

Almond Mains Initiative

Recognised Charity in Scotland No: SC026654

Annual Report 2020

Purpose and Mission:

To combat the social isolation and exclusion experienced by older people living in Barnton, Davidson's Mains and Silverknowes areas, whose access to social opportunities is limited because they are frail, have a disability or disabling health condition.

Annual Report:

General:

This annual report and the detailed accounts represent the reports and accounts of Almond Mains Initiative for the year to 31st March 2020, as approved by the management committee.

Almond Mains is governed by a written constitution of its members. The members of the management committee who held office during the year are detailed on page 4 of this report. The committee takes responsibility for the management and direction of the charity, with day to day management delegated to a professionally qualified manager.

Activities throughout the year:

- We provide over 100 sessions of day care, benefiting on average 35 different people throughout the year. The age of the members ranges from 75 to 98 years old.
- On average 10 care volunteers are available to support the 7 committee members.
- Members enjoyed a varied and changing programme of activities, including talks, by guest speakers, musical entertainment, story tellers and reminiscence sessions from various institutions.
- We organise special events at Easter and Christmas

Almond Mains Chair's Report 2020:

Almond Mains was established in 1998, with the aim to tackle the social isolation experienced by frail and disabled older people in Barnton, Cramond, Davidson Mains and Silverknowes areas of Edinburgh. This means that people who would not have a chance to get out of their homes to meet and interact with people and be part of their community, can do so regularly and safely in a comfortable and welcoming environment.

Providing this service comes at a cost and as I mentioned in last year's report our annual grant from the City of Edinburgh Council had been withdrawn from 31st March 2019. This meant that from 1st April 2019 we had to rely on our reserves and to look for alternative funding.

We were successful in attracting funding of £60000 from small donations of £100 to £15000 from The Queensberry Trust and we were also awarded £8500 a year for three years from The Robertson Trust.

This funding ensured that AMI could continue until 31st March 2020. However the Board had to look at options to continue AMI into the future. In the absence of sustainable funding, continuing the service was unlikely. At their meeting on the 16th March 2020 the Board decided closure of the service was inevitable. We had also received instruction for Health and social Care that the service had to be suspended from that day due to Covid-19.

The member of staff [REDACTED] and [REDACTED] were informed of the decision and were made redundant at the end of June and steps would be taken to wind up the charity.

I am extremely saddened that we had to make this decision but there was no alternative.

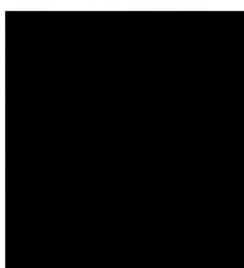
My grateful thanks go to all concerned for all their support during this very difficult time. I must personally thank [REDACTED] and [REDACTED] for their continued dedication over the last months. Thanks also to the members of the Board for their support.

The need for an organisation with the aims and objectives of Almond Mains Initiative remain and I can only hope that post Covid-19 something emerges from the ashes.

Financial Review:

- The annual grant given to the charity from Edinburgh Council was withdrawn.
- Funding for the year was generated from successful applications to external funders. However, the charity was unable to obtain any longer term funding commitments beyond the current year.
- The benefit of the funding success for this year resulted in a surplus of £20,094. Whilst this leaves the charity in a healthy position at the financial year end there is insufficient funds to cover normal expenditure likely to incur in the next financial year.
- Almond Mains Initiative reserves policy remains unchanged, which ensures there are sufficient funds to meet three months expenditure and certain staff related and other contingent liabilities.
- Almond Mains Initiative prepares its accounts on a receipt and payment basis, which is appropriate for a charity of this size, and is in accordance with OSCR guidelines.

Management Committee and Office Bearers:



Chairperson
Secretary
Treasurer



Chair
August 2020

Almond mains Initiative, Cramond Kirk Hall, 16 Cramond Glebe Road, Edinburgh
EH4 6NS



The Almond Mains Initiative

Annual Accounts

Year to 31 March 2020

Charity Number SC026654

Almond Mains Initiative
Receipts and Payments Account
Year to 31st March 2020

Page 1

	31-Mar 2020	31-Mar 2019
Income		
Grants and Funding Donations	60642	39532
Other Donations	2326	995
Members Charges	7458	6716
Building Society Interest	149	0
2018 Hall rent refund	0	1250
Total	<u>70575</u>	<u>48493</u>
Expenditure		
Salaries	32899	33016
Salaries Administration	626	588
Pension Costs	617	617
Meals and Transport	10893	9953
Telephone and Postage	1712	1876
Activities and related equipment	1095	540
Petty Cash related costs	855	1250
Volunteers Expenses	260	642
Insurance	507	487
Miscellaneous	0	35
Fund Raising Costs	1017	9
Total	<u>50481</u>	<u>49013</u>
Surplus for the year	<u><u>20094</u></u>	<u><u>-520</u></u>

REPORT OF THE ACCOUNTS EXAMINER TO THE TRUSTEES OF THE
ALMOND MAINS INITIATIVE

I have examined the Income and Expenditure Account and the Balance Reconciliation.

They are in accordance with the books and accounts kept by the Charity.

I have obtained all the information and explanations necessary for the examination.

In my opinion the Income and Expenditure Account, and the Balance reconciliation correctly reflects the transactions and balance the Charity as at the year ended 31 March 2020.

Accounts Examiner

Date 1/7/20

**Almond Mains Initiative
Balance Reconciliation
31st March 2020**

Page 2

31-Mar-19	£
Bank Current Account	9746
Building Society Account	15367
Cash on Hand	154
	<hr/>
	25267
Surplus for the Year	20094
	<hr/>
	<u>45361</u>

31-Mar-20	
Bank Current Account	21691
Building Society Account	23517
Cash on Hand	153
	<hr/>
	<u>45361</u>

1. The Almond Mains Initiative is an unincorporated charitable organisation and, as such, is governed by a voluntary management committee. Management committee members recognise that there are financial risks and responsibilities associated with their role as service providers and employers of paid staff

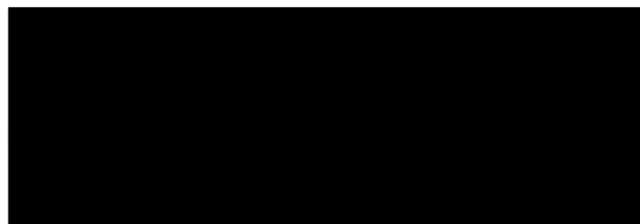
2. The Almond Mains Initiative has given careful consideration to the adoption of a reserves policy to be included as part of the organisation's financial control and management systems. The Committee has decided that an adequate financial reserve must be maintained primarily to enable the continuation of services and payment of staff where there are delays or gaps in the payment of grants. This would meet any short term service provision commitments to users (3 months running costs)and cover staff redundancy costs in the event that the organisation is unable to raise funds for the continuation of services. The level of reserves is under continuous review.

3. Grants and Donations

	31/03/2020	31/03/2019
	£	£
Grants		
City of Edinburgh	0	37532
Other	<u>60642</u>	<u>2000</u>
	60642	39532
Donations	<u>2326</u>	<u>995</u>

4. No remuneration was paid to any members of the Management Committee

5. The Almond Mains office is located in the church halls at Cramond Kirk. The facilities are provided at no cost to Almond Mains and the board greatly appreciates this.



APPENDIX 3



Independent examiner's report on the accounts v2

Report to the trustees/members of
Registered charity number
On the accounts of the charity for the period

Charity name:
THE ALMOND MAINS INITIATIVE

SC026654

Period start date			to	Period end date		
Day	Month	Year		Day	Month	Year
1	April	2019		31	March	2020

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper to be reached.

Signed:
Name:

[Redacted signature]

Date:

1 / 3 / 20

Relevant professional qualification(s) or body (if any):

RETIRED CHARTERED ACCOUNTANT

Address:

[Redacted address]

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.