	-	-

Fund to which liability relates	Amount due to nearest £	Last year to nearest £

APPENDIX 2

Total	-	-

Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
Total	-	-

Print Name	Date of approval
	04 June 2021

Section C Notes to the Accounts



C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

[Empty box for C1 details]

Type of activity or project supported

C2 Grants

[Table with 5 rows for C2 Grants]

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee cross this box (otherwise complete section 3b)

Authority under which p

C3b Trustee remuneration - details

[Table with 5 rows for C3b details]

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period complete section 4b)

C4b Trustee expenses - details

[Table with 4 rows for C4b details]

--

Nature of relationship

Nature of tr:

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of tr:

C6 Other information

--

p



--	--

Individual / institution	Number of grants made	£
Total		-

y trustee or person connected to a	X
------------------------------------	---

aid	£

period then cross this box (otherwise	X
---------------------------------------	---

	Number of trustees	£

APPENDIX 2		
------------	--	--

Transaction	Transaction amount (£)	Balance outstanding at period end (£)

--

Orchard Primary LCSC S

Additional analysis (1)



Analysis of receipts and payments
Scottish Charity Regulator

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £
██████████	500	
Total	500	-
	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £
Awards for All	5,400	
Total	5,400	-
	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds	Restricted funds
	to nearest £	to nearest £
Total	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds	Restricted funds
	to nearest £	to nearest £
Bus fares for Windmill cafe	29	
Cycleform – bike training	150	
Hall hire for club	248	
Forest School	200	
1 st covid grant	3,600	
Carers wellness bags	1,991	
Delivery of carers wellness bags	48	
Paypal charges	125	
Pedagogy Learning	972	
2 nd covid grant – awards for all	6,611	
Delivery of awards for all	93	
Gifts	65	
Internet annual fee	56	
Bike repairs	56	
Christmas gifts for children	3,741	

APPENDIX 2

Total	17,985.00	-

upport Group

SC047159



Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
		500	
		-	
		-	
		-	
		-	
		-	
		-	
-	-	500	-
-	-	-	-

Total current period to nearest £	Total last period to nearest £
5,400	
-	
-	
-	
-	
-	
-	
-	
-	
5,400	-
-	-

APPENDIX 2

		-	
		-	
		-	
		-	
		-	
		17,985	
-	-	-	-

Additional analysis (2)



5 Breakdown of unrestricted funds
 Scottish Charity Regulator

Unrestricted fund 1 - enter name of fund below

Unrestricted fund 2 - enter name of fund below

Receipts

Donations	500	
Legacies		
Grants	5,400	
Receipts from fundraising activities		
Gross trading receipts		
Income from investments other than land and buildings		
Rents from land & buildings		
Gross receipts from other charitable activities		
Sub total	5,900	-

Receipts from asset & investment sales

Proceeds from sale of fixed assets		
Proceeds from sale of investments		
Sub total	-	-
Total receipts	5,900	-

Payments

Expenses for fundraising activities	17,985	
Gross trading payments		
Investment management costs		
Payments relating directly to charitable activities		
Grants and donations		
Governance costs:		
Audit / independent examination		
Preparation of annual accounts		

Legal costs		
Sub total	17,985	-

Payments relating to asset and investment movements

Purchases of fixed assets		
Purchase of investments		
Sub total	-	-

Total payments	17,985	-
-----------------------	---------------	----------

Net receipts / (payments)	(12,085)	-
----------------------------------	-----------------	----------

Transfers to / (from) funds		
------------------------------------	--	--

Surplus / (deficit) for year	(12,085)	-
-------------------------------------	-----------------	----------

Nature and purpose of funds

--

SC047159



Unrestricted
fund 3 - enter
name of fund
below

Unrestricted
fund 4 - enter
name of fund
below

**Total
unrestricted
funds**

**Total
unrestricted
funds last period**

		500	
		-	
		5,400	
		-	
		-	
		-	
		-	
		-	
		-	
-	-	5,900	-

		-	
		-	
-	-	-	-
-	-	5,900	-

		17,985	
		-	
		-	
		-	
		-	
		-	
		-	
		-	

APPENDIX 2

		-	
		-	
		-	
-	-	17,985	-

-

		-	
		-	
-	-	-	-

-

-	-	17,985	-
---	---	--------	---

-

-	-	(12,085)	-
---	---	----------	---

		-	
--	--	---	--

-	-	(12,085)	-
---	---	----------	---

-

--	--	--	--

Orchard Primary LCSC S

Additional analysis (3)



6 Breakdown of restricted funds
Scottish Charity Regulator

Restricted fund 1
- enter name of
fund below

Restricted fund 2
- enter name of
fund below

Receipts

Donations		
Legacies		
Grants		
Receipts from fundraising activities		
Gross trading receipts		
Income from investments other than land and buildings		
Rents from land & buildings		
Gross receipts from other charitable activities		
Sub total	-	-

Receipts from asset & investment sales

Proceeds from sale of fixed assets		
Proceeds from sale of investments		
Sub total	-	-
Total receipts	-	-

Payments

Expenses for fundraising activities		
Gross trading payments		
Investment management costs		
Payments relating directly to charitable activities		
Grants and donations		

Governance costs:		
Audit / independent examination		
Preparation of annual accounts		
Legal costs		
Sub total	-	-

Payments relating to asset and investment movements

Purchases of fixed assets		
Purchase of investments		
Sub total	-	-

Total payments	-	-
-----------------------	---	---

Net receipts / (payments)	-	-
----------------------------------	---	---

Transfers to / (from) funds		
------------------------------------	--	--

Surplus / (deficit) for year	-	-
-------------------------------------	---	---

Nature and purpose of funds

--

APPENDIX 3



Independent examiner's report on the accounts		v2																					
Report to the trustees/members of	Charity name Orchard Primary LSCS Support Group																						
Registered charity number	SC047159																						
On the accounts of the charity for the period	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3">Period start date</th> <th></th> <th colspan="3">Period end date</th> </tr> <tr> <th>Day</th> <th>Month</th> <th>Year</th> <th></th> <th>Day</th> <th>Month</th> <th>Year</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Mar</td> <td>2020</td> <td style="text-align: center;">to</td> <td>28</td> <td>Feb</td> <td>2021</td> </tr> </tbody> </table>		Period start date				Period end date			Day	Month	Year		Day	Month	Year	01	Mar	2020	to	28	Feb	2021
Period start date				Period end date																			
Day	Month	Year		Day	Month	Year																	
01	Mar	2020	to	28	Feb	2021																	
Set out on pages	1	(remember to include the page numbers of additional sheets)																					
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>																						
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>																						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> • to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and • to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations 																						
Signed:	[Redacted Signature]	Date: 20 June 2021																					
Name:	[Redacted Name]																						
Relevant professional qualification(s) or body (if any):	[Redacted Qualification]																						
Address:	[Redacted Address]																						
	[Redacted Address]																						
	[Redacted Address]																						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

I have digitally signed the above to avoid the risk of passing COVID-19 between households.