

**Receipts and Payments Account
For the Year ended**

30 June 2025

156th City of Edinburgh Guides

Charity Number:

SCO43296

	2025	2024
Receipts		
Membership Subscriptions	3,827.00	4,392.00
Donations received	100.00	10.00
Unit Fundraising	-	-
3rd Party Fundraising	-	-
Bank Interest	35.59	28.90
Gift Aid	-	-
Trips	873.00	1,537.50
Residential events	3,805.00	-
Miscellaneous Income	-	120.63
Total Receipts	8,640.59	6,089.03
Payments		
<u>Fundraising expenses</u>		
Unit fundraising	-	-
3rd Party Fundraising/Donation	-	-
<u>Payments for charitable activities</u>		
Census money	2,041.00	2,056.00
Materials/crafts	-	406.82
Property costs/rent	-	235.00
Trips	1,583.65	1,766.71
Residential events	2,640.00	50.00
Admin/Postage & Stationery	-	-
Training	-	15.00
Badges & Resources	1,031.74	218.50
Miscellaneous Expenditure	810.00	279.25
Total Payments	8,106.39	5,027.28
Surplus/(Deficit) for year	534.20	1,061.75

Statement of Balances
As at 30 June 2025
156th City of Edinburgh Guides
Charity Number: SCO43296

	2025	2024
Opening Balances		
Cash	47.67	47.67
Bank	1751.29	689.54
Surplus/(Deficit) for year	534.2	1061.75
Total	2333.16	1798.96
Closing Balances		
Cash	47.67	47.67
Bank	2,285.49	1751.29
less outstanding cheques	0.00	0.00
Total	2,333.16	1798.96

Assets & Liabilities:

In addition to the above cash & bank balances, the unit has equipment to the value of:

£0.00

Liabilities at the year end (if appropriate) amount to:

£0.00

Prepared by (signature): *Vouty Leeven*

Unit Leader

Date: 8/07/2025

Bank Reconciliation	
	£
Opening bank balance ⁽¹⁾	1751.29
plus Income as per cashbook ⁽²⁾	8,640.59
less Expenditure as per cashbook ⁽³⁾	-8,106.39
Closing balance @ ⁽⁴⁾	30/06/2025
	£2,285.49
Balance according to Bank Statement ⁽⁵⁾	2,285.49
plus deposits made in period not showing on bank statement	
less outstanding transactions ⁽⁶⁾	
Total ⁽⁷⁾	£2,285.49

Reconciled?(8)

£0.00

To do the reconciliation, make the following calculations:

1. Write down your opening balance (this is the amount you had in your bank account at the end of last period (this will be filled in for you))
2. Add to this the income total for the period (from your cashbook) (this will be filled in for you)
3. Subtract the expenditure for the period (from your cashbook) (this will be filled in for you)
4. Record this total (CALCULATED FOR YOU)
5. Enter balance per bank statement on the last day of the period
6. Subtract any cheques that have been issued but not cleared through the bank yet. List each separately using the cheque number, enter all amounts as positive, spreadsheet
7. This is the total of the balance per bank statement, plus any items still to go into the bank account, less any amounts still to come out (CALCULATED FOR YOU)
8. Check that the amount in number 4 above is the same as that in number 7 above. If it is, your accounts are reconciled against your bank account/cash tin.

Cash Reconciliation	
Opening cash balance ⁽¹⁾	47.67
plus Income as per cashbook ⁽²⁾	0.00
less Expenditure as per cashbook ⁽³⁾	0.00
Closing balance @ ⁽⁴⁾	30/06/2025
	£47.67
Balance according to Cash Tin	47.67

Reconciled? (6)

£0.00

To do the reconciliation, make the following calculations:

1. Write down your opening balance (this is the amount you had in your cash tin at the end of last period (this will be filled in for you))
2. Add to this the income total for the period (from your cashbook) (this will be filled in for you)
3. Subtract the expenditure for the period (from your cashbook) (this will be filled in for you)
4. Record this total (calculated)
5. Enter balance per cash tin on the last day of the period
6. Check that the amount in number 4 above is the same as that in number 5 above. If it is, your accounts are reconciled against your cash tin. If they

**Trustees Annual Report
For the year end 30 June 2025**

Charity (Unit) Name: *156th City of Edinburgh Guides*

Charity Number: *SCO43296*

District: *Starbank*

Division: *Forth*

Charity Trustees: Unit Guider: *Verity Leeman*

Assistant Guider: *Ellen Tasker*
Assistant Guider *Ainslie Hughes*
Assistant Guider *Rachael Graham*

Charity Address *10 Prospect Bank Crescent
Edinburgh
EH6 7NP*

The above charity (unit) is an unincorporated association. It has no written constitution, but operates in accordance with the Guiding Manual, published by Girlguiding UK the operating name of the Guide Association.

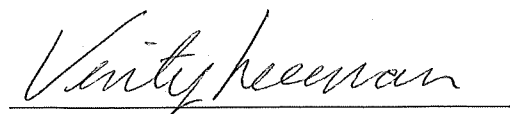
Its Trustees are the volunteer adult leaders trained and appointed as guiders in terms of the guiding manual. Annual up date training is available throughout the year.

The charity's aim is to deliver a programme of informal education in accordance with the ethos and principles of Girlguiding UK. During the above period the charity provided this programme to 30 girls.

The charity's main income is subscription income. The charity aims to hold sufficient cash funds to meet all expenditure due and anticipated during a 2 month period.

During the year the trustees did not receive any remuneration.

Signed on behalf of the trustees by


Signature

08/07/25
Date:

Name:

**Independent examiners Report
For the year end 30 June 2025**

For 156th City of Edinburgh Guides

Charity Number: SCO43296

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent Examiners Statement

In the course of my examination, no matter has come to my attention

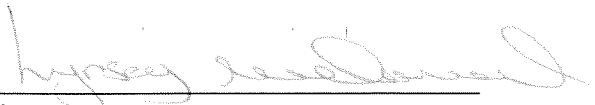
which gives me reasonable cause to believe that in any material respect the

1 requirements:

- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Signature

8/7/25
Date

Name: LYNSEY MACDONALD

Address: 6A BEACHMONT COURT
DUNBAR
EH42 1YF