

## APPENDIX 1

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Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From				To			
	01	04	17		31	03	18

## Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

People First Fraserburgh SCIO
SC047261
51 Mid Street
Fraserburgh
Postcode: AB43 9EP

## Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chairperson	08/02/2018 - present	People First Fraserburgh Members
2	Vice Chair	"	"
3	Secretary	"	"
4	Treasurer	"	"
5	Committee Member	"	"
6	Committee Member	"	"
7	Committee Member	"	"
8	Committee Member	"	"
9	Committee Member	"	"
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

Members Ballot at AGM

## Objectives and activities

Charitable purposes

To advance the education of people with learning difficulties in Fraserburgh and the surrounding area so that they can achieve their full potential and in particular to enable them to take part in self-advocacy groups where they can express their thoughts, feelings, preferences and ideas.  
To educate the public and service providers as to ways in which they can assist and support people with learning difficulties thereby helping them to achieve their full potential.

Summary of the main activities in relation to these objects

People First (Fraserburgh) will have committee meetings at least once a month. General meetings will be held as and when necessary. The group will raise funds to help pay any expenses.

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

The charity has been established to replace People First Fraserburgh SC028526 and is now known as People First Fraserburgh SCIO (SC047261).

We continue to run a drop-in centre staffed by members. Projects include a computer teaching group, self-advocacy drama workshops, a very popular music group, called Lighthouse Rock and a new welfare benefits project, called Lend A Hand project. Members continue to represent the voices of people with learning difficulties at a variety of statutory committees and forums. People First took part in organising the annual Celebrating The Difference event, which is organisation to bring together people from the international community, along with people with varying disabilities, to help conquer the prejudice that goes along with this. Along with Robertson Road Resource Centre, we take part in the BusRight Forum, working with the local Stagecoach management to enable their workforce to have an insight into the needs of disabled travellers, and how this has an impact on their lives. People First Fraserburgh represent people with learning difficulties at the North Aberdeenshire Learning Disability Forum, which is designed for members to give their say on the services that they receive.

### Financial review

#### Brief statement of the charity's policy on reserves

We aim to build up sufficient reserves to cover 3 months running costs, this excludes restricted funding for designated purposes

#### Details of any deficit

None

#### Donated facilities and services (if any)

Members' time given freely

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### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)



Position (e.g. Chair)

Secretary

Date

4 / 12 / 2018

**MERGED ACCOUNTS FOR PEOPLE FIRST FRASERBURGH SCIO**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCLUDING RECEIPTS AND PAYMENTS ACCOUNT)**  
**FOR YEAR ENDED 31 MARCH 2018**

**SC047261**

	Restricted Funds	Unrestricted Funds	Total Funds 2018	Total Funds 2017
<b>RECEIPTS</b>				
Grants	£ 55,453	£ 0	£ 55,453	£ 67,791
Donations	-	230	230	-
Receipts from Fundraising Activities	-	1,754	1,754	1,619
Receipts from Charitable Activities	-	1,778	1,778	2,258
Investment Income	-	23	23	24
Total Incoming Resources	55,453	3,784	59,237	71,692
<b>PAYMENTS</b>				
Resources Expended for Fundraising Activities	-	465	465	71
Resources Expended for Charitable Activities	60,103	4,639	64,742	61,286
Governance Costs	-	0	-	-
Total Resources Expended	60,103	5,104	65,207	61,357
Net Incoming / (Outgoing) resources for Year	- 4,650	-1,320	- 5,970	10,335
Total Funds at 1 April 2017	-	0	45,234	34,900
Total Funds at 31 March 2018	- 4,650	-1,320	39,265	45,234

The statement of financial activities includes all gains and losses in the year.  
The above receipts and payments are split between restricted and unrestricted funds.

**MERGED ACCOUNTS FOR PEOPLE FIRST FRASERBURGH SCIO**  
**STATEMENT OF BALANCES**  
**AS AT 31 MARCH 2018**

**SC047261**

	<b>Restricted Funds</b>	<b>Unrestricted Funds</b>	<b>Total Funds 2018</b>	<b>Total Funds 2017</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Cash and Bank Balances at 1 April 2017	<b>24,822</b>	<b>20,413</b>	<b>45,234</b>	34,900
Surplus/(deficit) for the year	<b>-4,650</b>	<b>-1,320</b>	<b>-5,970</b>	10,335
<b>Cash and Bank Balances at 31 March 2018</b>	<b>-4,650</b>	<b>19,093</b>	<b>39,265</b>	<b>45,234</b>

The financial statements were approved by the Board of Trustees on.....  
and were signed on its behalf by:

.....  
Trustee

**PEOPLE FIRST FRASERBURGH SCIO**  
**NOTES TO THE ACCOUNTS**  
**FOR YEAR ENDED 31 MARCH 2018**

**SC047261**

**Nature & Purpose of Funds**

These accounts represent the merged accounts for People First Fraserburgh (SC028526) and People First Fraserburgh SCIO (SC047261). Grants were received to support the work of People First Fraserburgh as detailed below. All grant funding was restricted.

**Trustee Remuneration & Expenses**

No remuneration or expenses were paid during the period to any charity trustee or person connected to a trustee in this period.



**Grants**

*Grants were received from:*

Aberdeenshire Council	£9,125 (restricted)
Aberdeenshire Council (per Lend-a-Hand)	£16,688.66 (restricted)
Aberdeenshire Council (per Learning Disability Forum)	£432 (restricted)
Bank of Scotland	£3,500 (restricted)
Robertson Trust	£8,000 (restricted)
Fraserburgh Development Trust (per Lend-A-Hand)	£2,808 (restricted)
SCVO (per Lend-a-Hand)	£2,592 (restricted)
Rathen Church (per Lend-a-Hand)	£300 (restricted)
Craigmyle Com Ltd	£1,414 (restricted)
Foyle Foundation	£5,000 (restricted)
Henry Duncan Grants	£4,000 (restricted)
Shell (per Celebrate the Difference)	£1,000 (restricted)
Mary Salmond Trust (per Celebrate the Difference)	£276 (restricted)

# OSCr

Office of the Scottish Charity Regulator

		Independent examiner's report on the merged accounts						
Report to the trustees/members of	Charity name	V2						
		<b>People First Fraserburgh SCIO (formerly People First Fraserburgh SC028526)</b>						
Registered charity number		<b>SC047261</b>						
On the accounts of the charity for the period	Period start date				Period end date			
	Day	Month	Year		Day	Month	Year	
	<b>01</b>	<b>04</b>	<b>2017</b>	<b>to</b>	<b>31</b>	<b>03</b>	<b>2018</b>	
Set out on pages	<b>1-7</b>						(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>							
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>							
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> <li>which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations</li> </ul> </li> </ol> <p>have not been met, or</p> <ol style="list-style-type: none"> <li>to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol>							
	Signed:				Date:	<b>10 December 2018</b>		
Name:								
Relevant professional qualification(s) or body (if any):	<b>Affiliate Member of ACIE</b>							
Address:	<b>Aberdeenshire Voluntary Action</b>							
	<b>17 South Street</b>							
	<b>Mintlaw AB42 5EL</b>							



**MERGED ACCOUNTS FOR PEOPLE FIRST FRASERBURGH SCIO**  
**STATEMENT OF BALANCES**  
**AS AT 31 MARCH 2018**

**SC047261**

	Restricted Funds £	Unrestricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Cash and Bank Balances at 1 April 2017	24,822	20,413	45,234	34,900
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<b>Cash and Bank Balances at 31 March 2018</b>	<b>-4,650</b>	<b>19,093</b>	<b>39,265</b>	<b>45,234</b>

The financial statements were approved by the Board of Trustees on 6/12/18  
and were signed on its behalf by:

[Redacted Signature]

Trustee

[Redacted Signature]

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### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

[Redacted]

Full name(s)

[Redacted]

Position (e.g. Chair)

Secretary

Date

4 / 12 / 2018