

APPENDIX 1

OSCr

From

Day
01

Month
04

Year
2017

To

Day
31

Month
03

Year
2018

Trustees' Annual Report for the period

Office of the Scottish Charity Regulator

Reference and administration details

Charity name WOOPi (Wider Opportunities Oor People Inverclyde)

Other names charity is known by

Registered charity number SC046940

Charity's principal address c/o Community Learning and Development Team
32 Nicolson Street
Greenock

Postcode PA15 1UL

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairperson		
2		Secretary		
3		Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name

Dates acted if not for whole year

Structure, governance and management

Type of governing document

SCIO Constitution

Trustee recruitment and appointment

Voluntary from WOOPi members

Objectives and activities

Charitable purposes

- The advancement of citizenship or community development
4. The Organisation's purpose is the promotion of the voluntary sector in Inverclyde by:
- 4.1 Providing a network and forum for WOOPi member groups participating in WOOPi AG (Wider Opportunities for Our People in Inverclyde Advisory Group) to promote and sustain their voluntary groups.
- 4.2 Develop and improve WOOPi member group participant's skills and confidence through partnership working within the WOOPi Advisory Group with a strong focus of skill sharing between all member groups and the local community of Inverclyde.
- 4.3 Organising a range of social activities to further promote the activities of the WOOPi member groups and reduce social isolation.
- 4.4 Assist and encourage the setting up of like-minded voluntary groups across Inverclyde that will benefit participant's physical, mental health and well-being.
- 4.5 Encourage and promote community participation, spirit and enterprise in all areas relating to the voluntary sector.

Summary of the main activities in relation to these objects

- a) WOOPi Advisory Group meetings every 2-4 weeks providing updates and planning
- b) Creation of a Code of Conduct procedure for all WOOPi member groups.
- c) Creation of a business plan.
- d) Identify funding.
- e) Forward planning. i.e. Oak Mall Open Days

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

- a) Attendance at funding workshops
- b) Attendance at training workshops
- c) Attendance at WOOPi Meetings

Financial review

Brief statement of the charity's policy on reserves

To date the charity has very limited financial reserves however this is hoping to be addressed in the very near future through Social enterprise activities and funding applications to various sources.

Details of any deficit

n/a

Donated facilities and services (if any)

n/a

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair) Chairperson

Secretary

Date

5/12/2018

4/12/2018

WOOPI AG

Scottish Charity No SC046940

Receipts and Payments for the Year ending 31st December 2018

Receipts

Donations	£2,603.57
Misc	£956.50

Total Receipts	£3,560.07
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Payments

Insurance	£418.50
Lottery Fund (Return)	£2,578.91
Misc	£10.00

Total Payments	£3007.41
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Net Receipts/Payments	£552.66
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Surplus/Deficit for year	£552.66
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Approved by Trustees on 4th December 2018 and signed on their behalf



Chairperson

Treasurer

Q8. Signature and data protection statement

Data protection

OSCR is a registered data controller in terms of the Data Protection Act 1998. Any information you give us will be held securely and in accordance with the rules on data protection. OSCR processes information only in accordance with its statutory regulatory functions under the Charities and Trustee Investment (Scotland) Act 2005, and to inform research into the charity sector in Scotland. Information may be shared with other regulatory bodies including HMRC, and selected information will appear on the Scottish Charity Register. Further information about data protection is available on the OSCR website.

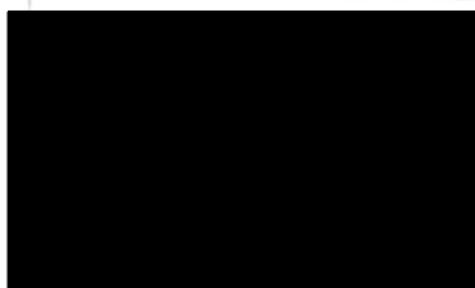
Declaration

You may be committing an offence if you give an answer that you know is untrue or misleading.

I certify that the information entered in this form is correct to the best of my knowledge.

I confirm that the information entered has been approved by the charity trustees and I am authorised to submit this information.

Signed by one of the
trustees on behalf of all



Print name

Date

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External Scrutiny Report

WOOPi (Wider Opportunities Oor People Inverclyde)

Year End 31st of March 2018

Charity No: SC046940

In the course of my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and
- To prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 accounts Regulations

Have not been met.

Name:

Signed

Date: 5/12/18

Title: Community Development Worker

Contact Number: 07984897355

WOOPi (Wider Opportunities Oor People Inverclyde)
Advisory Group

Report and Financial Statements
Year End 31st May 2018

Charity No: SC046940

WOOPi (Wider Opportunities Oor People Inverclyde)

Advisory Group

Scottish Charity Number: SC046940

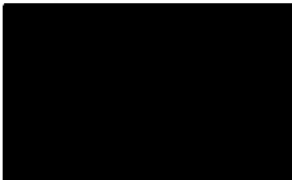
References & Administrative Information

The Trustees have pleasure in presenting their report together with the financial statements and the independent examiner report for the year ended 31st May 2018.

Contact Address

Community Learning and Development
32 Nicolson Street,
Greenock,
PA15 1UL

Current Trustees



Chairperson

Secretary

Treasurer

Structure Governance & Management

Constitution

The charity is an Incorporated association. It is governed by its constitution which was adopted on 9th November 2016. The group was granted charitable status by OSCR on 28th October 2016.

Appointment of Trustees

The management committee which normally meets on a monthly basis, are the charity's trustees. Membership of the association is open to all groups across Inverclyde. Any individual interested in supporting and furthering the work of the association and become Trustees are elected at the Annual General Meeting held in April. Under the constitution there must be a minimum of three and not more than eight Trustees elected.

Management

The Trustees are responsible for the strategic direction and governance of the group. The Trustees are particularly aware of their responsibilities including Health and Safety of their members.

Objectives and Activities

Charitable Purposes

Our purposes as recorded in our constitution, which is the promotion of the voluntary sector in Inverclyde by:

- a) Providing a network and forum for WOOPi member groups participating in WOOPi AG (Wider Opportunities for Oor People in Inverclyde Advisory Group) to promote and sustain their voluntary groups.
- b) Develop and improve WOOPi member group participant's skills and confidence through partnership working within the WOOPi Advisory Group with a strong focus of skill sharing between all member groups and the local community of Inverclyde.
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Activities

Our activities are on the increase along with group memberships and will continue with the Oak Mall open days spread throughout the coming year. Also we are concentrating on securing funding in order to further our aims as detailed in our recent business plan.

Achievements and Performance

During our short period as a charity several of our groups have supported various local and regional events and continue to do so. Also we have recently created and adopted our code of conduct as well as carryout a SWOT (Strengths Weaknesses Opportunities Threats) analysis which has influenced our business plan for 2017-2020.

Financial Review

In our first year as a charity our finances have been very minimal however we are working on securing a range of funding in order to promote and raise our profile as well as employ our own Community Worker.

Receipts on the unrestricted fund were £773.66 Payments for the year were £221.00

Reserves Policy

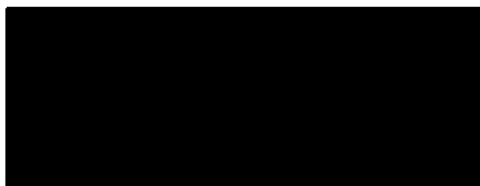
The Trustees policy is to keep reserves to a minimum with enough to cover commitments and any unexpected expenditure.

Plans for the Future Periods

The Trustees intend to continue promoting WOOPi in line with their recent business plan working in partnership across Inverclyde.

Post AGM Note: It has been decided that the WAG will no longer continue from December 18 due to falling interest within the various groups its covers. Once these accounts are agreed we intend to inform OSCR and ask to be dissolved.

Approved by the Trustees on 31st May 2018 and signed on their behalf.



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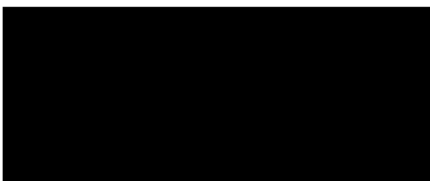
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WOOPi AG

Scottish Charity No: SC046940

Receipts and Payments for the Year ended 31st May 2018

Period of Accounts 28th October 2016 – 31st May 2018

Total Funds

Receipts

Donations	£0
Misc	£ 773.66

Total Receipts	£ 773.66
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Payments

Insurance	£ 211.00
Refreshments AGM	£ 10.00

Total Payments	£ 221.00
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Total Payment	£ 221.00
Net receipts/Payments	£ 773.66
Surplus/Deficit for year	£ 552.66

WOOPi AG

Scottish Charity No: SC046940

Statement of balances as at 31st May 2018

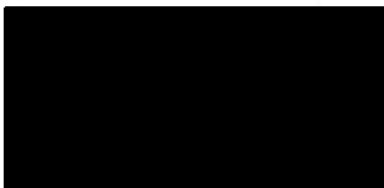
Funds Reconciliation

Cash at Bank & in-hand 28/10/2016	£ 0.00
Surplus/Deficit for year	£552.66
Cash at Bank & in-hand 31/05/2018	£552.66

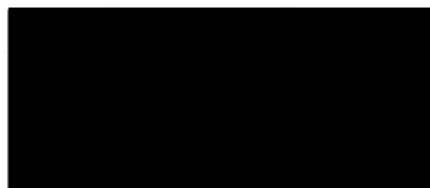
Bank & Cash Balances

Bank Current Account	£552.66
Cash in-hand	£ 0.00
Closing Balances	£552.66

Approved by the Trustees on 31/05/2018 and signed on their behalf



Chairperson



Treasurer

WOOPi AG

Scottish Charity No: SC046940

Statement of balances as at 31st May 2018

Notes to accounts Year 31st May 2018

Basis of Accounting

1. These accounts have been prepared on the Receipts and Payments basis in accordance with Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

Nature and Purpose of Funds

2. Unrestricted funds are those that may be used at the discretion of the Trustees in furtherance of the objects of the charity. The Trustees maintain a single unrestricted for the day to day running of the association.

Total Funds

3. Grants

No Grants During this period

4. Cost of Charitable Activities

Insurance	£211.00
Administration	
Travel	
Refreshments	£ 10.00

5. Governance Costs

No Costs

WOOPi AG

Scottish Charity No: SC046940

Independent Examiners Report to the Trustees

I report on the accounts of the charity for the year ended 31st May 2018

Respective responsibilities of Trustees and examiners

The charity's Trustees are responsible for the preparation of the accounts in accordance with the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity Trustees consider that the audit requirement of Regulation 10(1) d of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) c of the act and to state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulation 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanation from the Trustees concerning any such matter. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not provide an audit opinion on the view given by the accounts.

Independent Examiner Statement

In the course of my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and
- To prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 accounts Regulations



3/5/18

CLD Worker – Community

Community Learning and Development

32 Nicolson Street, Greenock, PA15 1UL

07766421889

01475 715450, ext 1650